

**Minutes of the Regular Meeting of the Chagford Parish Council
held at Endecott House on Monday, 12th March 2012 commencing at 7.30pm.**

Present: Cllrs Bleakman; Mrs Hill (Chairman); Lloyd Hill; Parrott; Sampson; Shears; Ms Stead; Ms Thorn.

Apologies for absence were received from Cllrs Coombe & Williams (attending a fire & Rescue exercise) and Cllr Mrs Haxton.

In attendance the Clerk Mrs Stone.

376 DECLARATION OF INTEREST

- a) Cllr Bleakman declared an interest in Mins 381b; 388
- b) Cllr Lloyd Hill declared an interest in Min 380a
- c) Cllr Ms Thorn declared an interest in 380a

377 CONFIRMATION OF THE MINUTES

- a) The Minutes of the Regular Meeting held on 13th February 2012 were confirmed as a true record and signed.
- b) The Minutes of the Extraordinary Meeting held on 27th February 2012 were confirmed as a true record and signed subject to the deletion of Cllr Parrott's name from Min 374e as being present at the site discussion.

MATTERS ARISING FROM THE MINUTES

378 Church & Churchyard Trust

Cllr Sampson referred to the Annual meeting of the Friends of St. Michaels held on 27th February when attention was drawn to gaps in the documentation concerning the Constitution. The Chairman of the meeting was keen to regularise the position and presented an updated version which was adopted. 5 Trustees were recorded, 2 of whom would be the Churchwardens and 3 nominees from the Parish Council.

A series of fund raising events would take place in during the current year.

Resolved: i) The appointment of Parish Council Trustees be referred to the April Agenda; ii) Cllr Sampson to furnish the Clerk with a copy of the new Constitution for circulation to all Members.

379 S.W.Water Authority – Chagford Reservoir

A communication received from SW Water re Nattadon expressed the view that the SW Water Authority was not responsible for the surface run off water on Nattadon Hill and use of the old reservoir had been discontinued and was empty.

Resolved: A copy of this letter be referred to the owners of the land in question who are the Hayter Hames Estate for their attention.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION.

380 Queen Elizabeth II Field Challenge

Mr John Chapman, Regional Manager SW, Fields in Trust, has agreed to meet Council Representatives on the Jubilee Park site on Thursday 22nd March at 2pm to discuss the legal paperwork and the Deed of Dedication.

Resolved: The Chairman and Cllr Sampson to attend.

GROUP/REPRESENTATIVES REPORTS

381 Development Control Matters

Cllr Bleakman (Chairman) reported the recommendations of the planning inspection group meeting held on 9th March 2012 attended by Cllrs Bleakman (with the exception of item 381b); D'Arch Smith; Lloyd Hill; Parrott & Williams.

a) 0025/12 Proper Job

Proposed retrospective application for siting portacabins on land for purposes of storage and retail.

The Council's submission to the DNPA Meeting held on 2nd March 2012 was presented by Cllr Mrs Hill (Chairman) who reported that a recommendation had been passed to enter into a 106 agreement which would be drawn up during the next three months. The Representatives of the Proper Job Trustees expressed their views and were in accord with the decision. **Noted**

Cllr Bleakman declared an interest in the following item and left the room

b) 0113/12 70 The Square, Chagford

Proposed change of use of ground floor area from A1 shop to D1 non-residential institution (Youth Drop In Centre)

Resolved: the Council supports this application.

Cllr Bleakman returned to the meeting

c) 0085/12 Padley Hey, Chagford

Proposed retrospective facing of rear house with granite over existing render and conservatory to rear.

