

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 13th January 2020**

Present: Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Mrs. Printy, Parrott, Pope, Mrs. Stanbury, Ms Somme and Williams.

133. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs: Mrs. Phelps and Shears.

134. DECLARATIONS OF INTEREST

There were no interests to declare.

135. CONFIRMATION OF MINUTES

a) The Minutes of the Regular Meeting held on Monday 9th December 2019 were confirmed and signed as a true record.

136. MATTERS ARISING

a) Changes to the CELT Constitution (Min: 23(a) refers)

CELT has updated the Parish Council on the changes to the CELT Constitution.

- CELT has not changed the charitable objects but has updated the aims and activities.
- CELT have changed arrangement for nominating and appointing trustees, but trustees appointed under the old rules (including Cllr: Mrs. Malseed,) remain in post until replaced under the new rules
- Will hold off moving from being a Charitable Trust to a Charitable Incorporated Organisation. **Noted.**

b) Plastic Free Chagford (Min: 57(e) refers)

As part of the Surfers Against Sewage Plastic-Free Communities the Parish Council has already supported the initiative. From this Cllr: Parrott is asking that Chagford Parish Council will not use single use plastic at their meetings or events. **Resolved:** Chagford Parish Council will endeavour not to use plastic at its meetings or events.

c) Bellacouch Meadow

Chagford Parish Council has been advised that Aster have received the 8 week notice for the next batch of properties to be handed over. Therefore the properties will shortly be advertised on the Devon Home Choice Web Site and those interested will need to apply for them.

Properties that will be advertised are 8 x1 bed flats (4 ground floor and 4 1st floor) and 3 x 2 bed houses. **Noted.**

d) Market House Leases (Min: 125(b) refers)

The Chairman reported that the Solicitor had confirmed the leases had been sent out. However one of the tenants has not received the correspondence. **Resolved:** the Chairman will continue to pursue this.

137. GENERAL PURPOSES AND POLICY MATTERS

a) Chagford Annual Parish Assembly

Chagford Annual Parish Assembly will be on Thursday 23rd April 2020 and the Chairman asked for ideas for Speakers.

Suggestions: Dr. Kevin Bishop (DNPA)
Alex Rehaag (Devon Homes Choice)
David Lohfink (CG Fry and Son)
Representative from Chagford School
Highways
Police Officer covering Rural Areas
John Hart (Leader of Devon County Council)

Resolved: the Clerk will send invitations

b) VE Day Celebrations

VE Day is the 75th Anniversary of the end of WW11 in Europe and celebrations will be from Friday 8th May 2020 (Bank Holiday) through the weekend. **Resolved:** the General Purposes Group will meet on 23rd January at 2 Lower Street at 7.30 p.m. to discuss how Chagford celebrates VE Day.

c) VJ Day

VJ Day is the Victory over Japan day and celebrations will be on 15th August 2020.

Resolved: to discuss at the General Purposes Group on 23rd January but it is hoped to light a Beacon on Meldon.

d) New Parish Council Laptop

Due to the age of the Parish Council Laptop and it not being as efficient as it should be it is proposed to upgrade the Laptop. **Resolved:** Cllr: Parrott and the Clerk will source a new Laptop.

138. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

a) A message has been received regarding the state of the Noticeboard outside of the Birdcage. It is very difficult/impossible to open and is thought should be repaired or replaced. **Resolved:** unfortunately the wood has swollen due to the wet weather therefore there is not much that can be done and the wood should go back once dried out.

b) A copy of a letter to DNPA has been received regarding the development at Bellacouch Meadow. Residents feel strongly that further discussion is required concerning vehicle access on to Westcott Lane. **Resolved:** await response from DNPA

c) Temporary Prohibition of Through Traffic and Parking
Devon County Council hereby give notice that from Tuesday 3rd March 2020 until Friday 6th March 2020 no person shall cause or permit any vehicle to proceed or wait on the sections of affected roads – THE SQUARE, CHAGFORD. The alternative, signed, route for vehicles will be via North Street. **Noted.**

- d) Casual Vacancies on the County Committee
The Devon Association of Local Council is a membership organisation representing the interest of parish and town councils in Devon. Following the nomination process in 2019, a number of seats were unfilled. The Council is invited to nominate any suitable Parish Councillor. **Resolved:** Cllr: Mrs. Hill is already on the County Committee. A Parish can only have one representative, therefore a nominee is not needed.

139. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

- a) **Ref: 0572/19 Meldon Heights, Chagford**
Proposed: Demolition of existing bungalow and construction of replacement dwelling. **Resolved:** to support the application.
- b) **Ref: 0598/19 Rosemary, Chagford**
Proposed: Erection of single storey side extension, replacement roof and cladding. **Resolved:** to support the application.

