

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 11th January 2016**

Present: Cllrs: Coombe, d'ArchSmith, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Mrs. Stanbury, Miss Stead, and Williams.

Apologies: Cllr: Ms Thorn.

In attendance: 10 members of the public.

388. DECLARATION OF INTEREST

Cllr: Hamer declared an interest in Minute 393

Cllr: Parrott declared an interest in Minute 393

Cllr: Mrs. Stanbury declared an interest in Minute 393

Cllr: Miss Stead declared an interest in Minute 395

389. CONFIRMATION OF THE MINUTES

The Minutes of the Regular Meeting held on Monday 14th December 2015 were confirmed and signed as a true record.

MATTERS ARISING

390. Update on the Diamond Jubilee Funds – Clock (Min: 356 refers)

The Clerk confirmed she had contacted three firms for advice. Two of the three were interested and asked that a picture of the Market House be sent along with the Council's requirements. They would then give ideas, prices etc for members to consider. **Resolved:** the Clerk would take pictures of the Market House and send the requirements to "Good Direction Ltd" and "As Time Goes By".

391. The Chagford Recreational Trust Defibrillator Training

The Chagford Recreational Trust has now acquired a defibrillator for public use which will be placed on the side of the Pavilion. This life saving piece of equipment is for general use and designed as such. To give people more confidence, should they need to use it, two training sessions will be held. These will be on Tuesday 12th January 2016 - 2.30 p.m. until 4.30 p.m. and Wednesday 20th January 2016 – 7.30 p.m. until 9.30 p.m. at the Chagford Pavilion.

Thirty places will be available for each session on a first come basis.

Noted.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

- 392.** The Chairman thanked everyone who had become involved in keeping drains Clear during the recent storms. **Resolved:** a) The Clerk to write to Rachel Short, Paul Bartlett and John Shears thanking them for their hard work and contribution to relieving the problems; b) The Councillors to make a note of the drains which block frequently and try and improve the water flow particularly where there is perpetual run off from roads and gutters.

GROUP/REPRESENTATIVES REPORTS
Planning Control Matters – Cllr: Parrott

Cllrs: Hamer and Mrs. Stanbury left the room
Cllr: Parrott declared an interest but remained in the room

- 393. Ref: 0643/15 Yeo Farm, Chagford**
Erection of implement building, workshop, stores and yard area.
Resolved: no objection

Cllrs: Hamer and Mrs. Stanbury returned to the meeting

- 394. Ref: 0656/15 The Old Fire Station, Chagford**
Erection of an office.
The Chairman confirmed that Chagford Parish Council had received many letters of objection regarding the proposed planning for The Old Fire Station. There was much debate and questioning prior to the vote being taken.
Resolved: no objection: however
- a) The Council has concerns with the lack of off road parking on a road which already has parking problems. (Ref: DMD42 & COR 21).
 - b) The Council would like to see a condition precluding any future residential development on this site.
 - c) The Council asked that there is a condition that usual business hours are enforced.

Cllr: Ms Stead left the room.

- 395. Ref: 0603/15 36 The Square, Chagford**
Amended Plans – Loft conversion to extend existing dwelling over the shop including the insertion of rooflights.

The Clerk had asked for an extension for comments on the amended plans. However this was not given as DNPA have addressed the concerns raised by the Parish Council by moving the rooflights from the front elevation onto the rear roof slop. **Noted.**

Cllr: Ms Stead returned to the meeting.

Tree Works

- 396. Ref: 15/0068 St. Michael's Church**
Proposed Tree Works –
1. Lime – Remove epicormics growth
 2. Sycamore – Remove lowest branches over road
 3. Horse Chestnut – Remove lowest branches over road
 4. Yew – Reduce by 50%
 5. Sycamore – Remove lowest branch, remove lowest branch and cut back canopy over building.
- Resolved:** no objection

- Grant of Conditional Planning Permission**
- 397. Ref: 0570/15 Waye Hill House, Chagford**
Improvements to existing entrance by widening and providing better visibility splays. Subject to conditions. **Noted.**

398. Ref: 0606/15 Mill End Hotel, Chagford

Alteration to staff accommodation to form two letting bedrooms on ground floor with deck area and three staff bedrooms on first floor. Subject to conditions. **Noted.**

399. Ref: 0587/15 Haddon House, 49 New Street, Chagford

Works to existing chimneys – chimney stacks to be taken down and damp proofing installed. Subject to conditions. **Noted.**

400. Ref: 0549/15 Collihole Cottage Chagford

Works to detached barn; replacement porch, replacement of lean-to outhouse with office and associated works. Subject to conditions. **Noted.**

FINANCIAL MATTERS

401. A cheque for the sum of £33.61 has been received from Chagford Commoners HLS Association. However this cheque should have been presented by 25th December 2015 due to a change of bank account. Unfortunately the cheque was not presented on time and was returned. **Resolved:** the Clerk has written to Chagford Commoners HLS Association apologising and asking for a further cheque.

