

# Minutes of the Regular meeting of the Chagford Parish Council held at Endecott House on Monday 14<sup>th</sup> April 2014 commencing at 7.30 p.m.

**Present:** Cllrs: Bleakman, Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Sampson, Shears, Miss Stead, and Williams.

**Apologies:** Cllrs: Parrott, Ms Thorn and d'ArchSmith

The Chairman welcomed the New Clerk Mrs. Sarah Curtis, Tattenham, Easton, Chagford TQ13 8DQ. Tel: 01647 432999, [clerk@chagford-parish.co.uk](mailto:clerk@chagford-parish.co.uk).

Arrangements have been made for the transfer of mail, telephone and petty cash. The Clerk will attend New Clerk's Training. The Clerk signed the Contract of Employment.

## 413 DECLARATION OF INTEREST

Cllrs: Coombe and Lloyd Hill declared an interest in Minute 423  
Cllr: Bleakman declared an interest in Minute 415 (c)

## 414 CONFIRMATION OF THE MINUTES

- a) The Minutes of the Regular Meeting held on 10<sup>th</sup> March 2014 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on 24<sup>th</sup> March 2014 were confirmed and signed as a true record.

## 415 MATTERS ARISING FROM THE MINUTES

- a) **Oak Tree on the Recreational Trust (Min: 404 refers)** The Chairman had received a letter from Mr. Bryce Rundle, Chairman of Recreational Trust regarding the felling of the Oak Tree. Mr. Rundle confirmed the Tree was on Recreational Trust Land. Mr. Rundle requested the support of the Parish Council before arranging a meeting between the Officers of the Club, the Council, Mr. Beasley the DNPA Tree Officer and Mike Palmer the Tree Warden.  
**Resolved** A meeting should be arranged between all parties before a decision was made, Cllrs: Stead, Shears and Haxton would attend the meeting to take advice and report back.
- b) **The Skip at Cross Tree (Min: 405 refers)**  
The skip at Cross Tree has been delivered and collected again. **Noted**
- c) **Letter from Chair of Governors Chagford Church of England Primary School (Min: 393 refers)**  
The Chairman had written to Chagford Primary School asking if they would support the Council when contacting the Highways requesting a 20 mile an hour speed limit or other traffic calming measures from Crossways to Rushford. Mr. Rubbra (Chair of Governors) indicated that he generally supported the measures to improve safety however did mention he would contact Highways. **Resolved** The Chairman would write to Mr. Rubbra again reiterating the problem. Cllr Bleakman declared an interest but stayed at the table.

d) **WW1**

Cllr Sampson reported on the working group meeting held on Tuesday 8<sup>th</sup> April. The group were in favour of investigating the possibility of paving around the base of the War Memorial. **Resolved** The group will seek costings to do this and come back to the Parish Council.

e) **Report from Beating the Bounds Meeting**

Beating the Bounds Ceremony will take place on Sunday 31<sup>st</sup> August 2014. The Ceremony will commence at Jurston at 9.45 for 10.00hrs. The party will travel through Green Coombe and up to Lakeland, along the boundary to Bennet's Cross and then to Kings Oven where the for lunch at the Warren Inn. On to Fernworthy where there will be a boat to take a small group across the reservoir. From Fernworthy the boundary goes out onto open moor to long stone and proceed to Batworthy where light refreshments will be provided. From here travel Down to Northill and onto Leigh Bridge through Puggiestones, Hollow Meadow and Holy Street. The party will regroup at Chagford Bridge finish at the Jubilee Hall where a ploughman's supper will be provided. **Resolved** Cllr Coombe will ask the School Children to create the posters. Permission will be sought from the Landowners and the Ceremony will be publicised.

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**URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

416 **Swimming Pool**

A letter from Marion Symes seeking help to secure funding for the Swimming Pool. Cllr Sampson is in possession of the lease. **Resolved** To ask Cllr Sampson to determine if the lease should be reviewed.

