

**Minutes of the Regular Meeting of the Chagford Parish Council  
held at Endecott House on Monday, 9<sup>th</sup> August 2010 commencing at 7.30pm.**

**Present:** Cllrs Bleakman (Chairman); Coombe; Davies; Geering; Mrs Haxton; Mrs Hill; Jeffreys; Mrs Milton; Parrott; Perryman; Sampson; Ms Thorn.

**In attendance,** the Clerk Mrs Stone.

**122 DECLARATION OF INTERESTS**

Cllr Sampson declared an interest in Min 135b

**123 CONFIRMATION OF THE MINUTES**

The Minutes of the Regular Meeting held on 12<sup>th</sup> July 2010 were confirmed as a true record and signed subject to i) the addition of item “vi) Write to the WDBC regarding repairs to the car park fence” in Min 106; ii) the words “on behalf of the Dartmoor Trust” at the end of Min 119h

**MATTERS ARISING FROM THE MINUTES**

**124 First Aid Course – 30<sup>th</sup> July 2010** (Min 93 refers)

The first aid course held at the Fire Station on 30<sup>th</sup> July 2010 was attended by 3 Cllrs; 3 Members of Chagford School and 5 Members of the Conservation Group. The course was well run and an interesting extension to the previous course. The Red Cross Tutor intimated that he was prepared to run a series of courses at the Fire Station if required to do so and would inform the Council of any further proposals. The Primary School has already indicated their interest in future courses. **Noted:**

**125 Car Park Ticket Machine** (Min 92 refers)

The Clerk was pleased to confirm that the second parking ticket machine has been installed in the car park adjoining the entrance to Long Park. Concern was expressed at the lack of a sign adjacent to the machine indicating what conditions apply to the use of the car park and this was an inconvenience to the disabled who would have to cross the length of the park in order to see the notice on the first machine. Furthermore, there was no indication of whether or not charges apply on Sundays.

**Resolved:** the Clerk to i) request information re Sunday charging; ii) to request an additional sign near the second machine; iii) Cllrs Bleakman and Sampson to check information currently supplied.

**126 Public Transport** (Min 94; 67 refer)

No reply has been received from Mr Drysdale, (DNPA Officer) in respect of improvements to local transport services.

**Resolved:** i) A further approach be made by the Clerk; ii) copies of the correspondence to be forwarded to Cllr. McInnes; iii) This item to be referred to the September Agenda.

**127 COUNCILLORS QUESTIONS**

There were no questions from the Councillors.

**GROUP/REPRESENTATIVES REPORTS**

**PLANNING MANAGEMENT & DEVELOPMENT CONTROL MATTERS**

**128 Development Control – New Applications**

In order to meet the time scale required the following recommendations were submitted to the DNPA and ratified by the Council.

**a) 0747/08 13, Mill Street, Chagford – Amended Plans**

Proposed removal of flat roof and part recent extension and addition of new pitched roof, new rear door and windows.

**Resolved:** The Council has no objection to the proposed changes to delete existing windows in the garage and amend the glazing detail of the approved new first floor windows in the north-west elevation as shown in the amended drawing 411/WD/006B dated 7<sup>th</sup> July 2010 by the DNPA.

**b) 0276/10 6, New Street, Chagford – Amended Plan**

Proposed removal of defective render and repoint all stonework; replace front door and fit new rainwater goods.

**Resolved:** Subject to confirmation by the DNPA that the rainwater goods have been removed from the Application, the Council has no objection to the amended plans detailed in drawings 6NS/002/Psd (Revised) dated 27.07.10 and 6NS/004/FD (Revised) dated 27.07.10, which in its opinion overcomes the spirit of the objections raised by the Council on the original application.

**129 Development Control – Grant of Conditional Planning Permission**

**a) 0234/10 Westcott House, Chagford – Noted:**

Proposed refurbishment and two storey extension to existing detached dwelling.

**b) 0217/10 Stinhal Farm, Stiniel, Chagford – Noted:**

Proposed renewal of extant permission ref: 0271/05 for extension to existing dwelling.

**130 DNPA – Local Development Framework (Min 103 refers)**

The Local Development Framework exhibition held at Endecott House on 15<sup>th</sup> July 2010 gave a very short term development overview of the village design statement which did not accord with local requirements for housing development. It was felt that the DNPA Committee was not cognisant of the requirements of the local population and as such needed to be updated in that respect.

**Resolved:** i) A letter of disapproval be written to the Planning Group for ignoring proposals previously discussed with them and inviting them to visit to inspect the points that need to be raised by them; ii) The Chairman of the Authority and 2 Members of the Committee be invited to attend the September Meeting for an exchange of views.

