

**Minutes of the Extraordinary Meeting of the Chagford Parish Council held at  
Endecott House on Monday 27<sup>th</sup> January 2020**

**Present:** Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Phelps, Pope, Mrs. Printy, Ms Somme, Mrs. Stanbury.

**145. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr: Malseed, Parrott, Shears and Williams.

**146. DECLARATIONS OF INTEREST**

Cllr: Mrs. Printy declared an interest in Minute 150(f)

Cllr: Ms Somme declared an interest in Minute 150(f)

**147. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

a) Waitrose have offered to give Councillors a guided tour around their facility in Okehampton to show what they do with waste packaging, waste food and other 'stuff'. They have suggested 6<sup>th</sup> February at 10.30 a.m.

**Resolved:** Cllrs: Mrs. Haxton and Ms Somme requested to attend.

b) The Devon County Council (Traffic Management) Permit for Works Scheme comes into force on 2<sup>nd</sup> March 2020. Further information on the scheme is at [www.devon.gov.uk/worksp permit-scheme](http://www.devon.gov.uk/worksp permit-scheme). **Noted.**

**148. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters**

**a) Ref: 0013/20 Great Weeke Farm, Chagford**

Proposed: Construction of ménage (20m x 60m). **Resolved:** to support the application with a condition that the ménage is only used by the owner and not as a business.

**b) Ref: 0016/20 Woodcote, Chagford**

Proposed: Demolition of dwelling and construction of seven dwellings (four open market and three affordable) with alteration to access. **Resolved:** to support the application.

**Tree Works**

**c) Ref: 19/0078 Cranley Gardens, Chagford**

The National Park Authority has not protected the tree at Cranley Gardens with a Tree Preservation Order. **Noted.**

**149. GENERAL PURPOSES AND POLICY MATTERS**

a) The General Purposes Group met on Thursday 23<sup>rd</sup> January 2020 to discuss the arrangements for VE and VJ Day in Chagford.

It is proposed that:

Friday 8<sup>th</sup> May

2.55 p.m. The playing/singing of Battle's O'er in the Square

3.00 p.m. A Toast - this is the time Winston Churchill officially announced the end of WW2 from the Cabinet Office at 10 Downing Street, London

7.00 p.m. Church Bells will ring out following this refreshments and entertainment will be available in Endecott House.

Saturday 9<sup>th</sup> May

Coffee Morning in Endecott House

3.00 p.m. until 6.00 p.m. there will be a bring and share Street Party in the Square.

Sunday 10<sup>th</sup> May – 10.30 a.m. Church Service with a tribute to the millions.

**Resolved:** to apply to Devon County Council to close the Square from Fowlers to Blacks for the Street Party on Saturday 9<sup>th</sup> May 2020. Request to borrow the table and chairs from the Chagford Show Committee. To contact Andrew Kent to provide refreshment on Friday 8<sup>th</sup> May 2020. To ask Peter Shields if he is able to provide a PA system.

VJ Day will be marked on Saturday August 15<sup>th</sup>. **Noted.**

## 150. FINANCIAL MATTERS

- a) WDBC entered into a new waste and cleansing contract with FCC Environment on 1<sup>st</sup> April 2019. Under the new contract, the cost for emptying the bins has increased. This increase has now been passed on to the Parish Council. The current fee for servicing of litter bins is £1.00 which will increase to £2.00 for 2020/21 and £3.06 for 2021/22. The current fee of servicing dog bins is £1.15 which will increase to £2.00 for 2020/21 and £3.06 for 2021/22. **Resolved:** it was agreed that the litter bin on the path to the Jubilee Field should be emptied once a week.
- b) **To Set the Precept for year commencing 1<sup>st</sup> April 2020**  
The Council considered the up to date accounts and the projected budget for this year and an estimated budget for 2020/21. After some discussion with regard to the impact on a Band D equivalent household if the precept is increased. The increasing demands being made on the Parish Council will automatically increase the expenditure. **Resolved:** that the precept for the year 2020/21 should be set at £48,000.00 which means that Band D equivalent will pay £66.54 per year an increase of £3.49 or 5.53%.
- c) Approval to re-issue a cheque for Mike Northway Contracting.  
**Resolved:** to approve payment.
- d) Approval to pay South West Water Business for services to the Market House. **Resolved:** to approve payment.
- e) Approval to reimburse the Petty Cash for the purchase of a new Receipts and Payments Book. **Resolved:** to approve payment.  
Cllrs: Mrs. Printy and Ms Somme left the meeting.
- f) An email has been received from Proper Job regarding an update on the planning and requesting support with the planning fees. **Resolved:** that Chagford Parish Council is entitled to a reduction in planning fees for an application being presented by the Council. As the Proper Job planning application is for Proper Job which is a separate entity run as a not for profit organisation the Parish Council is unable to financially support the application  
Cllrs: Mrs. Printy and Ms Somme returned to the Meeting.