417 **Community Safety Forum Event**

This event to be held at Rattery Village Hall on Wednesday 30<sup>th</sup> April 2014. The event was circulated to members. **Noted**

418 **European Parliamentary Election**

Notice of the European Parliamentary Election on Thursday 22<sup>nd</sup> May 2014 to be published in a prominent place. **Noted**

419 **Traffic Order**

Temporary Prohibition of Through Traffic and Parking from Wednesday 2<sup>nd</sup> July 2014 until Wednesday 9<sup>th</sup> July 2014. The road from Easton Cross to Forder Bridge, Easton. **Noted**

**GROUP/REPRESENTATIVES REPORT**

**Planning Control Matters – Cllr Bleakman**

420 **01647/14 Whiddon Park Farm, Chagford**

Erection of timber framed storage building and associated works. **Resolved** To object to the application.

**421 14/0013 Moor Park, Chagford (Chagford Conservation Area)**

Proposed Tree Works

**Resolved:** To support the application

**422 Grant of Conditional Planning Permission**

**0047/14 Holystreet Manor, Chagford**

Formation of Lake and associated works (retrospective). With conditions that the Permission does not authorise the rubble piles, mounds and banks and within two months of the planning decision a detailed landscaping and planting scheme shall be submitted. **Noted**

**423 Outstanding Planning Matters**

**0010/13 Proper Job Limited Business Park Chagford (Min:82 12/13)**

Following the DNPA decision at the meeting on 5<sup>th</sup> April 2013 the Parish Council has not received the Enforcement Report presented in May 2013 to DNPA. Cllrs: Coombe and Lloyd Hill left the room.

**Resolved** Parish Council to write to DNPA requesting what enforcement was agreed. Cllrs: Coombe and Lloyd Hill returned to the meeting.

**424 Report on the Master Plan from Dartmoor National Park Meeting on 4<sup>th</sup> April 2014.** Cllr Bleakman

Cllr Bleakman represented Chagford Parish Council at the meeting at Parke. **Resolved** The Master Plan was approved.

**Group Reports**

**425** i) Report on the Eastern Links Meeting held on Thursday 13<sup>th</sup> March 2014 at Sampford Courtenay Village Hall.

The Community Police Support Officer presented a report on the changes within the Police Service as from 1<sup>st</sup> April 2014.

A presentation on Healthwatch Devon discussions on possible closures and the proposed Health Hub.

Dr Mike Ireland, Okehampton Town Councillor has made a study on the Local Railway Lines which he considers could be brought back into use.

There was one application for Tap Funding for the installation of Broadband access to the Community Buildings within Belstone and South Tawton. **Noted**

**426** ii) Report from Moretonhampstead Health Hub Meeting held on 18<sup>th</sup> March 2014. Much more discussions were needed before services can be put in the Community Hub. Important that the local people are engaged with this project. **Noted**

**GENERAL PURPOSES AND POLICY MATTERS**

**427 Development between Lower Street and Westcott Lane**

It was reported that the Parish Council wish to investigate further the assets on the development land. **Resolved** to seek permission to walk the field.

**428 Annual Parish Assembly Meeting**

Members were reminded that the Annual Parish Assembly Meeting will take place on 1<sup>st</sup> May 2014. Speakers have been invited from a variety of groups connected to the Council. **Noted**

**429 Library Services**

There is a public consultation at Chagford Library on 20<sup>th</sup> May 2014 between 13.00 hrs and 15.00 hrs for people to express their views on what services are valuable at the library. **Resolved** To encourage Councillors to attend.

**FINANCIAL MATTERS**

**430 Report of the Finance Meeting held on 3<sup>rd</sup> April 2014.**

The group reviewed the end of year accounts 2013/2014

a) **Resolved** To accept the end of year accounts and note that the Council needs to be prudent next year.

To present accounts for the year 2013/2014 for adoption by the Council prior to being presented to the Internal Auditor.

b) **Resolved:** The accounts should be presented to the Internal Auditor.

**431 Parish Precept**

The Parish Precept of £35,000 including Council Tax Support Grant of £2032.00, will be paid in two instalments, April and September. **Noted**

**432 Parish Trough Payments**

Discussion took place with regard to planting the troughs. The Clerk will contact the persons concerned. **Resolved** To make payment to the volunteers who have agreed to care for the troughs.

**433 DALC**

Request for Annual Membership Payment form DALC.

**Resolved** Agreed to pay the membership.

**ENVIRONMENT**

**434 Jubilee Field Inspection Report**

Cllr Haxton reported that the grass needed cutting before Easter and there was a large amount of rubbish. The branch over the leat has not been removed. **Resolved** To ask Ben Pell to clear the branch and forward the bill to the Council.

