

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 12th January 2015 commencing at 7.30 p.m.

Present: Cllrs: Bleakman, Coombe, d'ArchSmith, Mrs. Haxton, Mrs. G. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Shears, Miss Stead, Ms Thorn and Williams.

Apologies: no apologies were received.

In attendance one member of the public.

362. DECLARATION OF INTERESTS

Cllr. Parrott declared an interest in Minute 385 (e)

363. CONFIRMATION OF MINUTES

- a) The Minutes of the Regular Meeting held on Monday 8th December 2014 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 22nd December 2014 were confirmed and signed as a true record.

364. MATTERS ARISING

a) Swimming Pool Lease (Min: 346(a) refers)

Cllr: Sampson confirmed he had spoken to the Swimming Pool Committee and explained it would be inappropriate to change the lease from the Sir George Hayter-Hames Charity. **Resolved:** Cllr: Sampson will confirm when the lease will be ready.

b) Chagford Primary School (Min: 322(c) refers)

There is no news regarding the plans for the School. The Chairman of the Governing Body had requested an interest in attending a Parish Council Meeting to give members an update. **Resolved:** to invite The Chairman to the next meeting.

c) Damaged Seat (Min: 322(d) refers)

Cllr: d'ArchSmith confirmed that the seat had been repaired, painted and returned to the Square. **Noted.**

GROUP/REPRESENTATIVES REPORTS

Planning Control Matters

365. 0707/14 Rushford Mill Farm, Chagford

Proposed: Erection of 14m x 5m timber-framed agricultural barn to enable the successful operation of established market garden enterprise. **Resolved:** The Council noted a discrepancy in the height of the ridgeline. Based on the higher of these, the Council objects to the application. However if the application were for the lower height building the Council would be minded to remove its objection following conditions.

Grant of Conditional Planning Permission

366. 0643/14 7 Rivervale Close, Chagford

Single storey side extension. Subject to conditions. **Noted.**

GENERAL PURPOSES AND POLICY MATTERS

367. Masterplan Update

The Chairman confirmed she had contacted Mr. Lohfink for an update. Mr. Lohfink confirmed he is revising the plans following the pre-application submission. He will be discussing the Viability Statement and the Section 106 with DNPA.

The Council discussed Mr. Belli's (Director of Planning, DNPA) response to the pre application submission for the development. **Resolved:** The Chairman to respond to Mr. Belli's comments.

368. Padley Common Meeting

The Chairman reminded members that a meeting with Chagford Parish Council, Chagford Commoner's Association and Natural England will take place on Monday 19th January in Endecott House at 7.30 p.m. The meeting will be to discuss the future care of Padley Common. **Noted.**

369. Emergency Plan

Councillors confirmed that the Emergency Plan Booklets have nearly all been distributed. A further 50 copies were need to be printed to finish the distribution. **Noted.**

370. Forthcoming Elections

The Local Government Elections are being held in May of this year.

Resolved: Following the Extraordinary Meeting on Monday 26th January 2015 the Councillors will meet and greet parishioners who wish to learn more about the Parish Council and may wish to stand for election.

Parishioners will be able to ask Members about being a Councillor and what it entails. Light refreshments will be provided. Notices will be posted around the Parish and on the website.

FINANCIAL MATTERS

371. Report from the Finance Group

Cllr: Parrott reported on the Finance Group meeting held on Thursday 11th December 2014. The income and expenditure were reviewed and the current budget for 2014/2015 was revised as necessary.

The financial projections for 2015/16 were also considered in preparation for setting the precept for 2015/16

Resolved: that the following Grants be approved for payment:-
Chagford Swimming Pool - £1,000.00 for Lifeguard Training and Services

Chagford Business Association - £150.00 towards the Christmas Trees and Lights on the Market House
Chagford Parochial Church Council - £700.00 towards the Churchyard Maintenance
Chagword - £350.00 Financial Support for the insurance for the Chagword Festival in 2015.

Chagford Youth Cricket has requested funding assistance to purchase a new mobile cricket net. The project was awarded TAP funding at the Eastern Links Meeting held on 20th November. **Resolved:** The Chairman to make inquiries with concern to additional funding required.

It was requested that the Parish Council pay Mr. Jones a deposit to secure the Granite for the War Memorial while waiting for the final decision of the Diocese. **Resolved:** to pay Ben Jones £1,000.00 deposit.

- 372.** Approval to reimburse Cllr: Parrott for the printing of the Emergency Plan at Computer Solutions. **Resolved:** to approve payment.
- 373.** Approval to reimburse the Clerk for the purchase of paper from Staples. **Resolved:** to approve payment.

