

## **Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 10<sup>th</sup> August, 2015**

Prior to the Parish Council Meeting, there was a meeting with Cllrs: Critcher and Sampson from South Tawton Parish Council to discuss the possibility of joining with Chagford to apply for a Road Traffic Order from the Department of Transport. The application costs £5,000.00, which is expensive for small parishes to pay.

**Present:** Cllrs: Coombe, d'ArchSmith, Hamer, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Mrs. Stanbury, Miss Stead, Ms Thorn and Williams.

**Apologies:** Cllr: Mrs. Haxton.

### **133. DECLARATION OF INTEREST**

Cllr: Coombe declared an interest in Minute 144

Cllr: Lloyd Hill declared an interest in Minute 144

### **134. CONFIRMATION OF THE MINUTES**

a) The Minutes of the Regular Meeting held on Monday 13<sup>th</sup> July 2015 were confirmed and signed as a true record.

b) The Minutes of the Extraordinary Meeting held on Monday 27<sup>th</sup> July 2015 were confirmed and signed as a true record.

### **MATTERS ARISING**

#### **135. Parking Restriction Sign (Min: 78 refers)**

A letter has been received from the owner of the Pepperpot Gallery regarding the waiting restriction sign which Devon County Council wish to attach to the property. The owner wishes to thank the Council for their support in not agreeing to attach a sign to the Pepperpot Gallery. **Noted.**

#### **136. Public Access Defibrillator (Min: 97 refers)**

Discussion was still on going regarding acquiring a PAD. The Chairman reported that she had received a letter from Morecare supporting installing a PAD in Chagford. It was reiterated that the Parish Council are not against having a PAD in Chagford but wish to ascertain what community support was in Chagford and who would be willing to be trained and maintain the PAD.

**Resolved:** to put an article in the Chagford Bulletin and the Parish Magazine asking for volunteers who would be interested in being trained on how to use and maintain the PAD.

### **URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

#### **137. Planning Consultation**

The Chairman thanked those who helped with the Planning Consultation which on the whole was very positive and constructive. The Parish Council have until October to give their final comments to the plans. **Noted.**

#### **138. VJ Day**

A reminder that the VJ Day Celebrations were on Sunday 16<sup>th</sup> August with a Church Service at 11.00 a.m. following by lunch in the Jubilee Hall. **Noted.**

**139. Beating the Bounds**

Cllr: Coombe is planning to organise walking the inner Parish Boundary. When the route is decided, he will make further details available to the Councillors. **Noted.**

**140. Rubbish Carts**

It was brought to the Councils notice that two rubbish carts and one recycling vehicle was parked in Chagford during the lunch period which caused parking and safety issues. **Resolved:** Cllr: Sampson will bring this to the attention of West Devon Borough Council.

**GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters – Cllr: Mrs. Hill**

**141. Ref: 0378/15 27 Lower Street, Chagford**

Repairs and alterations to house and disused flat to form garden room and domestic workshop. **Resolved:** no objection.

**142. Ref: 0373/15 Easton Court Hotel, Easton Cross, Chagford**

Change of use of annexe, part building and courtyard from Hotel to residential including independent dwelling plus associated works. **Resolved:** to support the application.

**143. Ref: 0375/15 Easton Court Hotel, Easton Cross, Chagford**

Alterations to modern single storey extension and access to create undercover parking. **Resolved:** no objection

Cllrs: Coombe and Lloyd Hill left the meeting.

**144. Ref: 0383/15 Market Field Recycling Centre, Chagford**

To construct a pole barn to cover existing porta cabins. **Resolved:** no objection.

Cllrs: Coombe and Lloyd Hill returned to the meeting.

**Listed Planning Consent**

**145. Ref: 0374/15 Easton Court Hotel, Easton Cross, Chagford**

Change of use of annexe, part building and courtyard from Hotel to residential including independent dwelling plus associated works. **Resolved:** no objections however the Council recognises that it does not have the necessary skills to comment on the specific details of a Listed Building.

**146. Ref: 0376/15 Easton Court Hotel, Easton Cross, Chagford**

Alterations to modern single storey extension and access to create undercover parking. **Resolved:** no objections however the Council recognises that it does not have the necessary skills to comment on the specific details of a Listed Building.

**147. Grant of Conditional Planning Permission**

**Ref: 0272/15 Bellacouch Yard, Chagford.**

Convert workshop within yard to residential use including reinstatement of a former building and new pitched roof over entrance gate and adjoining building. Subject to conditions. **Noted.**

**148. Enforcement Planner**

An email has been received from the Enforcement Planner at DNPA regarding a property in New Street which residents had concerns that a breach of the planning control had taken place. DNPA have no concerns. **Noted.**

**FINANCIAL MATTERS**

**149. BT Line Rental**

From the 20<sup>th</sup> September 2015 the BT Line Rental is going up by £1.00 per month. **Noted.**

**150. Chagford Film Festival**

The Chagford Film Festival has requested financial help from the Parish Council for the 2015 Film Festival. They are seeking a contribution towards the cost of the Insurance which has been estimated as being £375.00 to cover all events for public liability and employer's liability. **Resolved:** to approve payment of £375.00.

