

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 13th February 2017 commencing at 7.30 p.m.

Present: Cllrs: d'ArchSmith, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Parrott, Sampson, Mrs. Stanbury, Miss Stead and Williams.

Apologies: Cllrs: Coombe, Lloyd Hill and Ms Thorn

421. DECLARATION OF INTEREST

There were no interests to declare.

422. CONFIRMATION OF MINUTES

- a) The Minutes of the Regular Meeting held on Monday 9th January 2017 were confirmed as a true record and signed subject to the addition to Minute 386 Ref: 0627/16 Chagford C of E Primary School – this is an addendum to the original planning application where Chagford Parish Council had no objection to the proposed planning application.
- b) The Minutes of the Extraordinary Meeting held on Monday 23rd January 2017 were confirmed and signed as a true record.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

423. DNPA Development Management Committee

Cllr: Lloyd Hill attended the Dartmoor National Park Authority Development Management Committee Meeting on Friday 3rd February 2017. Cllr: Lloyd Hill was requested to declare an interest on the Chagford C of E Primary School proposed planning application.

Cllr: Lloyd Hill was nominated and elected by the Parishes of West Devon Borough to represent Parish Councils on the DNP Development and Management Committee.

Cllr: Lloyd Hill is a Parish Member on the Dartmoor National Park Committee to represent the Dartmoor Parishes. The Parish Council would expect him to support their view. **Resolved:** to write to DNPA and request an explanation as to why Cllr: Lloyd Hill was asked to declare an interest.

424. Lloyds Banking Group

A letter has been received from Matthew Harris, Public Affairs Manager concerning the closure of 46 branches in May and June 2017.

The difficult decision to close these branches is because of changing customer behaviours, resulting in customers using them less often. The majority of branches have at least one free cash machine and also a local Post Office within walking distance, where personal banking customers can manage their day to day banking needs.

Mobile branches will be available in the areas that they serve for a minimum of one hour, with total servicing hours depending on anticipated local demand. They will be in situ prior to the branches closing, to ensure customers get

used to the new service. They will be introduced from May and June and once the full details on the route and timetable have been finalised colleagues and customers will be updated. **Resolved:** to write to Lloyds Banking Group expressing the Parish Council's concerns that there has been no consultation, we have already lost our Post Office and the Nat West Bank. Residents, especially the elderly cannot get to other towns for their banking needs as public transport is so limited. To seek a stay of execution until alternative arrangements can be put in place and reassurance that there will be a cash machine in the town.

425. Chagford Cemetery Extension

An email has been received from Alex Gandy of DNPA stating that in the last Infrastructure Delivery Plan Chagford identified a need of a cemetery, he is asking if this is still necessary. **Resolved:** to confirm to Mr. Gandy that Chagford Parish Council will be seeking land to buy for a cemetery within the near future and look forward to any advice or guidance DNPA can give.

426. Cross Tree Driveway

Cross Tree Driveway has been badly damaged during the activities associated with the refurbishment of the church bells and the fitting of a new frame. The Churchwardens are minded to recommend to the Parochial Church Council that the Church pays to have the driveway re-surfaced with Chagford Gold. The PCC would be pleased to receive the Parish Council's views, as the landowner. **Resolved:** Cllrs: d'ArchSmith and Williams will meet with the Churchwardens to assess the damage to the surface and the check the drains which run underneath the drive and report back.

427. Garden Waste Service will remain

Councillors have agreed to retain a Garden Waste Service for West Devon Borough Council residents. The Councillors have agreed to introduce a charge on the service for those people who would like to use it, rather than see the service cut. **Noted.**

428. Broadband and Calls to increase from 2 April 2017

The price the Parish Council pay for Broadband and Calls will increase from 2nd April 2017. Broadband and calls will increase by £2.00, unlimited anytime calls add-on increase of £0.49p. **Noted.**

429. Devon's Acute Services Review

Devon's Acute Services Review was announced on 4 November 2016, when the final draft of the five-year Wider-Devon Sustainability and Transformation Plan was published. The detailed case for change is set out on the websites of NHS NEW Devon CCG and NHS South Devon and Torbay CCG. **Noted.**

430. Car Parking Permit Review

WDBC have reviewed the cost of car parking permits in Chagford. On the basis that permits are to become paperless and in recognition of the reduced Pay and Display charges.

