

**Minutes of the Regular Meeting of Chagford Parish Council held at
Endecott House on Monday September 14th 2015 commencing at 19.30hrs.**

PRESENT: Cllrs: Coombe, d'ArchSmith, Mrs Haxton, Mrs.Hill (Chairman), LloydHill, Sampson, Miss Stead, and Williams.

APOLOGIES: Cllrs: Hamer, Parrott, Mrs Stanbury, MsThorn and The Clerk Mrs Sarah Curtis.

190. DECLARATION OF INTEREST

There were no declarations of interest

191. CONFIRMATION OF THE MINUTES.

a) The Minutes of the Regular Meeting held on 10th August 2015 were confirmed as a true record and signed as correct.

b) The Minutes of the Extraordinary Meeting held on the 24th August 2015 were confirmed as a true record and signed as correct.

MATTERS ARISING FROM THE MINUTES

192. Salt Replacement and Snow Warden Scheme (Min: 159 Refers)

a) The Chairman confirmed that the Clerk had order one ton of salt in 25kg bags which will eventually be delivered to the Fire Station. Councillors were asked to check their supplies in order that the salt could be distributed quickly. **Resolved:** The Clerk to inform members when the salt has arrived.

b) The Chairman was able to advise the Council that Devon County Council is holding Highways meetings this year. The confirmed initial date is a meeting on the 21st October to be held at Bradford and Cookbury Village Hall. **Noted**

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION.

193. Rock Cottage, New Street.

Concern has been expressed yet again about the garage conversion at the back of Rock Cottage. The conversion has a name plate 'Rock Cottage' and the main house has a name plate 'Rock House'. Councillors were concerned about the name change because there is already Rock House in Southcombe Street. Also concern was expressed about the significance of the garage being called Rock Cottage. **Resolved:** To seek information from the Planning Authority and also determine from WDBC whether the garage is registered as a separate property.

194. Street Lights at Bretteville Close

The Street Lights along the path from Bretteville Close to Orchard Meadow have not been working since some electrical work had been done on the new development. **Resolved:** The Clerk to contact Western Power and request

that the fault is repaired asap because the footpath is in frequent use and the evenings are getting darker.

195. Royal Mail Delivery

It has been brought to the Council's notice that the Royal Mail has not been delivering to the properties within the town boundary, due to staff shortages. The householders were not informed of this unless they went into the Post Office when the Counter Staff would ask if they wanted their mail. **Resolved:** to write to Royal Mail expressing The Council's concern

- a) that there were insufficient staff to support the Chagford Delivery Service.
- b) that there was no notice informing householders that they needed to collect their mail.

196. The War Memorial

The Chairman reported the work on the granite plinth around the War Memorial has been completed. The Councillors are pleased with the work but was concerned because the lettering had not been painted. **Resolved:** To enquire locally if there is someone prepared to ink in the lettering and the poppy with the appropriate paint.

**GROUP/ REPRESENTATIVE REPORTS
PLANNING CONTROL MATTERS**

197. 15/0039 Proposed Tree works, Chagford Conservation Area, Huish, Chagford. Councillor d'Arch Smith visited the site and reported to the Council. The trees are requiring pollarding because of overhanging, neighbouring buildings. The aim is to pollard one sycamore tree at three metres and a second sycamore tree at four and half metres. **Resolved:** No Objection

198. 15/0040 Proposed Tree Works, Chagford Conservation Area, St Michael the Archangel Church, Chagford. Councillor d'ArchSmith, visited the churchyard and reported back to the Council. The Trees are requiring surgery because it is difficult for people to get to the graves because of the overhanging branches. The aim is to lift the crown of two beech trees and a cypress to give four metres ground clearance. **Resolved:** No Objection

GRANT OF CONDITIONAL PLANNING PERMISSION

199. 0346/15 Yarnapitts, 1 Valley View, Chagford .

Extensions and alterations to provide an entrance porch, kitchen, terrace and over cladding of external envelope with insulation and render. **Noted.**

200. 0378/15 27 Lower Street, Chagford.

Repairs and alterations to house and disused flat to form garden room and domestic workshop. **Noted.**

GROUP REPORTS

201. Eastern Link Meeting held on Thursday 3rd September 2015

Cllr: Mrs Hill reported on the Eastern Link Meeting. Cllr: Savage from Drewsteignton was nominated as Vice Chairman.

Inspector Sloman presented the Police Report which he felt was looking good. The main concern is the anticipated cut in budget for the Devon and Cornwall Force because the large geographical area and the swell in the population during the summer are not taken into account. More announcements in the autumn budget are expected. Meanwhile Devon and Cornwall are working with the Dorset Force and have a Strategic alliance involving sharing best practice.

Nadine Trout from WDBC and S.Hams District Council gave a presentation about the Locality Team.

Nadine is the Locality Manager. There are two engagement / customer service Officers one for North who is Dil Lord and one for South Mozza Brewer. There are then four operation officers who will be working in the localities.