ENVIRONMENT

- 374. Jubilee Field Inspection Report – Cllr: Bleakman**
Cllr: Bleakman reported that The Jubilee Field was generally in good order, other than being very wet. The litter bin had not been emptied in the Skate Board Park. **Noted.**
- 375. Public Convenience Inspection Report – Cllr: Bleakman**
Cllr: Bleakman reported that the Public Conveniences were generally in good condition. The light at the entrance was flashing but this had been reported. **Noted.**
- 376. Repair of Dog Bin outside Market House**
Cllr: Coombe confirmed that he had repaired the Dog Bin outside the Market House. **Noted.**
- 377. Road Closures**
Devon County Council SWH will be carrying out drainage works U4221 outside 'Colene' Adley Lane, Chagford from Wednesday 14th – Friday 23rd January 2015. **Noted.**

Road closure to complete SWW Utility works outside Unit 6 Crannaford Industrial Park, Chagford from 15th February – 17th February 2015. **Noted.**

Temporary prohibition of through traffic and parking from Thursday 5th February 2015. B3206 Southcombe Street, Chagford. **Noted.**

378. Parking of the Fish Van

Two emails have been received expressing concern over the possible loss of the Fish Van if he is unable to park outside the fruit shop in the Square. Devon County Councillor James McInnes has informed the Clerk that the Fish Van has been given dispensation to park neatly and in close to the Market House outside the Fruit Shop. **Noted.**

379. Safety Inspection and Risk Assessment of the Jubilee Field

The risk assessment and Certificate for the Jubilee Field play equipment has been received from Rob Turner, Health and Safety Consultant. There is nothing major to attract a high risk; however there are some concerns with the Wooden Train. **Noted.**

380. Sand and Sand Bags

Chagford Fire Station now has sand and empty sand bags ready for filling if necessary on site. **Noted.**

CLERK/CHAIRMAN'S REPORT

381. The Annual West Devon Mayoral Awards

West Devon has circulated information with regards to the Mayoral Awards Scheme. The Clerk has nomination forms if any person or organisation wishes to make a nomination. **Noted.**

382. Devon and Somerset Fire and Rescue Service Recruitment Drive

Devon and Somerset Fire and Rescue Service are short of retained firefighters at Chagford and need some new faces. Concern has been raised by a Parishioner if building a new Fire Station is wise if Chagford does not have enough firefighters. **Resolved:** the Council are of the opinion that Chagford Fire Station is vital to Chagford and can see no reason why it would close.

383. DALC E-bulletin

New Award Scheme Launched

The new Local Council Award Scheme has been designed to celebrate the successes of the very best local councils. **Noted.**

Changes to Burial Legislation: Exhumations

The Ministry of Justice has issued an advisory note on legislative changes from 1 January 2015 simplifying the procedure for authorising exhumations from consecrated graves in civil cemeteries. This change also provides an opportunity for remains in consecrated public graves more than 75 years old to be lifted out and reinterred at the bottom of the same grave thus creating space above for new coffin burials. **Noted.**

§137 limit increased for 2015 – 2016

The department of Communities and Local Government has informed the National Association of Local Councils that the appropriate sum for the purpose of section 137 for parish and town councils in England for 2015-16 is £7.36 per elector. **Noted.**

Garden Party 2015

Her Majesty will be hosting a Royal Garden Party at Buckingham Palace on Thursday, 28th May 2015 and DALC are inviting nominations from member councils. Nominations should be received by 4th February 2015. **Noted.**

384. TAP Funding

North Tawton Town Council and Chagford Parish Council have now come to the end of the street sweeping TAP funding. North Tawton still has £223.33 left in the fund for Chagford. **Resolved:** the Clerk will ask North Tawton to send a cheque for the refund. The Parish Council will have to honour the contract until 31st March 2015.

385. ACCOUNTS FOR PAYMENT

a) Direct Debit – BT Telephone and Broadband Services	36.42
b) Mrs. S. Curtis – Salary	468.46
c) Mrs. S. Curtis – Clerk’s Expenses	20.00
d) Mrs. S. Curtis – Reimbursement for paper	290.52
e) Cllr: A. Parrott – Reimburse cost of printing Emergency Plan	70.00
f) Chagford Swimming Pool	1000.00
g) Chagford Business Association	150.00
h) Chagford Parochial Church Council	700.00
i) Chagword	350.00

The Meeting Closed at 9.30 p.m.

Date **Signed**