Grant of Conditional Planning Permission

- c) **Ref: 0503/19 Buda Farm, Chagford**
Proposed: Construction of replacement garden room. Subject to conditions. **Noted.**
- d) **Ref: 0500/19 Portland House, 52 Mill Street, Chagford**
Proposed: Addition of new door, porch and two new windows. Subject to conditions. **Noted.**
- e) **Ref: 0453/19 Braeside, Mill Street, Chagford**
Proposed: Demolition of existing bungalow and out-buildings. Erection of new single-storey dwelling with attached garage, greenhouse, separate potting shed and landscaping to grounds. Subject to conditions. **Noted.**

Grant of Listed Building Consent

- f) **Ref: 0439/19 Lower Withecombe Farm, Chagford**
Proposed: Alterations to floors, roof and windows, opening of one doorway and blocking up of another and one door opening in gable end to be infilled following a fire. Amendment to permission granted under application 0649/18 Subject to conditions. **Noted.**

140. FINANCIAL MATTERS

- a) Approval to pay South Tawton Parish Council for New Councillor Training. **Resolved:** to approve payment.
- b) Approval to pay Mike Northway Contracting for trimming the outside hedges of the Jubilee Field. **Resolved:** to approve payment.
- c) Approval to pay South West Water Business for services to the Market House. **Resolved:** to approve payment.
- d) Approval to pay EDF Energy for services to the Market House. **Resolved:** to approve payment.

141. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Mrs. Printy

Cllr: Mrs. Printy reported that the Jubilee Field was in good order. However there was a large amount of broken glass in the field and skate park. Cllr: Ms Somme had removed Christmas Trees from the Skate Park which someone had tried to burn. **Noted.**

b) Public Convenience Inspection Report – Cllr: Mrs. Printy

Cllr: Printy reported that there had been problems with the Men's toilets due the flush not working. However this had now been resolved. **Noted.**

c) Report on the New Play Equipment (Min: 110(c) refers) – Cllrs: Coombe and Mrs. Malseed

Cllr: Coombe and Mrs. Malseed had met with a number of companies to give ideas, quotes to replace the Multi play. Members looked at a number of different presentations but decided Creative Play and Touchwood would be the most appropriate for Chagford. **Resolved:** Cllr: Malseed would contact the companies with further questions ie source of timber, the size of the timber and whether the timber was treated.

d) Fencing in the Jubilee Field – (Min: 110(c) refers)

Fencing was needed behind the Trim Trail to stop children climbing through the hedge. **Resolved:** to determine the cost of fencing to reflect what is already there.

e) Gate post at top of Jubilee Field – (Min: 110(c) refers)

The gate post at the top of the Jubilee Field has not been repaired. **Resolved:** Mr. Mears has agreed to repair the post, Cllr: Coombe will follow this up.

f) Cricket Field Fencing – (Min: 99(a) refers)

Mr. Guscott has started the work on the fencing of the Cricket Field. It is hoped that it will be completed in the Spring. **Resolved:** Cllr: Williams will speak to Mr. Guscott regarding the remaining work.

142. CLERKS/CHAIRMAN'S REPORT

There was no Clerks/Chairman's Report.

143. CORRESPONDENCE AND EMAILS

a) The next DNPA Development Management Committee will be on 7th February 2020 at Parke, Bovey Tracey. **Noted.**

b) Temporary Prohibition of Parking. Notice is hereby given that Devon County Council has made the above titled order. From Monday 17th February 2020 until Friday 20th March 2020 no person shall cause or permit any vehicle to park or wait on the sections of affected roads – THE SQUARE, CHAGFORD. The temporary restriction is considered necessary to enable Separation of Surface Water Sewer Pipe. **Noted.**

144. ACCOUNTS FOR PAYMENT

a) Direct Debit – BT Telephone and Broadband Service (Jan)	51.48
b) 4484 Mrs. S. Curtis - Salary	577.61
c) 4485 HM Revenue and Customs - PAYE	144.40
d) 4486 Mrs. S. Curtis – Expenses	20.00
e) 4487 South Tawton Parish Council – New Councillor Training	18.87
f) 4489 South West Water Business – Market House Services	99.22
g) 4490 EDF Energy – Market House Services	201.39
h) 4491 Mrs. G. Hill – Chairman’s Allowance	500.00
i) 4492 St. Michael the Archangel Church – Grant	500.00
j) 4493 Chagford Business Association – Grant	150.00
k) 4494 Chagford Swimming Pool – Grant	1,000.00

The Meeting closed at 9.45 p.m.