Resolved: The Council has no objection to this application subject to the following:-

- 1 The Hedgerow on the southern boundary be maintained at a minimum of the current height to prevent any loss of privacy to the properties in Manor Drive.
- 2 That a tree preservation order be put on the mature group of trees on the southern boundary to ensure that they are maintained as a screen to the view of the development when viewed from Meldon Hill in order to satisfy the DNPA Policy COR 3.

d) 0081/12 Monks Withecombe, Chagford

It was reported to the Council that a new track was being laid at the rear of Monks Withecombe to exit from a field gate onto the B3206 road which runs from Monks Withecombe to Sandsgate. This track does not appear to be referred to in the recent planning application ref: 0081/12. The B3206 is the boundary of Chagford Parish and is subject to ever increasing vehicular use. The road is narrow and often used as a diversion route when the main A382 is closed for accident; incident; roadworks or utility work. The Clerk was asked to write to the DNPA and Cllr Bennett, Chairman of Throwleigh Parish Council expressing concern at the possible outcome if the road was completed. To date there has been no reply to the Clerk's correspondence.

Resolved: The Clerk to ensure that the DNPA is aware that the Council's letter is not to be construed as an objection to the above mentioned planning application.

382 Grant of Conditional Planning Permission – Noted:

0008/12 10 New Street, Chagford

Proposed convert basement and create new garage.

383 Eastern Link Meeting

- a) Cllr Mrs Hill gave a report of the Eastern Link meeting held at Whiddon Down on 8th March 2012. The Police Neighbourhood beat report indicated many break-ins to sheds and outbuildings particularly in villages surrounding Chagford. An investigation is currently ongoing to resolve this issue. A Community is being organised for Chagford to encourage parishioners to identify their possessions by marking.
 - b) **Wessex Home Improvement Loans** for owners of private housing and tenants. Funding available for insulation improvements; improvements to heating; reducing the effects of dampness; reduce exposure to radon gas and to reduce the likelihood of falls within the home. For further information:-
e-mail environmentsl.health@swdevon.gov.uk
 - c) **Portas Pilots** The Portas Review seeks to encourage local partnerships to develop and share knowledge about the effectiveness of various options for high street improvements. There is support for 12 pilots in England with funding of up to £100,000 each. For further information contact:- rplumb@westdevon.gov.uk
 - d) **Standards Regime – Code of Conduct** The Standards regime is being abandoned from 1st July 2012. Regulations are awaited on Registers of Interest.
 - e) **Devon & Somerset Broadband Programme.** Attention has been drawn for the need to register for faster broadband services. Further information can be obtained from:-
www.connectingdevonandsomerset.co.uk/faq
- Cllr Mrs Hill was thanked for her report which was **Noted:**

GENERAL PURPOSES & POLICY MATTERS

There were no matters to discuss.

384 FINANCE

- | | |
|---|----------|
| a) Acknowledgement for grants received from and Noted: | £ |
| i) Chagford Swimming Pool | 1,000.00 |
| ii) Okehampton Community Transport Group (Ring and Ride) | 75.00 |
| iii) West Devon Citizens Advice Bureau | 75.00 |
- b) **Request for funding received from:-**
Domestic Violence and Abuse Service. **Noted:**
 - c) **Parish Precept 2012/13 – Noted:**
WDBC acceptance of Precept request. First £16,000 to be paid on 3rd April 2012.

ENVIRONMENT

385a Jubilee Park Monthly Inspection Report

In the absence of Cllr d'Arch Smith, the Chairman thanked the working group for the hard work put in at their meeting held on 25th February 2012. The debris resulting from a clear up of the site and hedge trimming was disposed of by a bonfire. Rubbish was removed from the leat. The skate park gate has a new spring closer. **Noted.**

- b) An e-mail received from Messrs Wicksted re repairs to the cradle swings stated the existing cradle swings were out of warranty (12 Months) but that replacement to rings were available at a cost of £53 each plus vat and carriage.
Resolved: The environment group to inspect and consider alternative means of repair.

c) Willow Structure

Following receipt of an e-mail from Ms Lemieux on 29th November 2011 in which it was stated the willow structure had not matured as expected and an offer to remove the structure was suggested. In the absence of any action being taken, on the 7th February the Clerk e-mailed Ms Lemieux for an indication as to when the structure might be removed. There has been no further action or response to date.

Resolved: The willows be cut down to ground level and any re-growth be trimmed when the field receives its regular mowing or by strimming if necessary.

