

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 14th August 2017 commencing at 7.30 p.m.

Present: Cllrs: Coombe, d'Arch Smith, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Mrs. Stanbury, Miss Stead, Mrs. Thorn and Williams.

In attendance: one member of the public.

62. APOLOGIES FOR ABSENCE

No apologies were received.

63. DECLARATIONS OF INTEREST

Cllrs: Mrs. Haxton and Williams declared an interest in Minute 67 (c)

Cllr: Mrs. Thorn declared an interest in Minute 67 (d)

64. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 10th July 2017 were confirmed and signed as a true record.

b) The Minutes of the Extraordinary Meeting held on Monday 24th July 2017 were confirmed and signed as a true record.

65. MATTERS ARISING

a) Update on the Diamond Jubilee Clock (Min: 29 (a) refers)

The Clerk reported that Cllr: Sampson had looked at the proposed licence from West Devon Borough Council and is satisfied that the Council can agree to this. He suggested that the elevation plans drawn up for the planning should also be included with the licence. Guy Pedrick from WDBC will now send the licence for signing. **Noted.**

b) Update on the Night Landing Site in Chagford for the Devon Air Ambulance (Min: 41 (a) refers)

The Clerk reported that all the paper work was in place. However she would like a Councillor to look over the planning application to make sure all was in order. Once this was done the planning application will be submitted to DNPA. **Resolved:** that Cllr: Parrott and the Clerk will check the application.

c) The Jubilee Hall – Nominated Trustees (Min: 18 (e) refers)

An email has been received from the Jubilee Hall Committee requesting a letter for the Charity Commission stating that the Parish Council are agreeable to delete the category, Nominated Trustee, from the constitution. **Resolved:** to prepare a letter for the Charity Commission stating that the Parish Council are agreeable to delete the nominated trustees from the constitution however they wish to maintain a connection with the Jubilee Hall Committee and do not wish this to affect the Parish Council's position as a Trustee and observer attending meetings.

66. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

- a) Kier Construction plans to commence works on the construction of the new Chagford Primary School on Monday 14th August 2017 and is due for completion towards the end of 2018 which will include the demolition of the existing school.

Over the coming weeks Kier will be carrying out enabling works which will involve setting up the site accommodation including welfare facilities and perimeter fencing. One of the key tasks is the forming of the site entrance which will be separate to that of the school entrance creating a safer environment for all concerned.

Kier will produce newsletter with updates as the works progress. **Noted.**

67. GROUP/REPRESENTATIVES REPORT

- a) **Dartmoor Local Plan – Settlement Profiles – Cllr: Mrs. Hill**
DNPA have compiled Settlement Profiles for each of the settlements in the National Park. The profiles include evidence and data to inform the policies of the new local plan. **Resolved:** the settlement profiles were discussed and noted.

Planning Control Matters – Cllr: Parrott

- b) **Ref: 0355/17 – Thorn Cottage, Chagford**
Proposed: Installation of a small sewage treatment plant with associated pipework, buried electric cable to supply power and air blower unit.
Resolved: to support the application.

Cllrs: Mrs. Haxton and Williams left the meeting.

- c) **Ref: 0361/17 – Lower Corndon, Chagford**
Proposed: Erection of agricultural building at land adjacent to Lower Corndon. **Resolved:** to support the application.

Cllrs: Mrs. Haxton and Williams returned to the meeting
Cllr: Mrs. Thorn left the meeting

- d) **Ref: 0368/17 – 6 Gregorys Court, Chagford**
Proposed: Erection of roof dormers. **Resolved:** to object to the application.

Cllr: Mrs. Thorn returned to the meeting

Listed Building Consent

e) Ref: 0368/17 – Whiddon Park House, Chagford

Replacement glazing and internal joinery repairs. **Resolved:** no objection.

Grant of Conditional Planning Permission

f) Ref: 0280/17 Brynbella, Mill Street, Chagford

Erection of single storey rear extension together with side and front open porches. Subject to conditions. **Noted.**

Woodcote Site Meeting

g) Cllr: Parrott and Mrs. Hill attended the DNPA site meeting at Woodcote on Friday 11th August, 2017. As Cllr: Lloyd Hill will not be attending the DNPA Development Management Meeting at Parke on Friday 1st September, 2017 it was **resolved** that Cllr: Mrs. Hill should attend the meeting and speak on the matter.

