

Minutes of the Extraordinary Meeting of the Chagford Parish Council held at Endecott House on Monday 25th January 2016

Prior to the meeting Dil Lord, Locality Engagement Officer, West Devon Borough Council gave a short presentation on the work of the Locality Services. Also a presentation from Julia Darby, Development Manager of NEDCARE Community-Led Care in North East Dartmoor.

Locality Services

This is a brand new service which was formed in June 2015. This is a new way of working with the Locality Team being the point of contact with a more efficient response to issues. The Locality Team comprise of the Manager, two Engagement Officers and four Operations Officers. The Engagement role involves being visible in the community, helping communities, signposting, education, face to face delivery. The frontline Operations Officer for Chagford is Sid Easton who should visit Chagford two to three times a week. The role of the Operations Officer is to check street cleanliness, dog control orders etc, act on reports of fly tipping, abandoned vehicles etc.

NEDCARE

NEDCARE is a new, not for profit Community Interest Company that was established in May 2015 in direct response to a lack of social care in the north east Dartmoor area. The vision "Every adult in the area can get the care that they need, where they need it, and when they need it." Local people needing care, care managers and other professionals report significant problems finding local home care. The aims of NEDCARE is to deliver new, not for profit registered care services which are community owned and led. To establish Support Services that enable people to access better care and support, including a Carers Register. It is hoped that NEDCARE will deliver the service by late 2016. For further information visit www.nedcare.org

Present: Cllr: Coombe, d'ArchSmith, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Miss Stead, Ms Thorn and Williams.

Apologies: Cllr: Mrs. Stanbury.

In attendance: One member of the public

412. DECLARATION OF INTEREST

Cllr: Ms Thorn declared an interest in Minute 416

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

413. Chagford Commoners' Association and the Chagford HLS/UELS Association

Notice of the Annual General Meeting for both the Chagford Commoners' Association and the Chagford HLS/UELS Association will be held on Thursday 4th February 2016 at 7.30 p.m. at The Globe, Chagford. **Noted.**

414. The Annual West Devon Mayoral Awards

The Mayor is seeking out for recognition a West Devon individual or a firm or other organisation who/which has done something particularly noteworthy within the Borough or has enhanced the reputation of the Borough on the national stage or made a significant contribution to the conservation and protection of the natural environment of West Devon.

There is also The Mayor's Green Award to recognize and highlight the work done by individuals or groups who have made a significant contribution to the conservation and protection of the natural environment of West Devon.

Resolved: to submit a nomination

415. NNU Unit Exeter

A resident of Chagford wishes to hold a charity event in the Jubilee Park on Saturday 2nd July 2016 in aid of the Neo-Natal Unit in Exeter. The idea is to have 1 or 2 fair rides, bouncy castle, for which she has public liability, cake stalls, raffles, ice cream etc. **Resolved:** the Clerk to ask for details of the proposed fair rides and remind them that pony rides cannot take place on the field and there is also a dog ban on the field. To ask for a copy of the public liability insurance, and remind the organiser that any damage to the field or the play equipment would have to be repaired. To inform the Skate Board Park and the Tennis Club of the event.

GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

Cllr: Ms Thorn left the meeting

- 416. 0015/16** Proposed: Outline planning permission for a permanent construction of an agricultural dwelling at Thorn Farm, Chagford. **Resolved:** to support the application, however the Council would like an agricultural tie placed on the permanent dwelling. Seek reassurance that the temporary dwelling will be removed shortly after the permanent construction is commenced.

Cllr: Ms Thorn returned to the meeting.

Grant of Conditional Planning Permission

- 417. 0603/15** Proposed: Loft conversion to extend existing dwelling over the shop including the insertion of rooflights, 36 The Square, Chagford. **Noted.**
- 418. 0574/15** Proposed: Alteration to farmhouse, replacement of porch and link, re-roofing (thatch) and consolidation of existing ancillary use of existing shippon plus associated external works, Higher Horselake, Chagford. **Noted.**

Grant of Listed Building Consent

- 419. 0575/15** Proposed: Alteration to farmhouse, replacement of porch and link, re-roofing (thatch) and consolidation of existing ancillary use of existing shippon plus associated external works, Higher Horselake, Chagford. **Noted.**

420. Tree Works

15/0060 Chagford Conservation Area: Proposed Tree works, 40 New Street. The Dartmoor National Park Authority has not protected the trees with a Tree Preservation Order. **Noted.**

FINANCIAL MATTERS

421. Precept 2016/17

The Council considered the up to date accounts and the projected budget for this year and an estimated budget for 2016/17. After some discussion with regard to the impact on a Band D household if the precept is increased and the increasing demands being made on the Parish Council with the prospect of costs. **Resolved:** that the precept for the year 2016/17 should be set at £40,000.00.