386 Public Convenience Monthly Inspection Report

In the absence of Cllr d'Arch Smith, the Chairman stated, on inspection, the toilets appeared to be in need of a "deep clean".

Resolved: The Clerk to refer to the toilet maintenance contract to ascertain when the next deep clean was due and bring the matter to the attention of the WDBC.

387 CLERK/CHAIRMAN'S REPORT

There were no matters to report

CORRESPONDENCE/e-mails RECEIVED

Cllr Bleakman declared an interest in the following item and left the room

388 Chagford Education & Leisure Trust

Letter received from CELT re proposal to acquire change of use for 70 The Square, to a Drop In Centre for Youth. Details of proposals submitted for consideration by the Council indicated a temporary tenancy for six months. In practice it is anticipated that regular usage would be for after school sessions on a couple of evenings a week and a session on Saturday afternoons no later than 9pm). All youth activities will be supervised by Wez Cutler and CRB checked adult volunteers. The premises will be leased and managed by CELT. **Noted:**

Cllr Bleakman returned to the meeting.

389 Communities and Local Government

Advice received from **The Rt Hon Eric Pickles MP** re Freedom to Pray at Council Meetings. It states that prayers may be said provided they are not itemised on the Agenda. **Noted:**

390 Okehampton Community Transport Group – Noted:

A Newsletter received for circulation, details the arrival of a new Citroen Berlingo wheelchair accessible vehicle. Those requiring transportation to contact Sue at the Railway Station, Okehampton on 01837 55000.

391 Moretonhampstead PC – Beating the Bounds

An e-mail invitation has been received to join the Moretonhampstead Beating the Bounds events on 3 Sundays in April.

Resolved: Members of the Parish Council wish to meet the walkers at Meacombe on Sunday 22nd April 2012 at 11.15am. The Clerk to advise the Parish Clerk accordingly.

392 Chagford Commoners Association

A copy of correspondence between the Chagford Commoners Association and the Secretary of State re Cattle Grids has been received and forwarded for information.

A letter has also been received from Cllrs George Gribble (DCC Cllr for Bovey Tracey Rural) and Cllr James Mc Innes (DCC Cllr for Hatherleigh & Chagford)

stating that a meeting is being arranged to include Cllr John Hart Leader of the DCC, Jan Shadbolt County Solicitor and Lester Willmington, Head of Highways and Transport. The meeting is to be arranged in Endecott House, Chagford and the time will be announced in due course.

Resolved: The Council to be represented by Cllrs Mrs Hill and Sampson and an invitation to be extended to Mr Martin Perryman who was a spokesperson at the General Enquiry.

| 393 ACCOUNTS FOR PAYMENT | | £ |
|--|--|----------|
| The following accounts were approved for payment:- | | |
| a) | Direct Debit – BT Broadband services | 32.95 |
| b) | 3587 The Tree Care Company – arboricultural services - Bellacouch | 96.00 |
| c) | 3588 Mrs P Stone – February salary | 719.55 |
| d) | 3589 Mrs P Stone – February Post; electric; computer; petty cash. | 49.11 |
| e) | 3590 Mr J Messling – fit spring loaded closer to skate park gate & repair fence post | 63.50 |
| f) | 3591 Moor Print – Print 5,000 draw tickets for Jubilee Draw | 102.00 |
| g) | 3592 Impact China Ltd – Purchase 250 china Diamond Jubilee Mugs | 868.14 |
| h) | 3593 HM Revenue and Customs – 3/12 National Insurance | 54.03 |

394 PUBLICATIONS/INFORMATION RECEIVED

The following publication was made available to Members

a) Clerks & Councils Direct – March 2012

The Meeting Closed at 9pm
Confirmation of the Minutes

Part 11 Items which may be taken in the absence of the Public and Press on the Grounds that Exempt Information is likely to be disclosed.
Local Government Act 1972 Section 100(A) (4)

395 Jubilee Park Tenders

Three tenders were received for consideration.

Dated.....

Signed.....