68. FINANCIAL MATTERS

- a)** Approval to pay Yewtopia for Grass Cutting of the Jubilee Field on 19/7. **Resolved:** to approve payment.
- b)** Approval to pay Yewtopia for Weed Spraying and Verge Cutting on 4/7. **Resolved:** to approve payment.
- c)** Approval to pay Kingfisher Direct Limited for three new recycling bins with stand for the Skate Park. **Resolved:** to approve payment.
- d)** Approval to pay DALC for copies of The Good Councillor's Guide and The Good Councillor's Guide to Neighbourhood Planning. **Resolved:** to approve payment.
- e)** Approval to pay the renewal subscription to the LCR. **Resolved:** to approve payment.
- f)** Approval to pay the Clerk an increment (Spine 22) due to her CiLCA Qualification. **Resolved:** to approve payment.
- g)** Approval to pay Cllr: Mrs. G. Hill for registering on the 'Opt In' Garden Waste Service for Southcombe Gardens. **Resolved:** to approve payment.

69. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Parrott

Cllr: Parrott reported that the Jubilee Field was in a good condition, there was occasion litter, the Skate Park bins had been emptied and the grass was in good condition.

The closing spring on the gate into the Skate Park was broken and there was no latch, the latch into the play park will not latch. Councillors were reminded that the gates do not latch in order that a child could escape if necessary

There was a cap missing on the MultiPlay. **Noted.**

b) Public Convenience Inspection Report – Cllr: Parrott

Cllr: Parrott reported that the Public Convenience were in good order.
Noted.

70. CLERK/CHAIRMAN'S REPORT

a) There are a few courses/conferences coming up which members of the Council may wish to attend.

- Devon Communities Together Rural Futures Conference 2017
28th September 2017 at Westpoint.
- An Introduction to Neighbourhood Planning
4th October 2017 Devon Communities Together Building, Exeter.
- Devon ALC AGM Conference and Exhibition 2017
10th October 2017 at Exeter Racecourse.
- Chairmanship Short Course.

Noted.

71. CORRESPONDENCE AND EMAILS

a) **Temporary Prohibition of through traffic and parking** – road from Meldon Road to Weddicott Cross Chagford on Wednesday 16th August 2017 until Thursday 17th August 2017 due to patching work. **Noted.**

b) **Temporary Prohibition of through traffic and parking** – road from Greatweek Cross to Lower Middlecott Farm, Chagford on Friday 18th August 2017 and from Monday 21st August 2017 until Friday 25th August 2017 due to patching work. **Noted.**

c) West Devon Move to Next Stage of One Council Proposal

At West Devon's Full Council this week, members agreed to go out to consultation on the creation of a single council with South Hams District Council. **Noted.**

d) Next Dartmoor National Park Authority Development Management Committee.

The next meeting of the Development Management Committee will be on Friday 1st September 2017 at Parke, Bovey Tracey. **Noted.**

e) Dartmoor Devil Cycle Ride

Notice of the Dartmoor Devil Cycle Race will be held on Sunday 29th October 2017. The ride passes through Chagford Parish having started at Bovey Tracey. Riders will enter the parish boundary from the B3212 at Watching Place Cross from about 10.15 a.m. All riders stop at The Globe Inn between 10.20 a.m. and 1.35 p.m. Departure from the town is then via Jurston. **Noted.**

f) Thank You

Chagford Swimming Pool thank Chagford Parish Council for the grant towards the Waste Water Treatment Plant and the cost towards the lifeguards. **Noted.**

g) Municipal Campsite

A suggestion has been made that the town would benefit from the addition of a municipal campsite within walking distance of the town centre. One of the limitations to the number of visitors to Chagford is the availability and cost of overnight accommodation in the town, and a campsite can provide a fairly instant solution to that. **Resolved:** this suggestion could be included in the Dartmoor Local Plan.

72. ACCOUNTS FOR PAYMENT

a) Direct debit- BT Telephone and Broadband Services	49.98
b) 4201 Mrs. S. Curtis – Salary	507.98
c) 4202 HM Revenue and Customs	127.00
d) 4203 Mrs. S. Curtis – Expenses	20.00
e) 4204 Yewtopia – Grass Cutting	140.00
f) 4205 Yewtopia – Weed Spraying an Verge Cutting	280.00
g) 4206 Kingfisher Direct Limited – Recycling Bins for Skate Park	1,313.99
h) 4207 DALC – copies of the Good Councillors Guide	8.24
i) 4208 Renewal Subscription LCR	17.00
j) 4209 Mrs. G. Hill – reimbursement of the Garden Waste Service	40.00

The Meeting Closed at 9.04 p.m.