The proposed revised cost for a 12 month permit are Current Cost £155.00, Proposed Cost £150.00. **Noted.**

MATTERS ARISING

431. Chagford Post Box (Min: 418 refers)

The Royal Mail has informed Chagford Parish Council that the hinges on the post box door has broken and has been taken off for repair. This door has been sent away for repair however is un-repairable. A new door has now been ordered and will be fitted as soon as it arrives. The Royal Mail is unable to provide a specific timeframe for this work to be completed, however they aim to resolve issues of this nature within 12 weeks. **Noted.**

432. Update on the Diamond Jubilee Funds – Clock (Min: 416 refers)

Cllr: Sampson has had discussion with WDBC regarding installing a clock on the Market House. Cllr: Sampson has made some progress and managed to get WDBC to accept the clock as an outright gift with some conditions.

1. The Parish Council will make an outright gift of the clock to WDBC and meet the cost of installation;
2. WDBC will assume responsibility for the electricity supply, repair and maintenance subject to being able to claim reimbursement from the PC for any exceptional, unforeseen expense;
3. WDBC will include the clock in its insurance of the Market Building;
4. If at a later date, WDBC wishes to have the clock removed, it can require the PC to resume ownership, and remove the clock at the Parish Council's expense. **Resolved:** to put this in writing to WDBC.

433. Blue Cedar – Lights (Min: 318 refers)

The Clerk wrote to DNPA expressing the Parish Council's concerns regarding the excessive amount of lighting at the new development. This being burglar alarms and low level lighting. **Resolved:** Nick Savin from DNPA has written back stating that he has passed this on to the planning officer who dealt with the application in the first instance for comments and will take it on as an enforcement case should it be deemed necessary.

GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

434. Ref: 0027/17 22 Meldon Road, Chagford

Extension to front, creation of new side entrance, conversion of windows and internal alterations. **Resolved:** this application has now been withdrawn.

435. Ref: 0627/16 Chagford C of E Primary School – Amended Plans

Construction of new primary school on existing school playing field and demolition of existing school buildings. The amendment relates to updated details of the new pitch, revision to Lower Street boundary treatment, glazing arrangement and the addition of masonry piers and window reveal details.

Resolved: these plans arrived after the site meeting with a decision date of 9th February 2017 which was after the DNPA were making their decision on the planning application. It was decided not to comment as the planning decision had already been decided.

Grant of Conditional Planning Permission

436. Ref: 0624/16 Thorn Farm, Chagford

Extension to agricultural building. Subject to conditions. **Noted.**

437. Ref: 0635/16 Mill End Hotel, Chagford

Alterations to detached building in association with provision of additional letting bedrooms. Subject to conditions. **Noted.**

Refusal of Planning Permission

438. Ref: 0632/16 1 The Old School, New Street, Chagford

Erection of pitched roof dormer window to rear of dwelling. **Noted.**

Tree Works

439. Chagford Conservation Area: Proposed Tree Works. 1 Orchard Terrace

Douglas fir – reduce branches overhanging dwelling by 2m. **Resolved:** no objection.

FINANCIAL MATTERS

440. Approval to pay Chagford Combined Charity for the hire of Endecott House 01.10.16 – 31.12.16 and 01.01.17 – 31.03.17. **Resolved:** to approve payment.

441. Approval to reimburse the Petty Cash. **Resolved:** to approve payment.

442. Approval to reissue a cheque to Mr. M. Dowling for Trough Planting. **Resolved:** unable to raise a cheque as still awaiting information as to whom to make the cheque payable.

443. A cheque for the sum of £13,362.60 has been received from Chagford Education and Leisure Trust representing a donation from Chagford and Leisure Trust for the works undertaken to extend the equipment on the Skate Park. **Resolved:** to await the Invoice from Rhino Ramps.

