

**Minutes of the Regular Meeting of the Chagford Parish Council held at  
Endecott House on Monday 11<sup>th</sup> July 2016 commencing at 7.30 p.m.**

**Present:** Cllrs: Coombe, d'Arch Smith, Hamer, Mrs. Hill (Chairman), Sampson, Mrs. Stanbury, Miss Stead, Ms Thorn and Williams

**Apologies:** Cllrs: Mrs. Haxton Lloyd Hill and Parrott

**120. DECLARATION OF INTEREST**

There were no interests to declare.

**121. CONFIRMATION OF MINUTES**

- a) The Minutes of the Regular Meeting held on Monday 13<sup>th</sup> June 2016 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 27<sup>th</sup> June 2016 were confirmed and signed as a true record.

**MATTERS ARISING**

**122. Road Closure (Min: 54 refers)**

The Clerk wrote again to Simon Phillips, Neighbourhood Highway Engineer after he stated that Devon County Council had nothing on their records and no application for a closure. The Clerk stated that there were official Highways Signs on the road, Highways Vehicles and Personnel. Mr. Phillips stated that all the signs used by contractors working on the highway are the same and have to conform to the current standards, so this in itself would not give any indication as to who may have done the work. **Noted.**

**123. Public Access Defibrillator (Min: 55 refers)**

The Call Push Rescue Training Kit has arrived and when the British Heart Foundation receive Chagford Parish Council's payment the Defibrillator will be sent. **Resolved:** a meeting should be arranged to view the training DVD and make the Council familiar with the equipment prior to organising training events.

**124. Padley Common (Min: 81 refers)**

Further correspondence has been received from a resident of Chagford regarding The Vision of Padley, requesting further information. **Resolved:** the Chairman confirmed that she had replied giving a detailed explanation.

**125. Report from the Tennis Club Meeting (Min: 79 refers)**

Cllrs: Mrs. Haxton, Mrs. Hill and Sampson met with the Tennis Club regarding the lease for Chagford Tennis Courts. **Resolved:** Councillors will arrange a meeting with the Recreational Trust and a further meeting with the Recreational Trust and the Tennis Club.

**126. Report from the Working Party for the Jubilee Field and The Pound Garden (Min: 114 refers)**

Councillors cleared the Pound Garden of a lot of vegetation, weeds etc. Cllr: Hill suggested that this should be done again in late August early September when the grass would need cutting.

Councillors with the help of Mr. Peter Shields worked on the Jubilee Field. The willow was cut back, the steps were weeded and the field was generally tidied up. **Resolved:** to ask Mr. John Shears if he would remove the willow from the field, he will need someone's help because the willow is alongside the skate park fence.

**127. Jenson's Summer Fair**

Jenson's Summer Fair on Saturday 2<sup>nd</sup> July 2016 was a very well organised event which seemed to go very smoothly. The Jubilee Field was left in excellent condition with all the litter etc being removed. **Resolved:** to write to Selina congratulating her on an excellent event and leaving the field in such a good condition.

**128. The Dartmoor Communities Fund 2016/17 (Min: 96 refers)**

The Clerk has spoken to the DNPA Sector Ranger asking if Chagford Parish Council should apply for the fund to help with the restoration of the Stepping Stones at Rushford. The funding would not cover DNPA core works like Public Rights of Way. There is already a contract written for works on the stepping stones at Rushford. **Noted.**

**URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

- 129.** Concern has been expressed regarding a car which is frequently parked in the Cross Tree parking area. This parking area is reserved for Weddings, Funerals, parking for a service or work being carried out in the Church. **Resolved:** the Clerk to write to the Parochial Church Council expressing the Council's concerns.

**GROUP/REPRESENTATIVES REPORTS**

**Planning Matters**

**130. Ref: 0344/16 Greenbank, Chagford.**

Change of use for part of agricultural building to office and workshop.

**Resolved:** to support the application provided that:

- i. the remnants of the living accommodation is totally removed;
- ii. if the wool workshop stops the barn reverts to an agricultural barn;
- iii. if the owners wish to sell the property the barn reverts to an agricultural barn;
- iv. that there are no retail sales from the premises.

**131. Ref: 0272/15 (Amended Plans) Bellacouch Yard, Chagford.**

Convert workshop within yard to residential use including reinstatement of a former building and new pitched roof over entrance gate and adjoining building. **Resolved:** to support the application however would like to see a hip roof.