**435 Public Convenience Inspection Report**

The toilets were clean and tidy. **Noted**

**436 Street Sweeping**

A meeting with North Tawton Town Council and Mr. Ben Pell was reported. Mr. Pell will be in Chagford on 17<sup>th</sup> April at approximately 7.00a.m. and would report to Cllr Lloyd Hill regarding his duties. **Noted**

**437 Lengthsman**

Update on the position with regards the Lengthsman duties. TAP Funding paid for 9 visits of £1260 with £273.00 remaining. **Noted**

**438 Dog Fouling Order**

Report on the meeting with Mr. Dai Antill. There is currently a dog exclusion on the Jubilee Field. The Recreational Trust do not wish to have a dog exclusion order on the sports ground. The dog warden will continue. The Dog Fouling Order is currently out for consultation. **Noted**

## CORRESPONDENCE AND E-MAILS

- 439 West Devon Parish and Town Councillor Development and Training Event.**  
The Councillors received the 2014/15 programme and booking form on training being held at Tavistock. **Noted**
- 440 Police Report**  
The Council received information with regards to a review of policy across West Devon. **Noted**
- 441 DALC Newsletter April 2014**  
The Newsletter was received. Clerk is booked on New Clerk's Training in June. Details of the South West Regional Conference 2014 being held in Tiverton. **Noted**
- 442 DALC Member Survey**  
Council received a survey form on the activities of the Parish Council. **Resolved** Chairman /Clerk to complete.
- 443 The Old-House Eco Course**  
This course will be held on Saturday 10<sup>th</sup> May at DNPA, Parke, Bovey Tracey (9.30 a.m. – 5.30 p.m.) presented by the Society for the Protection of Ancient Buildings. **Noted**
- 444 New Tax Cut for Businesses and Charities**  
Details were received of the new National Insurance contributions for employers. **Noted**
- 445 Tour of Britain Cycle Race**  
The Devon Stage of the Tour of Britain 2014 will take place on Thursday 11<sup>th</sup> September. It is the fifth leg of the race and will start in Exmouth taking in a large chunk of Dartmoor including Bovey Tracey, Haytor, Widecombe in the Moor, Princetown, Tavistock and Okehampton. **Noted**
- 446 WDBC Mayoral Awards**  
The under 18 award for 2014 goes to Tavistock College Student Rebecca Venning from Bere Alston. The Tavistock Memory Café is the winner of this year's award for an organisation or individual over 18. The 2014 Mayor's Green Award has gone to Sticklepath and Okehampton Conservation (StOC). **Noted**
- 447 Chagford Agricultural and Horticultural Show**  
Chagford Show will be held on Thursday 21<sup>st</sup> August 2014. **Noted**

## ACCOUNTS FOR PAYMENT

- 448** The following accounts were approved for payment
- |      |  |           |
|------|--|-----------|
|      | Direct Debit – BT telephone and Broadband Service        | £ 39.22   |
|      | Hilton Supplies – Plastic caps for Play Equipment on the |           |
| 3201 | Jubilee Park   | £ 216.00  |
| 3202 | DALC Annual Membership Payment                           | £ 308.20  |
| 3203 | James Bowden – all weather padlock for the Fender        | £ 29.85   |
| 3204 | WDBC – Cleaning Chagford Toilets                         | £ 2036.40 |
| 3205 | WDBC – Emptying Litterbins and Dog Bins                  | £ 341.33  |
| 3206 | Mrs. G. Hill – purchase of printer ink for printer       | £ 65.59   |

3207	Mrs. Fynn – Planting of Trough	£	10.00
3208	Mr. J. Hancox – Planting of Trough	£	10.00
3209	Mrs. A. Griffiths – Planting of Trough	£	10.00
3210	Mrs. J. Anderson – Lower Street Garden	£	30.00
3211	Mrs. C. Mount – Planting of Trough	£	10.00
3212	Mr. C. Licence – Planting of Trough	£	10.00

**PUBLICATIONS/INFORMATION RECEIVED**

- 449** a) Devon Senior Voice – Spring 2014  
b) LCR – Spring 2014

**THE MEETING CLOSED AT 10.00 P.M.**

**Dated** .....

**Signed** .....