402. Approval to reimburse the Petty Cash. **Resolved:** to approve payment.

ENVIRONMENT

403. Jubilee Field Inspection Report – Cllr: Coombe

Cllr: Coombe reported that the Wooden Train needs to be removed. There are cracks in the Cradle Swings which need monitoring. The bridge on the Multi-play has been closed down. The safety surface under the seat area of the large swings needs attention.

The shrubs and inside hedges have been cut back.

The steps need digging out and gravel added.

The Tennis Courts: the re-surfacing has now been completed. There is damage to the top end of the field from this work and inside the double gates. The litter bins were full but not overflowing, however there were two bags of rubbish behind the grit bin. **Resolved:** to write to the Recreational Trust expressing our disappointment at the damage to the field, but agreeing to wait to see if it recovers. Secondly to ask if the Contractors could repair the fencing which they took down to its previous standard. The fencing had been recently renewed.

404. Public Convenience Inspection Report – Cllr: Coombe

The Public Conveniences were in good order. **Noted.**

405. Report on the Environment Group Meeting

The Environment Group had not met as yet but would do so in the next week and report to the next meeting. **Noted.**

406. Play Equipment Update (Min: 377 refers) – Cllr: d'ArchSmith

Cllr: d'ArchSmith confirmed that he had received a quote from South West Play regarding the Multi-play. However this was greater than South West Ropes. **Resolved:** The Chairman and Vice-Chairman will decide which firm to ask to carry out the repairs.

- 407. Temporary Prohibition of Through Traffic and Parking**
 A temporary restriction is considered necessary to enable Cabling Works on Mill Street, Chagford from Wednesday 24th February until Tuesday 1st March 2016. **Noted.**

CLERK/CHAIRMAN'S REPORT

- 408. Sewer cleansing and CCTV Surveys**
 South West Water will be working in the area on a project to clean and survey parts of the public sewer network in and around Chagford. The work will result in some restricted access to parking in Mill Street, High Street, North Street and The Square to facilitate the cleansing and survey. The planned work will start on 18th January and 19th January 2016. Businesses and residents likely to be affected have been informed. **Noted.**

- 409. Drains**
 Following the heavy rain over the past few weeks and problems with block drains etc an email from a resident in Lower Street has been received stating she would be prepared to join a team with the right tools to maintain the streets and give some time to keeping the streets clean and drains free of blockages. **Resolved:** to give this consideration.

- 410. The Queen's 90th Birthday Beacons**
 The official guide "To taking Part in The Queen's 90th Birthday Beacons – 21st April 2016" has been received. If Chagford wish to have a public Beacon it needs to be registered with the Pageantmaster by 18th April 2016.
Resolved: a) the Clerk to register a Beacon on Meldon Hill; b) the Clerk to contact the Insurance Company to register the Beacon and possible fireworks plus the Picnic in the Park on 12th June 2016; c) to change the date of the Annual Assembly to fit in with when Endecott House is available.

411. ACCOUNTS FOR PAYMENT

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| a) Direct Debit – BT Broadband Services (Jan) | 43.03 |
| b) 004013 Mrs. S. Curtis – Salary | 465.45 |
| c) 004014 HM Revenue and Customs | 31.20 |
| d) 004015 Mrs. S. Curtis – Expenses | 20.00 |
| e) 004016 Mrs. S. Curtis – Reimbursement of Petty Cash | 98.98 |
| f) 004017 Mrs. J. Anderson – Honorarium for Southcombe Gdns | 75.00 |
| g) 004018 Chagford PCC – Church Bell Appeal | 500.00 |
| h) 004019 Chagford PCC – Grant Maintenance of Graveyard | 700.00 |
| i) 004020 Okehampton District Community Transport | 75.00 |
| j) 004021 Chagford Jubilee Hall – Grant for enhancements | 1,000.00 |
| k) 004022 Citizens Advice – Grant for services | 75.00 |
| l) 004023 Chagford Swimming Pool – Grant for Lifeguard Training | 1,000.00 |
| m) 004024 The Business Association – Grant for Xmas lights and Trees | 150.00 |
| n) Mrs. G. Hill – Chairman's Allowance | 300.00 |

The Meeting Closed at 9.45 p.m.

Date Signed