**GENERAL PURPOSES AND POLICY MATTERS**

**132. 'The Wall'**

Councillors met with the planning officer for Blue Cedar to discuss the work they are doing on the wall. Councillors gave their recommendations of a cock and hen finish and to use lime mortar. **Noted.**

- 133. Date for the Inspection of the Open Fields**  
Councillors will meet on 4<sup>th</sup> August 2016 at 7.00 p.m. to inspect the Open Fields. **Noted.**

#### **FINANCIAL MATTERS**

- 134. Financial Group Report – Cllr: Mrs. Hill**  
The accounts had been scrutinised and approved to date.  
The following grants were recommended by the Financial Group:
- i. Chagford Youth Cricket Schools Programme - £250.00
  - ii. Chagford Film Festival - £350.00 towards insurance costs
  - iii. North Dartmoor Search and Rescue - £200.00
  - iv. Chagford Conservation Group - £200.00 towards insurance costs
- Noted.**
- 135.** Approval to pay Mr. Ben Pell for cutting the Jubilee Field and cutting the banks and verges at Crossways, Manor Road and Lamb Park. **Resolved:** to approve payment
- 136.** Approval to pay WDBC for the use of Chagford Car Park for the Queen's 90<sup>th</sup> Birthday Celebrations on Sunday 12<sup>th</sup> June 2016. **Resolved:** £9.60 was collected from the ticket machines in Chagford Car Park on the 12<sup>th</sup> therefore it was agreed to deduct this from the invoice.
- 137.** Approval to pay J. d'Arch Smith for general repairs to parish property. **Resolved:** to approve payment.
- 138.** Approval to pay South West Play for the repairs to the Multiplay. **Resolved:** to approve payment.
- 139.** Approval to pay the British Heart Foundation for the Defibrillator and a Call Push Rescue Training Kit. **Resolved:** to approve payment.

#### **ENVIRONMENT**

- 140. Jubilee Field Inspection Report – Cllr: Mrs. Stanbury**  
Cllr: Stanbury reported that the Jubilee Field was in good condition. However there were many plastic bottles in the Skate Park. **Noted.**
- 141. Public Convenience Inspection Report – Cllr: Mrs. Stanbury**  
Cllr: Stanbury reported that the Public Convenience was in good order. **Noted.**

#### **CLERK/CHAIRMAN'S REPORT**

- 142.** The Clerk reported that she had received a call from a resident in Chagford concerned about a makeshift camp, rubbish and a rotting tree which had been set alight. Cllr: Miss Stead investigated. **Resolved:** to write to the owner of the land.

#### **CORRESPONDENCE AND EMAILS**

- 143. Devon Community Foundation's 20<sup>th</sup> Birthday Celebration**  
The celebration will be held at the historic Exeter Cathedral, Exeter from 6.00 p.m. on Saturday 10<sup>th</sup> September 2016. **Noted.**

**144. DALC July Newsletter**

The newsletter had been circulated to all Councillors.  
Councillors Training and Events – dates still available.  
Monday 13<sup>th</sup> March 2017 will mark the Fly the Flag for Commonwealth Day  
Making a home Dementia Friendly.  
NALC Star Councils 2016 Awards.  
The Devon Community Resilience Forum.  
**Noted.**

**145. The Big Lottery Fund**

The Big Lottery Fund has launched a fund to encourage local people to get together and ‘celebrate’. **Noted.**

**146. No charge to collect garden waste**

West Devon Borough Councillors have decided that they will not be charging for their garden waste collection service. **Noted.**

**147. Reminder about Registers of Interest**

A reminder for Councillors to check that their Registers of Interest are up to date. There is a legal requirement to notify the Monitoring Officer of any changes to the registers. **Noted.**

**148. Annual Meeting of Dartmoor National Park Authority – Calendar of Meetings.**

Following the Authority’s Annual Meeting, held on Friday 1<sup>st</sup> July 2016 some changes to the pattern of meetings in the forthcoming 12 months have occurred. It has been traditional for meetings of the Development Management Committee and the Authority to be held on the first Friday of the month. Members have resolved to trial a revised pattern of meetings for 2016/17.

The Dartmoor National Park National Park Forum will be held on Wednesday 13<sup>th</sup> July 2016. **Noted.**

**149. ACCOUNTS FOR PAYMENT**

a) 4138 Mrs. S. Curtis – Salary	427.23
b) 4139 HM Revenue and Customs	103.00
c) 4140 Mrs. S. Curtis – Office Expenses	20.00
d) Yewtopia (Mr. Ben Pell) – Grass and Bank Cutting	420.00
e) WDBC – Chagford Car Park	32.40
f) J. d’Arch Smith – general repairs	88.62
g) South West Play – Repairs to Multiplay	1,917.60
h) British Heart Foundation	400.00

**The Meeting Closed at 8.35 p.m.**

**Date .....** **Signed .....**