

**Minutes of the Extraordinary Meeting of the Chagford Parish Council held at  
Endecott House on Monday 23<sup>rd</sup> April 2018**

Prior to the meeting the Chairman congratulated the Duke and Duchess of Cambridge on the birth of a baby boy born on Monday 23<sup>rd</sup> April 2018 at 11.01 hrs.

**Present:** Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Lloyd, Parrott, Sampson, Mrs. Stanbury, Miss Stead and Williams.

**200. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllrs: Hamer and Mrs. Thorn

**201. DECLARATION OF INTEREST**

There were no interests to declare.

**202. URGENT BUSINESS BOUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

a) An email had been received from a resident of Chagford requesting to place a small plant stand with honesty box outside the BT box outside the churchyard wall. **Resolved:** the Councillors cannot give permission for persons to trade on the highway. If permission is given to one resident to sell plants for charity then the option has to be available for all the Community.

b) Toby Russell the Community Landing Sites Development Officer has contacted the Clerk asking the Council to apply for a grant to enhance the area leading to the landing site because this is a one off grant from the government. **Resolved:** to apply for the grant.

**203. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters**

**a) Ref: 0111/18 Leatside, 3 Rivervale Close, Chagford**

Amended Plans – Proposed: Demolition of existing single storey extension for replacement with granite and oak garden room. **Resolved:** to support the application.

**b) Ref: 0174/18 The Flat, Bedford House, 2 The Square, Chagford**

Proposed: Replacement chimney stack. **Resolved:** to support the application.

**c) Ref: 0179/18 Prior Notification Former School House at Chagford Church of England Primary School**

Demolition of former School House. **Resolved:** to support the application.

**DNPA Planning Management Committee Site Inspection – Cllr: Lloyd**

**d) Ref: 0101/18 The Old Fire Station, Manor Road, Chagford**

Cllrs: Hamer and Lloyd attended the site inspection on Thursday 19<sup>th</sup> April 2018. The applicant showed members the boundary of the proposed plans and explained the heights. Cllr: Hamer explained to the DNPA

Members why the Parish Council objected to the application. DNPA invited a member of the Parish Council to attend the Development Management Committee on 4<sup>th</sup> May 2018 where an authorised speaker from the Parish Council may give the Councils views. **Resolved:** Cllr: Mrs. Stanbury will speak at the meeting on behalf of Chagford Parish Council.

#### **Grant of Conditional Planning Permission**

**e) Ref: 0091/18 7 Lower Street, Chagford**

Replacement Conservatory/Sun Room. Subject to conditions. **Noted.**

**f) Ref: 0084/18 Market Field, Chagford**

Replacement and extension of rear garden room, addition of three dormer windows to rear, conversion of existing garage and addition of new garage structure to front of property. Subject to conditions. **Noted.**

#### **Certificate of Lawful Use or Development**

**g) Ref: 0050/18 Hollyberry Barn, Chagford. Noted.**

#### **Grant of Listed Building Consent**

**h) Ref: 0092/187 Lower Street, Chagford**

Replacement Conservatory/Sun Room. Subject to conditions. **Noted.**

**i) Ref: 0078/18 Lower Hurston Farm, Chagford**

Installation of replacement doors to coach house, bin door and stables. **Noted.**

### **204. FINANCIAL MATTERS**

**a) Annual Governance Statement 2017/18**

Chagford Parish Council acknowledge responsibility for ensuring that there is a reliable system of internal control, including the preparation of the accounting statements. **Resolved:** This Annual Governance Statement is approved and will now be presented to the internal auditor.

