

**Minutes of the Extraordinary Meeting of the Chagford Parish Council held at
Endecott House on Monday 23rd October 2017.**

Present: Cllrs: Coombe, d'ArchSmith, Mrs. Hill (Chairman), Parrott, Sampson, Miss Stead, Mrs. Thorn and Williams.

97. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs: Hamer, Mrs. Haxton, Lloyd Hill and Mrs. Stanbury.

98. DECLARATION OF INTEREST

Cllr: Mrs. Thorn declared an interest in Minute 100 (a).

99. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

I. A letter had been received from Chagford History Society regarding the SS Kestor following the Councils offer to donate the model to the Heritage Centre. The History Society thanked Chagford Parish Council but decided that it cannot accept the model for very practical reasons. **Resolved:** to discuss removing the Parish project from the wall in Endecott House, Cllr: Sampson to make enquiries with various people.

II. The Parish Council have received an email with regard to the converting of the Dog Control Orders to Public Space Protection Orders. With effect from October 2014 Councils have not been able to make new Dog Control Orders and any existing ones in the area will only remain in force for 3 years from the date of their inauguration. West Devon Borough Council is now looking to convert the existing Dog Control Orders as they stand to Public Space Protection Orders. This process requires WDBC to advertise the fact that the conversation is taking place and they propose to do this on the website and by posting notices. **Noted.**

III. It was noted that on the DNPA's website regarding the planning application of Gregory's Court it states that the Parish Council Comments had been received on 15th August 2017. However in the Planning Officers report it states that no comments had been received from Chagford Parish Council and makes no mention of any objections.

The Clerk has written to Chris Hart (Acting Head of Planning) asking if the Parish Councils view had been taken into account. Mr. Hart is looking into the matter. **Noted.**

100. GROUP/REPRESENTATIVES REPORTS

a) Planning Control Matters – Cllr: Parrott

1A The Square, Chagford

Proposed: Alterations and change of use of workshop to holiday let.

Resolved: to object to the application because it is the loss of another small business premises. It is not appropriate for letting as there is no

available stopping or parking available because of the situation of the property.

Group Reports

b) DALC AGM, Conference 2017 – Cllr: Mrs. Hill

Cllr: Mrs. Hill attended the DALC AGM and Conference on 10th October 2017 at Exeter Racecourse. The Conference was sponsored by Openreach and one of the Directors opened the meeting with a talk about the progress made on high speed broadband.

Dr. Jonathan Owen Chief Executive of NALC spoke about the challenges facing our sector and the changing role of parishes. The main issues NALC deal with are legal topics with a membership of 88 Parish Councils.

He considers Devolution will work if it has a strong foundation. He also considers a need for Neighbourhood Planning.

He is in favour of Foundation Awards and Quality Awards for Councils. Recommending all Councils are up to date with Financial Regulations, Complaints Procedures, Standing Orders etc.

Cllr: Mrs. Hill attended a Finance Workshop which looked at Financial Practices including financial documents, new financial regulations, PAYE, VAT, Pensions etc. **Noted.**

101. GENERAL PURPOSES AND POLICY MATTERS

a) Diamond Jubilee Clock – (Min: 88 (a) refers)

Cllr: Sampson confirmed that he had had a meeting with Guy Pedrick from WDBC to tie up a few details in the licence. It was now ready to sign.

Resolved: The Chairman to sign on behalf of the Parish Council witnessed by Councillor Sampson.

b) Planning Obligation Agreement for the Lower Street Development (Min: 88 (b) refers)

Cllr: Sampson was in possession of the Agreement which will be passed around the Members for information. **Noted.**

102. ENVIRONMENT

a) Keys to new recycling bins in the Skate Park (Min: 93 (d) refers)

The Chairman confirmed that Mr. Peter Shields was in possession of the keys to the new recycling bins and will empty the bins until further notice. **Noted.**

b) Snow Wardens Scheme and Grit Bins

Devon Highways are updating their records regarding the Parish Councils Snow Wardens. Cllrs: Mrs. Hill and Miss Stead are at present the parish snow wardens. Cllr: d'ArchSmith has agreed to become a Snow Warden as Cllr: Miss Stead is stepping down. **Resolved:** the Clerk will inform Devon Highways of the change.

103. CLERKS/CHAIRMANS REPORT

- a) A reminder that it is Remembrance Sunday on 12th November 2017. There will be a leaf clearing morning on Saturday 11th November from 8.00 a.m. **Resolved:** to ask Mr. John Shears if he could assist in the disposal of the leaves.
- b) The Globe Hotel have very kindly organised a Charity Auction on Wednesday 22nd November 2017 to raise money for the Air Ambulance landing lights. **Resolved:** to thank the Globe and offer help if necessary.

104. CORRESPONDENCE AND EMAILS

- a) An invitation has been received to attend the Advance Okehampton Autumn Networking Event on 15th November 2017, 12.00 – 14.00 hrs at the Charter Hall, Market Street, Okehampton. **Noted.**
- b) One Council Consultation – the Council published the overall results which show 44.54% of West Devon said 'yes' and 55.46% said 'no'. The majority of responses came from the councils' online survey (73%), however a statistically sound, independent telephone survey was also conducted to give a genuinely representative view from residents across both councils. The Full Council will meet on 31st October to decide if they want to submit a proposal or not. **Noted.**
- c) West Devon Borough Council will be sending out canvassers, from this week, to all properties within the Borough who have not yet returned a Household Enquiry Form with regard to Electoral Registration. **Noted.**

105. ACCOUNTS

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| a) Receipt of Duty/VAT Repayment | 940.15 |
| b) Receipt of payment from Chagford Commoners
HLS/UELS Association | 33.61 |

The Meeting Closed at 8.30 p.m.