**Arising:** During the exhibition, Mr Dan Janota suggested the Council approach the DNPA for inclusion of a new cemetery in the Local Development Framework.

**Resolved:** Details of the cemetery requirements to be forwarded to the DNPA.

**131 West Devon Borough Council – Local Development Framework (Min 104 refers)**

The notice of the submission of the WDBC Local Development Framework Core Strategy DPD was reviewed and report by Cllrs Bleakman and Sampson. This document is not particularly relevant to Chagford although there are some similarities with the DNPA Framework. Cllr Sampson will continue to monitor the situation and report any relevant details back to Council when need be. **Noted:**

**GENERAL PURPOSES & POLICY MATTERS**

**132 Eastern Links Committee (Min 97b refers)**

**a)** The Chairman congratulated Cllr Mrs Hill on her re-election as Chairman of the Link Committee. Details of crime statistics requested at the last meeting were circulated to all members. In view of the increase in crime it was **Resolved:** to place this item on the Agenda for the next meeting

**b)** Among the subjects raised were improvements in waste collection services and winter highway maintenance. WDBC representatives will be available to answer questions on waste collection at the Chagford Show on August 19<sup>th</sup> and at Whiddons Tea Room on 10<sup>th</sup> September from 9.30am to 12pm. **Noted:**

- c) During the discussion on highway maintenance it was suggested that Members living in outlying areas beyond the 30mph limit should identify locations for additional grit bins and notify the Clerk so that she could pass the information on. **Noted:**
- d) Next meeting to be held on Thursday, September 9<sup>th</sup> at Sampford Courtenay Village Hall. **Noted:**

### 133 FINANCIAL MATTERS

- a) Cllr Mrs Hill gave a report of a meeting held on 4<sup>th</sup> August 2010 when Cllrs Jeffreys; Davies and Mrs Hill met at the National Westminster Bank to discuss interest rates on Council accounts. It was agreed that further enquiries should be made by Cllr Jeffreys of alternative sources of investment to improve income.  
The following proposals were put to Council
  - i) The Finance Group to meet more often
  - ii) £10,000 be transferred from the reserve account to the Bonus Saver Account.
  - iii) Post should be sent second class except for Agendas and Minutes**Resolved:** The proposals be approved.  
**Arising:** i) The 2009/10 Audit has been approved by the Audit Commission.  
ii) The WDBC has been asked for details of annual costs of water and power for the public conveniences. **Noted:**
- b) **Jubilee Hall Trustees**  
A Grant has been requested for fire protection equipment for Jubilee Hall. Referred to Finance for further investigation and recommendation. A Statement of accounts was provided.  
**Resolved:** To consider this item at a later date when all other requests for finance are known.

### ENVIRONMENT MATTERS

- 134 A non working environment group meeting held on 5<sup>th</sup> August 2010 was reported by
- a) Cllr Coombe. Estimates were obtained for the purchase of 2 dog waste bins and fixings for the sum of £194.00 exclusive of vat. The WDBC has agreed that the bin opposite the car park should be reinstalled on the grass verge at the entrance to the car park. The second bin to be installed at the entrance to the War Memorial Playing Field.  
It was also proposed that 2 - 200litre water butts should be obtained for the memorial garden site to collect rainwater from a down-pipe on adjoining property. The estimate for the water butts with a connection fitting is £73.93 exclusive of vat.  
**Resolved:** i)The Clerk to make the necessary purchases; ii) The Clerk to make arrangements with the Highways Department for the installation of the bins; iii) The Clerk to notify the waste collection Department.  
**Arising:** The footpath hedge between 39-43 Lamb Park needs attention  
**Resolved:** The Clerk to draw Sanctuary Housing's attention to the item.
  - b) **Conservation Group.** Mr Miller has drawn attention to the hedge growth on the side of the Orchard footpath and the need for attention at Common Lane End and the ditch.  
Some of the seats and dog bins need trimming on the surrounds.  
**Resolved:** The Conservation Group to be thanked for their offer or help.

### 135 Jubilee Field Report

- a) Cllr Perryman reported that the playing field was generally in good order except for the large number of cans in and near the can bin. He stated that it was important for Members to commence their playing field duties at the beginning of the month and not just before the meeting.

