

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 14th December 2015 commencing at 7.30 p.m.

Present: Cllrs: d'ArchSmith, Hamer, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Miss Stead, Ms Thorn and Williams.

Apologies: Cllrs: Coombe, Mrs. Haxton and Mrs. Stanbury.

In attendance: Cllr: James McInnes

353. DECLARATION OF INTEREST

Cllr: Miss Stead declared an interest in Minute 363

Cllr: Ms Thorn declared an interest in Minute 363

354. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 9th November 2015 were confirmed and signed as a true record.

b) The Minutes of the Extraordinary Meeting held on Monday 23rd November 2015 were confirmed and signed as a true record.

MATTERS ARISING

355. Swimming Pool Lease (Min: 343 refers)

Cllr: Mrs. Hill confirmed that the Swimming Pool Lease had now been signed by the Chairman and Vice-Chairman as from 14th December 2015. The Swimming Pool now has a new lease for the next 60 years. **Noted.**

356. Diamond Jubilee Funds (Min: 344 refers)

After further discussion regarding the Diamond Jubilee Funds Members decided on a clock for the Market House. Preferred design would be a round flat faced clock with gold roman numerals, a black face and a Diamond Jubilee Inscription. **Resolved:** to get advice from a specialist firm regarding the running and installation of outdoor clocks.

357. Public Access Defibrillator (Min: 340 refers)

The Clerk has notified Caroline Marks of the Parish Councils decision to apply for a Public Access Defibrillator. Caroline has notified the local BHF on the Councils decision and has been informed that the NHS has agreed to give the £400 match funding towards applications from Parish Councils. The closing date for applications is March 2016. **Resolved:** the Clerk and Chairman will complete and submit the application form in the New Year. The Clerk will write to the Jubilee Hall Trustees requesting that the PAD is fixed to the Jubilee Hall.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

358. New Development

The Chairman reported that she had received an email from David Lohfink, CG Fry requesting that he attends the next Regular Meeting on 11th January 2016 to update Members on the Planning Application. **Noted.**

359. Greenbank

The Chairman reported that she had received a letter from the resident of Greenbank informing the Council that they are in the process of re-applying for planning permission and wish to discuss the application at the next Regular Meeting on 11th January 2016. **Noted.**

GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

360. Ref: 0606/15 Mill End Hotel, Chagford

Alterations to staff accommodation to form two letting bedrooms on ground floor with deck area and three staff bedrooms on first floor.

Resolved: no objection.

361. Ref: 0607/15 Old Middlecott Farm, Chagford

Restoration of former farmhouse; restoration and conversion of outbuildings to pottery, gallery and teaching facility.

Resolved: to support application however Members would like to see the use of the courtyard for parking.

362. Ref: 0612/15 Whiddon Park House, Easton Cross, Chagford

Alterations, refurbishment, redesign and repairs to stair turret and internal accommodation including rendering of SW elevation.

Resolved: no objection.

363. Ref: 0603/15 36 The Square, Chagford

Loft conversion to extend existing dwelling over the shop including the insertion of roof lights. **Resolved:** objection to the roof lights fronting the square. If planning is granted would like to see a covenant that the property stays as one and not sold or rented separately.

Listed Building Consent

364. Ref: 0608/15 Old Middlecott Farm, Chagford

Restoration of former farmhouse; restoration and conversion of outbuildings to pottery, gallery and teaching facility. **Resolved:** The Council supports this application however recognize that it does not have the necessary skills to comment on the specific details of a Listed Building.

365. Ref: 0613/15 Whiddon Park House, Easton Cross, Chagford

Alterations, refurbishment, redesign and repairs to stair turret and internal accommodation including rendering of SW elevation. **Resolved:** The Council supports this application however recognize that it does not have the necessary skills to comment on the specific details of a Listed Building.

Tree Works

366. Ref: 15/0060 40 New Street, Chagford – Cllr: d'ArchSmith

Fell and Coppice of Ash Tree. Removal of two low branches of Elm Tree. Remove one low branch of Elm Tree.

Resolved: no objection.

367. Ref: 15/0049 Montessori School, Chagford
The Dartmoor National Park Authority has not protected the tree with a Tree Preservation Order. **Noted.**

368. Ref: 15/0050 Moor Park, Chagford
The Dartmoor National Park Authority has not protected the tree with a Tree Preservation Order. **Noted.**

Grant of Conditional Planning Permission

369. Ref: 0477/15 The Old Exchange, Chagford
Change of use of part of building from architect's office to veterinary surgery. Subject to conditions. **Noted.**

370. Ref: 0473/15 Easton Court, Chagford
Change of use of annexe and courtyard from hotel to residential (including independent dwelling) plus associated works. Subject to conditions. **Noted.**

Withdrawal of Planning Applications

371. Ref: 0373/15, 0374/15, 0375/15, & 0376/15 Easton Court, Chagford.
Noted.

Group Reports

372. Dartmoor National Park Forum – Cllr: Parrott
Cllrs: Hamer, Lloyd Hill and Parrott attended the Dartmoor National Park Forum at Parke on Friday 27th November, 2015.

After a welcome from Peter Harper, DNPA Chairman, a presentation was given from Jenny Plackett on Butterfly Conservation and the decline of some common species specifically the Marsh Fritillary.

Helen Booker from the RSPB gave a talk on the Ring Ouzel and a trialling of a scheme which would entail fencing an area of the moor to keep out the stock so that the Ring Ouzel can be monitored.