**151.** Approval to pay Computer Solutions for printing 1000 copies of a flyer with regard to how the Queen's Diamond Jubilee should be commemorated. **Resolved:** to approve payment.

**152.** Approval to pay Mr. Ben Pell for Weed Spraying. **Resolved:** to approve payment.

**153.** Approval to pay Mr. Ben Pell for Grass Cutting the Jubilee Field on 16/6, 1/7 and 17/7. **Resolved:** to approve payment.

**154.** Approval to pay Grant Thornton for the fee in respect of the 2015 Annual Return. **Resolved:** to approve payment.

**155.** Approval to pay Chagford Combined Charity for the Hire of Endecott House from 1<sup>st</sup> April until 30<sup>th</sup> June 2015 and 1<sup>st</sup> July until 30<sup>th</sup> September 2015. **Resolved:** to approve payment.

**156.** Approval to pay for the Hire of Chagford Jubilee Hall on 16<sup>th</sup> August 2015 for the VJ Celebrations. **Resolved:** to approve payment.

**ENVIRONMENT**

**157. Jubilee Field Inspection Report – Cllr: Sampson**

Cllr: Sampson reported that generally the Jubilee Field was in good order. The only concern he had was the Multi Play which is in need of some attention, however there was no obvious danger. **Resolved:** Cllr: d'ArchSmith confirmed that he had carried out the temporary repairs to the

Multi Play and had now sourced the materials needed to repair the equipment. As the Multi Play will need to be taken down and rebuilt he felt that he should wait until the end of the School Holidays to start the work.

**158. Public Convenience Inspection Report – Cllr: Sampson**

Cllr: Sampson reported that the Public Conveniences were in good order.

**159. Salt Replacement/Snow Warden Scheme**

An email has been received from Councillor McInnes confirming that the Council should go to Mr. Steve Dawe, Neighbourhood Highway Officer to replace stocks of salt as part of the Snow Warden Scheme. **Resolved:** the Clerk will order one ton of salt from Mr. Steve Dawe.

**CORRESPONDENCE AND EMAILS**

**160. 2015 Rural Futures Conference**

The Rural Futures Conference will be held on Thursday 1<sup>st</sup> October 2015 from 10.00 – 16.30 at The Met Office, Exeter. The Keynote Speaker will be Lord Richard Best OBE DL. **Resolved:** Cllrs: Mrs. Hill and Mrs. Stanbury will attend.

**161. Connecting Communities**

A new initiative has been set up to support and encourage community projects. Experts have registered with Connecting Communities to offer support and advice to those who are involved in the start-up, growth and sustainability projects that serve our rural community. **Noted.**

**162. Working together with the Fire Service**

An email has been received from the Prevention Manager for West Devon and South Hams at Devon and Somerset Fire and Rescue Service. They are an organisation committed to public safety and wish to engage with local Parish Councils in identifying vulnerable people in the community who would benefit from a Home Safety Visit. **Resolved:** If Councillors know of any Parishioner who would benefit from a visit the Clerk can contact the Prevention Manager.

**163. Launch of a Devon Social Enterprise Network**

Devon Communities Together has launched a social enterprise network for rural Devon. This network has been set up to improve people's lives, tackle social problems and improve communities and the environment. **Noted.**

**164. Came & Company Local Council Insurance**

Came & Company Local Council Insurance Brokers have joined the Stackhouse Poland Group as from July 2015. **Noted.**

**165. DALC – August Newsletter**

The DALC Newsletter has been circulated to all Members. The Chairman asked if any Member would like to join her at the DALC AGM and Conference: Working Together for Stronger Communities on Thursday 15<sup>th</sup> October 2015 at Westpoint Arena, Exeter from 10.00 a.m. until 4.00 p.m. **Resolved:** Cllr: Mrs. Hill and the Clerk will attend.

**166. ACCOUNTS FOR PAYMENT**

a) Direct Debit – BT Telephone and Broadband Services	36.30
b) 003966 Mrs. S. Curtis – Salary	465.45
c) 003967 HM Revenue and Customs	31.20
d) 003968 Mrs. S. Curtis – Clerks Expenses	20.00
e) 003969 Chagford Conservation Group – Contribution to the Insurance	200.00
f) 003970 Computer Solutions – Diamond Jubilee Flyers	55.00
g) 003971 Mr. Ben Pell – Weed Spraying	456.00
h) 003972 Mr. Ben Pell – Grass Cutting of the Jubilee Field	504.00
i) 003973 Grant Thornton – Annual Return	240.00
j) 003974 Chagford Combined Charity – Hire of Endecott House	174.00
k) 003975 Chagford Jubilee Hall – For the Hire of the Jubilee Hall for VJ Day	90.75
l) 003976 Chagford Film Festival – Contribution to the Insurance	375.00
m) 003977 Mr. Kevin Coombe – Replacement Secateurs	16.99

**The Meeting Closed at 9.30 p.m.**

**Date .....** **Signed .....**