The frontline Officer for Chagford and all points east of Okehampton will be Sid Easton. He will travel in a white van. The aim is that he will be visible, local and accountable for his area, whether it is putting up planning notices, enforcing dog control matters or collecting waste which has been dumped he will be available to sort day to day problems and can be accessed either face to face or email services@westdevon.gov.uk.

The update from DCC is that Angela Welch has been appointed the Locality Lead for Okehampton. DCC are continuing with externalisation of the Library Services and the Youth Services, which will mean that in the long term these services will be provided by Volunteers with DCC providing a grant and possibly a an employed Officer.

The Job Centre Plus at Okehampton is closing on the 30th September 2015.

202. Devon Association of Local Councils

The first County Committee Meeting of the new Council was held on September 7th, the elected Chairman is Ken Browse from Halberton who is also the Chairman of the NALC and the Vice Chairman is Matthew Bushell from South Molton.

The Transparency Code was raised as there are grants for smaller councils, the details have been circulated in the newsletter.

There is concern about the possibility of Affordable Housing being for sale, the NALC are proposing that populations less than 3K should be exempt from this. Local Councils are being encouraged to lobby their MPs.

The DALC Annual Conference is on the 15th October 2015.

GENERAL PURPOSES AND POLICY MATTERS

203. The New Development.

The Council were expected to make some notes and observations about the proposed planning application but due to the fact that the DNPA and C.G.Fry

are still in consultation and there may well be amendments to the Plan. The Parish Council's views were not sought. **NOTED**

The Chairman reported on a meeting which was held at Parke between the DNPA, CLT and CPC in the presence of the Housing Officer for West Devon and the legal department for DNPA. The items which will form part of the Section 106 agreement were discussed and each body which is involved will need to have legal representation. **Resolved:** That as the Parish Council have indicated their willingness to take on the Open Space provided that they also have the Car Park and the Public Toilet, the Council need to appoint a solicitor. The Chairman to make enquiries.

204. SUPER LINKS MEETING

There will be a Super Links Meeting held on 24th September at Meldon Village Hall. The main speaker is Tony Hogg the Police and Crime Commissioner. Questions for Mr Hogg must be sent to Jane Gillard prior to the meeting. It is also hoped the John Hart the leader of DCC will be in attendance to answer questions and update everyone on what is happening in DCC. All Councillors are encouraged to go. **Noted**

FINANCIAL MATTERS

205. Devon Communities Together

Approval to pay for Cllr: Mrs Stanbury to attend the Annual Conference of DCT on October 1st 2015. **Resolved:** To approve payment.

206. Ben Pell

Approval to pay Ben Pell for trimming the Crossways bank and the verges on August 3rd 2015. **Resolved :** To approve payment.

207. Came and Company

Approval to pay Came and Company for the Council's insurance for the next twelve months. **Resolved:** To approve payment

ENVIRONMENT

208. JUBILEE FIELD INSPECTION REPORT- Cllr: Mrs Stanbury

Mrs Stanbury had tendered her apologies for the meeting. Cllr: d'ArchSmith reported that he had begun repairs to the multiplay and parts of this will be roped off.

209. Public Convenience Report- : Cllr: Mrs Stanbury

There was a verbal message to state that the Toilets are in good condition.

210. Marking the Inland Parish Boundary

Cllr Coombe has obtained a list of the land owners concerned from Mr. Perryman. **Resolved:** The Chairman will write to the landowners and seek permission for Councillors to cross the land on October 4th 2015. Leaving Chagford Bridge at 09.45.

211. The Dog Bins

The new dog Bins have not yet been ordered. **Resolved:** Cllr Coombe and the Clerk to sort out the order for the bins and the fixings and then proceed.

CORRESPONDENCE AND E-MAILS

- 212. Chagford Heating Oil Club.** Letter from the Chagford heating Oil Club seeking support and advertising the Heating Oil Club on www.oil-club.co.uk
Noted.

213. Devon Association Newsletter

The Newsletter highlights the Local Council Award Scheme to celebrate the success of good Councils.

It also reminds Parish Councils that they should subscribe annually to the Data Protection Body. **Resolved:** The Clerk to arrange registration.

214. DNPA Statement of Community Involvement

Details of the DNPA statement of Community Involvement was circulated, members to follow the website <http://www.dartmoor.gov.uk/planning/pl-forwardplanning/pl-localdevscheme> and report back at the next meeting.

215. ACCOUNTS FOR PAYMENT.

a) Direct Debit- BT Broadband Services (Aug)	36.30
b) Direct Debit -BT Broadband Services (Sept)	43.64
c) 003981 Mrs S.Curtis - Salary	465.45
d) 003982 HM Revenue and Customs	31.20
e) 003983 Mrs S. Curtis - Clerk's expenses	20.00
f) 003984 Devon Communities Together- Rural Futures Conference	40.00
g) 003985 Mr B Pell – cutting banks and verges	168.00
h) 003986 Came and Company - Annual Insurance	1383.76

Meeting closed at 21.00hrs