The Local Plan was adopted in September 2015. This sets out DNPA's intention to review the Local Plan and begin evidence gathering and stakeholder engagement. Parish Councils will be asked to comment. **Noted.**

FINANCIAL MATTERS

373. Approval to pay Mr. Ben Pell for the cutting of the Jubilee Field on on 5th November 2015. **Resolved:** to approve payment

374. Finance Group Report – Cllr: Mrs. Hill
The Finance Group met on 9th December 2015. The accounts had been scrutinised and approved to date. The Council's expenditure is within budget however invoices are expected for the Elections, Play Equipment, Clerks Salary increment, the emptying of the new dog bins.

Further expenditure in the New Year is expected with the payment of the Swimming Pool Lease, Legal Fees for the 106 Agreement, training for the PAD and The Queen's Birthday Celebrations.

Grants have been issued to date – Chagford Combined Charity, The Conservation Group, Chagford Film Festival and Dartmoor Pony Heritage Trust.

Further grants yet to be paid – Chagford Swimming Pool (Life Guard Services), Business Association (Christmas Lights and Trees), Citizens Advice Bureau, Resurfacing the Tennis Courts, Jubilee Hall Renovations, Church Bells, Chagford Churchyard and Okehampton District Community Transport Group.

The Chairman will receive the balance of her allowance.

Resolved: the cheques will be drawn up for the next Regular Meeting on 11th January 2016.

ENVIRONMENT

375. Jubilee Field Inspection Report – Cllr: Williams

Cllr: Williams reported that the train was in need of attention and recommended that it be removed from the playground. Most of the surfaces were in good order apart from the surface under the large swings which required repair. The gate into the skate park needs work on the springs etc and the main gate to the field needs re-hanging. There was no problems with litter. The hedges and shrubs need trimming. **Resolved:** the Clerk will ask Messer's Northway to cut the roadside hedge and the car park hedge of the Jubilee Field. To contact Ben Pell regarding the pruning of the shrubs. It was also proposed to call an Environment Meeting after Christmas to assess what work needs doing in the Park.

376. Public Convenience Inspection Report – Cllr: Williams

The Public Conveniences were in good order. **Noted.**

377. Play Equipment Update – Cllr: d'ArchSmith

Tenders have been sought for the work on the Multiplay however no applications had been received.

Resolved: to obtain a quote from South West Play prior to the next meeting.

378. The Annual Inspection and Risk Assessment for the Play Equipment

The Annual Inspection and Risk Assessment for the Play Equipment is due shortly. Mr. Turner has contacted the Clerk with regards to an inspection visit. The Clerk has contacted Mr. Turner stating that the Council are in the process of refurbishing the play equipment.

Resolved: the Clerk will contact Mr. Turner if and when appropriate

CLERK/CHAIRMAN'S REPORT

379. Rural Skills

Further to the Clerks last email to the Rural Skills Officer it is not clear if he has cleared all the drains. **Resolved:** the Clerk will ask the Rural Skills Officer to clean/clear the pavement adjacent to the Churchyard . Also there are blocked drains on the corner of Lamb Park and outside the Spar.

CORRESPONDENCE AND EMAILS

380. DALC December Newsletter

This had been circulated to all Members. The main topic of interest was the S137 funding for 2015/16 – the years funding limit is £7.36 per elector for S.137 funding. **Noted.**

381. Free Parking for Christmas Shoppers

Free parking will be available in Chagford on 15th December 2015 from WDBC. This will apply from 4.00 p.m. in time for the Late Night Shopping Evening. **Noted.**

382. Chagford Show Community Fund

The Chagford Show has decided to donate a % of the profits made from the 2015 show to a charitable fund to be used to help local people or projects within the Show District. The closing date is 31st December 2015. **Noted.**

383. The Patron's Lunch

An event is being planned for the occasion of Her Majesty the Queen's 90th birthday in 2016. The focus of the event will be a celebration of the longevity and the breadth of Her Majesty's patronage of over 600 organisations in the UK and around the Commonwealth since 1952.

There will be a national celebration on Sunday 12th June 2016. The Mall will be home to a magnificent event, The Patron's Lunch; a classic British street party style lunch for 10,000 guests.

It is hoped to inspire communities around the Country to host their own lunches and street parties in celebration. **Noted.**

384. Flooding and Sandbags

An email has been received from WDBC offering delivery of a dumpy bag of sand for those parishes that would like one. **Resolved:** not to accept WDBC's offer this year.

385. TAP Fund Applications

As part of Councillor John Hart's current round of Devon County Council Tough Choices meetings with town and parish councils, he has proposed a change to the joint Town and Parish (TAP) fund, namely related to proposals to fund ditching and drainage work. Significant funds remain available for this Financial Year. **Noted.**

386. Community Funding Opportunity

An email has been received from Devon Communities Together informing the Council of a new community funding opportunity for capital improvements to open spaces. This is funded by Tesco through the government plastic bag levy. Twice a year, three grants will be available for each Tesco region, of which there are several in Devon, and a final public vote will determine whether the projects win £8000, £10000 or £12,000. **Noted.**

387. ACCOUNTS FOR PAYMENT

	£
a) Direct Debit – BT Broadband Services (Dec)	40.58
b) 004009 Mrs. S. Curtis – Salary	465.45
c) 004010 HM Revenue and Customs	31.20
d) 004011 Mrs. S. Curtis – Expenses	20.00
e) 004012 Mr. Ben Pell- Grass Cutting Jubilee Field	140.00

The Meeting Closed at 9.00 p.m.

Date **Signed**