**b) Receipt of Wayleave from Openreach of £26.60. Noted.**

**c) Receipt of the 1<sup>st</sup> Instalment of the Precept 2018/19 of £22,637.50. Noted.**

**d) Approval to pay Yewtopia for the grass cutting of the Jubilee Field on 3<sup>rd</sup> April 2018. Resolved: to approve payment.**

**e) Approval to pay DALC for the NALC Affiliation Fee and the DALC Affiliation Fee and Service Charge. Resolved: to approve payment.**

**f) Approval to pay WDBC for the emptying of 1 litter bin twice weekly, 2 dog bins twice weekly and 8 dog bins weekly. Resolved: to approve payment.**

**g) Approval to pay Mr. J. Shears for Lengthsmans Duties 12<sup>th</sup> February and 19<sup>th</sup> February 2018. Resolved: to approve payment.**

**h) Approval to pay Mike Northway Contracting for the trimming of the outside hedges on Chagford Jubilee Fields. Resolved: to approve payment.**

## 205. CLERKS/CHAIRMAN'S REPORT

### a) Report on the Annual Parish Assembly

#### Devon Home Choice

Thank you to Alex Rehaag for informing the community on how to register with Devon Home Choice, the procedure for bidding for social housing at the new development and the criteria for being chosen for a house. It was pointed out that neither Ms Rehaag nor the Parish Council were aware that there were six part buy/part rent properties available. **Resolved:** the Chairman will write to David Lohfink asking when these were added to the plan.

### b) Parking

Thank you to Mrs. Stanbury for her report on the future car parking in Chagford. There were many issues and suggestions for a new Parking Order. **Resolved:** to go forward with this issue the Environmental Group will walk Chagford on Tuesday 1<sup>st</sup> May 2018 and put a plan to the Parish at a Consolation Meeting on Thursday 10<sup>th</sup> May 2018 in Endecott House from 5.00 p.m. until 9.00 p.m. It should also be clarified that when Mrs. Wiseman referred to a pick up/off point in the car park she was meaning the School not the car park.

### c) Cattle grids

The Parish Council have written to the Secretary of the Chagford Commoners requesting that representatives from the Parish Council and Commoners meet in the first instance to discuss the proposed Cattle grids. **Noted.**

### d) DNPA Design Tour

Members of DNPA had their design tour on Friday 20<sup>th</sup> April 2018 visiting the developments, Blue Cedar, CG Fry's and the School. The Chairman attended lunch to give an opportunity to give feedback from a local perspective. A member of the CLT was also invited. **Noted.**

### e) Building Starts on the New Fire Station

The Chairman, Vice-Chairman and Chairman of the Planning Inspection Group were invited to witness the start of the building works of the new fire station on Monday 23<sup>rd</sup> April 2018. **Noted.**

## 206. CORRESPONDENCE AND EMAILS

### a) The Chagford Two Hills Race will take place on Monday 28<sup>th</sup> May 2018.

The course will be as in previous years from the Pavilion and over Meldon and Nattadon Hills. **Noted.**

### b) At the Parish and Town Council Conference in November 2017 Chagford Parish Council expressed interest in participating in being granted access to view and update the highways drainage asset using an on-line mapping application. In order to set up login accounts Highways need the names and email addresses of those who require access. **Resolved:** the Clerk, Chairman and Cllr: Miss Stead will put their names forward.

- c) DNPA, DCC, SHDC TDC and TC are consulting on a draft South Hams SAC Greater Horseshoe Bat Supplementary Planning Document.  
**Resolved:** as this consolation relates to South Hames Special Area of Conservation it is not applicable to Chagford.
- d) The Clerk has informed the Insurance Company regarding the addition of the DAA Night Landing Site Lights. The following alteration had been made to the Property – Building Section of the Hiscox policy effective from 10<sup>th</sup> April 2018. “The Fixed Outside Equipment sum insured has been increased to cover the night landing lights.” **Noted.**
- e) An email from The Cumbria Clocks Company states that they will be ready to install the clock on the Market House in the next 2 – 3 weeks. **Noted.**

**207. ACCOUNTS FOR PAYMENT**

	£
a) Direct Debit – BT Telephone and Broadband Services (April)	52.49
b) Yewtopia – Grass Cutting of the Jubilee Hall	140.00
c) DALC – NALC and DALC Affiliation Fee	328.59
d) WDBC – Emptying of litter and dog bins	502.94
e) Mr. J. Shears – Lengthmans Duties	268.80
f) Mr. M. Northway – Hedge Trimming	72.00

**The Meeting Closed at 9.05 p.m.**