422. The Annual Audit

A company has been created to procure audit for smaller authorities. The company is called Smaller Authorities' Audit Appointments Limited. The deadline to opt out of the standard arrangement is 31 March 2016. For authorities requiring an audit (annual turnover of over £25,000) fees will not exceed those charges for the 2014/15 financial year. **Noted.**

423. Approval to pay Mr. W. Dawes (Rural Skills Officer) for works carried out up to 11th January 2016. **Resolved:** to approve payment.

424. Approval to pay Mr. B. Pell for shrub cutting at the Jubilee Field. **Resolved:** to approve payment.

425. The Annual Parish Assembly

Due to The Queen's Birthday Celebrations the date of the Annual Parish Assembly will now be held on 14th April 2016 in Endecott House commencing at 7.30 p.m. The Chairman asked for suggestions for guest speakers. **Resolved:** to invite Steve Jordan, Head of Paid Service and Executive Director, South Hams District Council, Dr. Kevin Bishop, CEO of DNPA, a representative from Chagford School. To seek reports from Chagford Combined Charity and the Friends of St. Michaels. A representative from Highways be invited as the main speaker. The Clerk to write inviting the above to the meeting.

426. The Queen's Birthday Celebrations (Min: 410 refers)

The Beacon on Meldon Hill has been registered with the Pageantmaster. Cllrs: Coombe and Lloyd Hill will organise the beacon, the Chairman has spoken to Andrew Kent who is prepared to provide a bar on Meldon. Funds will be set aside for the Beacon and the Picnic in the Park. The three core themes to this project are: Charity, Celebration and Community. After some discussion it was decided that the Council should ask Chagford Church Bell Appeal if they wish to organise some sort of fund raising during the celebrations. **Resolved:** the Clerk to contact CPP asking if they wish to raise funds for the bell appeal during the celebrations.

427. Dementia Awareness Sessions

Dementia Friendly Communities free information and networking session to be held in the Ockment Centre, Okehampton on Thursday 4th February 2016 from 10 am – 2pm. Hear from inspirational dementia inclusive projects across Devon. Talk about ideas for building a more dementia inclusive community. Enjoy a free lunch and meet people from around Devon. **Resolved:** inform the Clerk to book your free place.

428. Emergency Plan

It was agreed that the Emergency Plan is in need of an update, the names and addresses of Councillor’s needs updating and also the Directory. It was suggested that the location of the Defibrillators in Chagford (when in place) should be added. There may be a grant available from the Devon Community Foundation, Resilience Grant, to help with the Emergency Plan.

Resolved: the Clerk to update the Emergency Plan and investigate the Resilience Grant.

429. Swimming Pool Lease (Min: 355 refers)

The Swimming Pool Lease has now been completed and sent to the Chairman with the signatures of the Recreational Trust. **Noted.**

CORRESPONDENCE AND EMAILS

430. Thank You Letters

Letters of thanks have been received from recipients of recent grants:
Chagford Swimming Pool
Citizens Advice
Okehampton District Community Transport Group
Mrs. Janet Anderson
Colin Barnes – Chagford Church Bell Appeal
Tim Myers – Chagford Jubilee Hall Enhancement/Extension

Noted.

431. Temporary Prohibition of Through Traffic and Parking

A temporary restriction is considered necessary to enable resurfacing on High Street, Chagford from Monday 8th February until Tuesday 9th February 2016.

Noted.

432. ACCOUNTS FOR PAYMENT

	£
a) 004026 Mr. B. Pell – Shrub Cutting Jubilee Park	140.00
b) 004027 Mr. W. Dawe (Rural Skills Officer) – works carried out up to 11 th January 2016	643.00

The Meeting Closed at 9.30 p.m.

Date **Signed**