

**Minutes of the Extraordinary Meeting of the Chagford Parish Council held at
Endecott House on Monday 23rd November 2015**

Present: Cllrs: Coombe, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Parrott, Mrs. Stanbury, Miss Stead, Ms Thorn and Williams

Apologies: Cllrs: d'ArchSmith, Lloyd Hill and Sampson

328. DECLARATION OF INTEREST

Cllr: Hamer declared an interest in Minute 329.
Cllr: Ms Thorn declared an interest in Minute 336.

**URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S
DISCRETION**

329. Trevery, Easton Cross, Chagford TQ13 8JL

Unauthorised sub-division of the single dwelling house.
Dartmoor National Park Authority has written informing the Council that the above will be the subject of a report at the next Development Management Committee meeting on Friday 4th December 2015. The proposal is an enforcement order to ensure that this property is only used as a single dwelling. DNPA are asking for the views of the Council. **Resolved:** that the Parish Council supports the DNPA.

330. Dog Bins

The Council has received a complaint regarding the siting of the new dog bin at Biera View. It has been erected on the agreed site which belongs to Highways however the bin is adjoining a resident's garden. **Resolved:** to try and find a more suitable site possibly on the other side of the road or further up the road by the wall. To write to the Landowner of the land opposite the site and ask permission to move the bin to the opposite side of the road.

331. Chagford Parish Council Elections

An email has been received from West Devon Borough Council informing members of the recharges for the May Elections. Due to their having been three elections contested in the majority of wards in West Devon, the costs are divided between the government, the Borough Council and the parishes, therefore the charge will be a third of the total cost of the election. The actual invoice of £987.20 will be sent in the New Year. **Noted.**

332. St. Michael the Archangel Parish Church Bells

Chagford Parochial Church Council is requesting donations for the Bell Refurbishment Appeal. The Bells have been rung at St. Michael the Archangel Parish Church, Chagford since 1480. A century ago the bells were recast and rehung in an oak frame, using elm headstocks. Apart from new bearings fitted in 1946, routine maintenance, new ropes etc there has not been a major overhaul for 100 years. However, after continued use over the ensuing 100 years parts of the gear have become worn. Consequently a comprehensive refurbishment of the installation is now necessary to improve both the "go" and the "handling" of the ring. **Resolved:** to pass to the Finance Group for consideration.

GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

333. 0570/15 Waye Hill House, Chagford

Improvements to existing entrance by widening and providing better visibility splays. **Resolved:** No Objection

334. 0574/15 Higher Horselake, Chagford

Alteration to farmhouse, replacement of porch and link, re-roofing (thatch) and consolidation of existing ancillary use of existing shippon plus associated external works. **Resolved:** No Objection.

Listed Building Consent

335. 0575/15 Higher Horselake, Chagford

Alteration to farmhouse, replacement of porch and link, re-roofing (thatch) and consolidation of existing ancillary use of existing shippon plus associated external works. **Resolved:** No Objection.

336. 0587/15 Haddon House, 49 New Street, Chagford

Works to existing chimneys – chimney stacks to be taken down and damp proofing installed. **Resolved:** No Objection.

Certification of Lawful Use or Development

337. 0482/15 Higher Weddicott Farm, Chagford

The use of the land for the siting of a residential caravan and the erection of decking 12m x 4.25m x 2.4m x 10.15m. **Noted.**

Group Reports

338. Devon Community Resilience Forum – Cllr: Miss Stead

Cllr: Miss Stead attended the Devon Community Resilience Forum on 10th November 2015 at Fingle Glen. This was a well attended event, the main emphasis being Flooding with the attendance of Mary Dhonau, the Queen of Floods.

“Be Prepared” and “Be Resilient”

A number of professional speakers and emergency response experts attended.

In the afternoon delegates had opportunities to share experiences and take part in workshops to inform and offer advice on emergency planning.

Communication is the key – know what to do if there is an emergency ie if the phone network goes down, emergency services cannot get to you – the community is much less likely to suffer serious repercussions from an emergency if a response has been planned. Resilient communities who are well prepared can respond quicker and recover faster.

Be aware of your neighbour.

Devon Community Foundation announced a new Resilience Grant which will be delivered shortly. This is money to help produce an Emergency Plan for the Community. **Resolved:** to review Chagford Parish Councils Emergency Plan.

339. Eastern Link Meeting – Cllr: Mrs. Hill

Cllr: Mrs. Hill attended the Eastern Link Meeting on 19th November 2015 at Sampford Courteney.

Police Report – Insp Mark Sloman was not in attendance, a few points were raised regarding shed break ins locally. Criminal damage and Public Order Offences have significantly increased.

Community Energy Project Opportunities – Devon Association of Renewable Energy looking at sustainability locally. Grants are available from Rural Community Energy Fund to undertake feasibility studies.