## 151. ENVIRONMENT

- a) Update on the New Play Equipment (Min: 141(c) refers)  
Outdoor Play has responded to the questions raised with regard to the size of the uprights of the multi play, these are a standard size and they do not supply larger. The wood is guaranteed for 15 years.

Touchwood has responded the wood has a guarantee of 15 years but expected to last 25 years.

After some discussion it was proposed that the Council should go ahead with Touchwood with a total cost of £3,710.82 which includes removal and disposal of current equipment, wildwood tower with reused slide, giant log steps, fireman's pole and climbing wall, timber tangle and monkey stud, surfacing, travel, accommodation and delivery, plan and auxiliary and fees.

**Resolved:** to order the Multi play from Touchwood Wood Enterprises Ltd.

- b) Fencing in the Jubilee Field (Min: 141(d) refers)  
The Chairman suggested we replace the fencing behind the Multi play with the same kind of fencing if possible. **Resolved:** the Chairman will try and purchase the fencing.
- c) Gate Post at top of Jubilee Field (Min:141(e) refers)  
The gate post at the top of the field had not been repaired. **Resolved:** the Clerk will remind Mr. Mears.
- d) Cricket Field Fencing (Min: 141(f) refers)  
Cllr: Williams has spoken to Martin Guscott and the remaining work will be carried out shortly. **Noted.**

## 152. CLERKS/CHAIRMAN'S REPORT

- a) The Clerk reminded Members that there is plenty of road salt at the Recreational Trust if needed. Please contact the Clerk or Chairman if any is required. **Noted.**

## 153. CORRESPONDENCE AND EMAIL

- a) An email has been received from residents and users of the narrow driveway leading off the High street to the Three Crowns car park. When the Square was resurfaced the white hashed lines were never reinstated to attempt to stop vehicles parking in the area opposite the driveway. The residents are unable to turn left out the drive into the High Street and on return unable to turn right into the driveway. **Resolved:** the Parish Council did ask at the time for the hashed lines to be reinstated however the Clerk will write again to the Neighbourhood Highway Officer for Chagford.
- b) DNPA are offering a Parishscapes Grant which is available to help local communities come together to develop and deliver community projects that are important to them. **Noted.**
- c) The 2020 West Devon Borough Council's Mayoral Awards are now open. There are three categories of award which are:
- The Mayor's Green Award
  - The West Devon Mayoral Award (Under 18)
  - The West Devon Mayor Award (Over 18/Organisation)
- Resolved:** the Parish Council would nominate Flowers for Chagford.

- d) A Thank you letter has been received from St. Michael the Archangel, Chagford for a grant given to help with Churchyard Maintenance. **Noted.**
- e) A Thank you email has been received from the Business Association for a grant towards the Christmas tree and lights. **Noted.**

**154. ACCOUNTS FOR PAYMENT**

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|---|-------|
| a) 4495 South West Water Business – Market House    | 97.63 |
| b) 4496 Mike Northway Contracting – Hedge Trimming  | 72.00 |
| c) 4497 Mrs. S. Curtis – Receipts and Payments Book | 74.40 |

The meeting closed at 9.20 p.m.

DRAFT