

The Regular Monthly Meeting of the Chagford Parish Council will be held at Endecott House on Monday 11th December 2017 commencing at 7.30 p.m.

Dated 6th December 2017

Signed: *S. Curtis*

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are reminded to declare any pecuniary or prejudicial interest they may have in any item on this Agenda

3. CONFIRMATION OF THE MINUTES

- a) To confirm the Minutes of the Regular Meeting held on Monday 13th November 2017
- b) To confirm the Minutes of the Extraordinary Meeting held on Monday 27th November 2017

4. MATTERS ARISING

- a) Application to Name and Number the new development – a further 5 or 6 street names needed. **(Min: 121(a) refers)**
- b) Ashfords Account and the 106 Agreement
- c) Report on the viewing of the sample Forticrete at the School site
- d) Appointment of Trustees for Friends of St. Michaels.

5. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

6. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters

To Consider DNPA Planning Matters for Consultation

a) Ref: 0580/17 Wheatfield, Chagford

Proposed: Erection of ground floor and first floor extensions and alterations to previously approved first floor terraced area.

b) Grant of Conditional Planning Permission

Ref: 0512/17 1A The Square, Chagford

Alterations and change of use of workshop to holiday let.

Group Reports

- c) Car Parking Strategy Group Meeting –**Cllr: Sampson**

7. FINANCIAL MATTERS

a) Financial Group Report – Cllr: Mrs. Haxton

b) Approval to re-issue a cheque to the Lenghsman for work carried out in the Parish as has not received a second cheque in the post

c) Approval to pay Ashfords for Advice on 106 Agreement and Associated Matters

d) Request from Citizens Advice for a donation for 2018/19

e) Request from St. Michael the Archangel Parochial Church Council for a donation towards the upkeep of the churchyard.

f) Approval to pay Chagford Business Association for the Southcombe Gardens Christmas Tree 2017

- g) Approval to pay Mr. J. Shears for Lengthsmans duties (Clearing Drains and General Work)
- h) Approval to pay Jon d'ArchSmith for 1x2.5 ltr Osmo UV Protection Oil
- f) Approval to pay Yewtopia for Grass Cutting the Jubilee Field on 31/10/17
- g) Notification of external auditor appointments for the 2017/18 financial year

8. ENVIRONMENT

- a) Jubilee Field Inspection Report – **Cllr: Williams**
- b) Public Convenience Inspection Report – **Cllr: Williams**
- c) Pest Control at the Jubilee Field
- d) Highways issues in and around Chagford

9. CLERK/CHAIRMAN'S REPORT

10. CORRESPONDENCE AND EMAILS

- a) Next DNPA Development Management Committee – 5th January 2018.
- b) Email from Janet Anderson informing the Parish Council that she will be giving up looking after the Southcombe Gardens as from January 2018.
- c) A letter from Chagford Business Association regarding CG Fry Carparks.
- d) Town and Parish Training Sessions – Code of Practice.

11. ACCOUNTS FOR PAYMENT

£

a) Mrs. S. Curtis – Salary	524.67
b) HM Revenue and Customs	126.80
c) Mrs. S. Curtis – Expenses	20.00
d) Re-issue of cheque 004235 to Lengthsman	552.00
e) Ashford – 106 Agreement	600.00
f) Mr. J. Shears – Lengthsmans Work	216.00
g) Mr. J. d'ArchSmith – Protection Oil for Seats	48.74
h) Yewtopia – Grass Cutting 31/10	140.00