ENVIRONMENT

444. Jubilee Field Inspection Report – Cllr: d'ArchSmith

Cllr: d'ArchSmith reported that Rhino Ramps had finished installing the new ramps in the Skate Park and had carried out a clean and tidy job. The Jubilee Field was generally clear of rubbish and litter. The new fence will be put up on 20th February 2017. Cllr: d'ArchSmith has repaired the two gates, one into the Skate Park and one into the play area. **Noted.**

445. Public Convenience Inspection Report – Cllr: d'ArchSmith

Cllr: d'ArchSmith reported that the Public Conveniences were in a satisfactory state. **Noted.**

446. Report on Meeting with South West Play regarding the Safety Inspection Risk Assessment

Cllr: Coombe met with South West Play to go through and areas of concern on the Safety Inspection Report. Caps were put on all the bolt holds and seesaw. The swing hangers are obsolete so South West Play has priced to

put in new stainless steel hangers and cover all the swing chains in rubber pipe on the baby and the flat swings (this will remove the finger trap).
£398.00 plus VAT.

South West Play has also quoted on a Netball Hoop and Basket Ball Hoop. Supply and install 1 x basketball hoop and 1 x netball hoop = £945.00 plus VAT. **Resolved:** to ask South West Play to quote for a safety surface under the netball hoop and ask for the price of installing the netball hoop and the individual price of the hoop.

447. Update on the Skate Park

Rhino Ramps have complete the work to extend the equipment provision on the skate park and it is already being made good use of. **Noted.**

CLERK/CHAIRMAN'S REPORT

- 448.** A request has been received from Moor Health asking for a grant to start up a Stake Holders Group. **Resolved:** to refer to the Finance Group

CORRESPONDENCE AND EMAIL

449. Footpath from Rushford Bridge to Chagford Bridge

The Clerk has received concerns about the footpath from Rushford Bridge upstream to Chagford Bridge. The cattle in the field over the footbridge at the Rushford end have badly broken down the bank of the leat and destroyed the footpath making it very unsafe in places. The Clerk reported this to the Sector Ranger who has had a look and raised the issue with the farmer. He will continue to monitor the issue and aim to do some repairs/improvements in the Spring. **Resolved:** to write to the Sector Ranger asking what the rules/responsibilities are for keeping livestock in fields with footpaths running through.

500. The Lose of Essential Services

A resident of Chagford has written to the Parish Council expressing his concerns at the rate we are losing essential services.

Firstly the Post Office, the Nat West Bank and now Lloyds Bank. Residents who are fit enough to still be mobile are travelling to Moretonhampstead or Okehampton for banking or Post Office Services. **Resolved:** to write to Matthew Harris, Public Affairs Manager and the CEO of Lloyds Bank stating Chagford's concerns at the proposed closure of Lloyds Bank.

501. The Pensions Regulator

Chagford Parish Council has completed a declaration of compliance with the Pensions Regulator under the Pensions Act 2008. **Noted**

502. Temporary Prohibition of Through Traffic and Parking

A temporary restriction is considered necessary to enable overhead reconductoring in New Street Chagford on Wednesday 8th March 2017. **Noted.**

503. The Prince of Wales Award 2017

The Prince of Wales Award is open to community organisations for instance community groups, schools etc which have, through their own initiative, brought about improvements to the lives of the rural population in a sustainable manner. **Noted.**

504. Public Consultation on a Joint Homeless Strategy

South Hams District and West Devon Borough Councils are currently out to public consultation on a joint homeless strategy.

The four key priorities of both Councils are: understanding the true cost of homelessness, access to services, access to housing and health and wellbeing.

The public, interested organisations and stakeholders are all invited to contribute opinions and ideas to the draft strategy before it goes back to Councillors. **Noted.**

505. Mayoral Awards 2016/17

The Mayor is seeking out for recognition a West Devon individual or a firm or other organisation who/which

- Has done something particularly noteworthy within the Borough or
- Has enhanced the reputation of the Borough on the national stage or
- Made a significant contribution to the conservation and protection of the natural environment of West Devon

Three Awards are to be made – under 18, over 18/organisation, The Mayor's Green Award. **Noted.**

506. DNPA – Development Management Committee

The next meeting will be on 3rd March 2017.

507. ACCOUNTS FOR PAYMENT

	£
a) Direct Debit – BT Telephone and Broadband Services (Jan)	47.84
b) Direct Debit – BT Telephone and Broadband Services (Feb)	48.89
c) Mrs. S. Curtis – Salary	415.95
d) HM Revenue and Customs – PAYE	104.00
e) Mrs. S. Curtis – Expenses	20.00
f) Mrs. S. Curtis – Reimbursement of Petty Cash	89.21
g) Chagford Combined Charity – Hire of Endecott House	174.00

The meeting closed at 8.45 p.m.