- b) There are no post and rails in the centre of the Health Centre fence and the hedge needs trimming on one side. The hedge needs to be cut back and some fencing erected on the skate park side. A letter from the Practice Manager states they will carry out some repairs on their fence but request further action from the Council with regard to preventing access from the playing field side.
- c) The environment group to confirm the extent of Mr Pell's duties with regard to maintenance of shrub beds and hedges.
- d) The ferns on Padley Common badly need swiping.
- e) Damage to the War Memorial Playing Field by numbers of ponies gaining access to the field has been drawn to the Council's attention. The Recreational Trust is seeking advice on the matter.

**Resolved:**

- i) The Clerk to ask Proper Job to remove the cans from the can bin.
  - ii) The Environment Group to draw up a specification for quotes for trimming the skate park hedge and installing a fence.
  - iii) The Clerk to write to the Secretary of the Commoners Association with copies to the ESA Secretary and Mr J. Shears, to obtain attention to the ferns.
  - iv) The environment group to inspect the gates on the War Memorial Playing Field to ascertain a solution to the problem of pony damage to the cricket pitch
- f) **Commemorative Tree – Jubilee Park**  
Mrs Wendy Morris kindly offered to donate a tree in memory of her father Mr Thomas Perryman Ruddle a member of the Perryman family of long standing in Chagford. The tree selected is a Liquidambar (styraciflua) to be known as "Tommy's tree" and the family will attend the planting on 9<sup>th</sup> October 2010. **Noted:**

**136 Public Convenience Report**

- a) Cllr Perryman gave a satisfactory report of the public convenience inspection. The previously reported malodorous condition of the gents' loos was stated by the WDBC as being a problem with the flooring and this would now be dealt with by applying an enzyme treatment. **Noted:**
- b) The leaking splashback in the gents' loos needs resealing.  
**Resolved:** The Clerk to inform the WDBC accordingly.
- c) A further reply received from Chief Executive DNPA re request for loo Grant states that the DNPA has an "in principle" agreement with district councils that they focus their resources on the remoter public toilets and district councils are to focus on the public toilets within settlements. **Noted:**

**137 Installation of Dog Bins (Min 110b refers)**

WDBC confirm permission to install dog waste bin at the entrance to the car park. They will make arrangements for the waste disposal.

**138 Fallen Tree – Riverside Walk**

An e-mail received from the Conservation Group reported action taken with regard to a fallen tree on Riverside Walk. The tree had fallen across and blocked the footpath across the first gateway beyond Chagford bridge. In the interest of public safety the group attempted to remove the tree during which time a substantial branch fell from an adjoining tree and it was necessary to call for assistance from the Dartmoor National Park Authority. **Noted:**

**139 Orchard Footpath Drain (Footpath 14)**

During recent heavy rain a serious overflow from the Orchard path drain occurred which was eventually cleared by members of the council, local helpers and a visit by the Highways Department. The drain was found to have been blocked by food wrappers and

tree roots. The Highways Department have indicated that they will place this item on their list for regular inspection. **Noted:**

#### **CORRESPONDENCE & e-mails RECEIVED**

**140 Community Council of Devon**

Notice received of Biosphere Action Week from 27<sup>th</sup> September to 3<sup>rd</sup> October 2010. Project ideas requested. **Noted:**

**141 DCC Mobile Library Service**

Details received of improvements to mobile library service to be implemented from January 2011. **Noted:**

#### **CLERK/CHAIRMAN'S REPORT**

**142 Road Closure – New Street** (Min 118 refers)

Advance notice received of the intention to close the junction of New Street and High Street between October 25<sup>th</sup> to 27<sup>th</sup> for network services. **Noted:**

**143 Chief Executive Appointment – WDBC and South Hams Councils**

Mr Richard Sheard, previously regional director for Government Office South West, has been appointed to succeed Mr David Incoll on his retirement later this year. **Noted:**

#### **144 ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment

a)	3420	Mr B. Pell – Jubilee Field Maintenance 05/07; 22/07.	260.00
b)	3421	Chagford Conservation Group – Grant for Insurance purposes	200.00
c)	3422	Mrs P. Stone – July Salary	719.55
d)	3423	Mrs P. Stone – July post; electric; computer.	30.12
e)	3424	Audit Commission – Audit fee 2010	358.38
f)	3425	Chagford Combined Charity – Hire Endecott House 1/4/10 to 30/9/10	141.00

#### **145 PUBLICATIONS/INFORMATION RECEIVED**

The following publications were made available to Members

- a) Standards Committee – Agenda & Reports 27<sup>th</sup> July 2010
- b) DNPA – Agendas 6<sup>th</sup> August 2010.

**The Meeting Closed at 9.30pm**

Confirmation of the Minutes

Dated 13<sup>th</sup> September 2010

Signed.....