Parish Highways Update - large potholes were being filled in, lengthsman were visiting parishes twice a year for half a day, and some drains are being cleared. Concerns were raised about the planned road closure between Whiddon Down and North Tawton which are required as a result of the construction of the DenBrook Wind Farm.

TAP Fund – one new application has been received from South Tawton and North Tawton requesting £3600 for two defibrillators.

TAP Fund Future – feedback was requested on how the current procedures worked or what could be changed for improvements.

Steve Jorden gave a WDBC update. Social housing/affordable housing, WDBC are trying to raise the impacts of planned changes with local MPs. Further potential cuts to budgets – waiting to hear announcements. Locality Working starting to work well, this is a resource that is 'on the ground'. Feedback required from Councils.

DCC Update – devolution, devolving power from the centre to local levels, looking at new ways of working.

Rail Update - talks continues regarding introducing regular services from Okehampton via a refurbished Yeoford Station to Exeter and Barnstaple

Tough Choices – there is a meeting with John Hart on 9th December at Tavistock.

DNPA update – DNPA are looking at the impacts of proposed changes to the way Affordable Housing works. They are also considering how to review their Local Plan. **Noted.**

GENERAL PURPOSES AND POLICY MATTERS

340. Public Access Defibrillator (Min: 136 refers)

Following notices in the Chagford Bulletin and Parish Magazine to ascertain what community support there was in Chagford for a Community Defibrillator and asking for volunteers who were prepared to train to do CPR and use the defibrillator. Members agreed that Chagford Parish Council should apply for the PAD and a suitable location was discussed. **Resolved:** the Clerk would contact the British Heart Foundation with regards to the protocol for obtaining the defibrillator and the training. The Clerk would also inform Caroline Marks that the Parish Council are planning to go ahead with purchasing the machine.

341. Connecting Dartmoor and Exeter – Broadband meetings for parishes on Dartmoor.

Cllr: Parrott did not attend the meeting at Postbridge as other Councillor's had attended similar presentations regarding connecting Devon and Somerset to Superfast broadband over the past few weeks. **Noted.**

342. Chagford Tennis Club – Court Re-Surfacing (Min: 282 refers)

Cllr: Coombe has been monitoring the works at Chagford Tennis Club. A mixer and materials have been put inside the top gate but due to the weather not much work is being done. The lane to the Allotments is very wet. **Noted.**

343. Swimming Pool Lease (Min: 285 refers)

The Chairman is expecting the Swimming Pool Lease from WBW Solicitors for signing, however to date it has not arrived. This needs to be signed prior to work starting at the Swimming Pool in December. **Noted.**

344. Diamond Jubilee Survey (Min: 257 refers)

A discussion took place on purchasing a clock for the Market House in order to mark the Queen's Diamond Jubilee. **Resolved:** further investigation is to be obtained prior to making any decision

Cllr: Ed Hamer left the meeting

FINANCIAL MATTERS

345. Approval to pay DALC for attendance of Cllr: Mrs. Hill and the Clerk Sarah Curtis to the AGM and Conference on 15th October 2015 at Westpoint. **Resolved: to approve payment.**

346. Approval to pay WDBC for the Dog Warden Joint Partnership Scheme 01/04/15 – 31/03/16. **Resolved: to approve payment.**

347. Council Tax Support Grant to Town and Parish Councils

Following a meeting of the West Devon Borough Council's Hub Committee a letter has been received regarding the allocation of the Council Tax Support Grant. It is estimated that the Council's Government funding will decrease by 11.2% in 2016/17. This will mean that Chagford's Council Tax Support Grant allocation would reduce from £1,719 in 2015/2016 to £1,526 in 2016/17.

Noted.

ENVIRONMENT

348. Temporary Prohibition of Through Traffic and Parking

A temporary restriction is considered necessary to enable installation of a new supply by Western Power Distribution on the road from Waye Cross to Parelly Hill, Chagford from Thursday 7th January 2016 until Saturday 9th January 2016. **Noted.**

349. Temporary Prohibition of Through Traffic and Parking

A temporary restriction is considered necessary to enable resurfacing works on Manor Drive from Wednesday 6th January 2016 until Thursday 7th January 2016. **Noted.**

350. Highways Surgery for Town and Parishes

There will be a Highways Surgery on 24th November 2016 in the Ockment Centre, Okehampton to raise any highway issues in the area. Steve Dawe will be in attendance. **Noted.**

CORRESPONDENCE AND EMAILS

351. Appointment of Parish Link Member

DNPA has informed Chagford Parish Council that the new appointed Parish Link Member is Mr. James McInnes. **Noted.**

352. ACCOUNTS FOR PAYMENT

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| a) Direct Debit – BT Broadband Services (Nov) | 46.88 |
| b) 004007 DALC – Attendance of DALC AGM/Conference) | 48.00 |
| c) 004008 W.D.B.C. – Dog Warden Joint Partnership Scheme | 436.74 |

The Meeting closed at 9.00 p.m.

Date **Signed**