

**You are hereby summoned to attend the Regular Monthly Meeting of Chagford Parish Council to be held at Endecott House on Monday 14<sup>th</sup> October 2019 commencing at 7.30 p.m.**

Dated 9<sup>th</sup> October 2019

Signed: *S. Curtis*

**Prior to the meeting The Leader and Deputy Leader of West Devon Borough Council will talk to Chagford Parish Council**

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATIONS OF INTEREST**

Members are reminded to declare any pecuniary or prejudicial interest they may have in any item on this Agenda.

### **3. CONFIRMATION OF THE MINUTES**

- a) To confirm the Minutes of the Regular Meeting held on Monday 9<sup>th</sup> September 2019
- b) To confirm the Minutes of the Extraordinary Meeting held on Monday 30<sup>th</sup> September 2019
- c) To confirm the Minutes of the Annual Parish Assembly on Thursday 11<sup>th</sup> April 2019

### **4. MATTERS ARISING**

- a) Climate Change (**Min: 57(d) refers**) – **Cllr: Ms Somme**
- b) How can we improve Public Engagement – **Cllr: Ms Somme**

### **5. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

### **6. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters – Cllr: Mrs. Hill**

**To Consider DNPA Planning Matters for Consultation**

#### **a) Ref: 0434/19 Meldon View, Mill Street, Chagford**

Proposed: Alterations to dwelling and construction of rear extension.

#### **Listed Building Consent**

#### **b) Ref: 0439/19 Lower Withecombe Farm, Chagford**

Proposed: Alterations to floors, roof and windows, opening of one doorway and blocking up of another and one door opening in gable end to be infilled. Amendment to permission granted under pp 0649/18.

#### **Withdrawal of Listed Building Consent**

#### **c) Ref: 0408/19 Collihole, Chagford**

Installation of internal passenger lift.

#### **Reports**

#### **d) Community Meeting of NEDCare 5<sup>th</sup> October 2019**

### **7. FINANCIAL MATTERS**

- a) Financial Group Report – **Cllr: Mrs. Haxton**
- b) Approval to pay R.J. Austin for grass cutting
- c) Approval to pay WDBC for the emptying of litter and dog bins

**8. ENVIRONMENT**

- a) Jubilee Field Inspection Report – **Cllr: Mrs. Malseed**
- b) Public Convenience Inspection Report – **Cllr: Mrs. Malseed**
- c) Play Equipment for the Jubilee Field (**Min: 79(a) refers**)
- d) Quote for work to be done at Southcombe Gardens (**Min: 70(e) refers**)
- e) Approval to carry out the Play Equipment Inspection by Elizabeth Rose
- f) Quote/Estimate for the Skate Park Fencing and the Repair to the Steps in the Jubilee Field (**Min: 70(c) refers**)

**9. CLERK/CHAIRMAN'S REPORT**

**10. CORRESPONDENCE AND EMAILS**

- a) The next DNPA Development Management Committee will be on 1<sup>st</sup> November 2019 at Parke, Bovey Tracey.

**11. ACCOUNTS FOR PAYMENT**

		<b>VAT</b>
a) Mrs. S. Curtis – Salary	577.61	
b) HM Revenue and Customs	144.40	
c) Mrs. S. Curtis – Expenses	20.00	
d) R. Austin – Grass Cutting	350.00	
e) Direct Debit – BT Telephone and Broadband Service – October	43.57	8.71