

**Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 9<sup>th</sup> April 2018 commencing at 7.30 p.m.**

**Present:** Cllrs: Coombe, Mrs. Hill (Chairman), Lloyd Hill, Lloyd, Sampson, Miss Stead, Mrs. Thorn and Williams.

**189. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllrs: Mrs. Haxton, Hamer, Parrott and Mrs. Stanbury.

**190. DECLARATIONS OF INTEREST**

Cllr: Lloyd Hill declared an interest in Minute 194(b)

**191. CONFIRMATION OF THE MINUTES**

- a) The Minutes of the Regular Meeting held on Monday 12<sup>th</sup> March 2018 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 26<sup>th</sup> March 2018 were confirmed and signed as a true record.

**192. MATTERS ARISING**

**a) The Gate at Stannary Gardens (Hare Close) – Min: 175(b) refers**

Following correspondence with Blue Cedar regarding the installation of a gate on the path at Stannary Gardens. Blue Cedar state that the gate has been put in place deliberately not to prevent access but to give a proper visual sign that people are entering into a private area and that as such they must do so with respect for residents in close proximity to the path. Blue Cedar will check the intention for the paths with the scheme, and whether they were to be connected and be available to all as a pedestrian through route. **Resolved:** wait for Blue Cedar to come back to the Council when they have checked the plans.

**b) Cross Tree Path (Min: 175(c) refers**

Cllr: Williams informed the meeting that he had received a quote from Mr. Guscott for £1,650 plus VAT for the work on the Cross Tree Path. The Clerk has contacted Mr. Perryman who can supply the Chagford Gold. **Resolved:** to inform the PPC of the quote.

**c) The Lengthsman's Contract (Min: 178(a) refers)**

Mr. John Shears has agreed to continue the second year of the Lengthsman's contract. **Noted.**

**d) Air Quality of Chagford Square (Min: 59(a) 2017 refers)**

The result from the monitor in Chagford to measure the air quality has been received. The amount of Nitrogen Dioxide (NO<sub>2</sub>) has been measured and an averaged reading for July to December 2017 gives an average of 14.64 micrograms per cubic metre of air. This is well below the Government annual objective level of 40 micrograms per cubic metre of air. **Resolved:** to write to the resident of Chagford who was concerned about the air quality.

**193. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

**a) Contact with the Fire Service**

Debbie Williams, Partnership Officer is leaving the Fire Service after 35 years+. There will be a new Partnership Officer in post by the end of April. **Noted.**

**b) Parish Council Troughs**

'The Flowers of Chagford' have agreed to take over the planting of the Parish Council Troughs at Southcombe Gardens, the old Lloyds Bank and Crosstree, however, someone close to Crosstree is needed to do the watering. **Noted.**

**194. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters**

**a) Ref: 0153/18 Land off Lower Street, Chagford**

Proposed: Erection of four employment units and a satellite television dish. **Resolved:** to support the application.

Cllr: Lloyd Hill left the meeting.

**b) Ref: 0158/18 Rear of Millaton, Old Fire Station, Chagford**

Proposed: Replace existing single garage with double length garage. **Resolved:** to support the application.

Cllr: Lloyd Hill returned to the meeting.

**c) CG Fry – New Development**

CG Fry have made a last minute minor change to the scheme at Chagford. The only changes proposed are; whereas the current plans show hard block paving to the front of Plots 68 to 71 and Plot 91, CG Fry are now proposing soft landscaping instead as they think this will ultimately give a better appearance to the scheme. **Resolved:** Chagford Parish Council support the change.

**Grant of Conditional Planning Permission**

**d) Ref: 0018/18 Land to the East of Nattadon Common, Chagford**

Installation of mobile telecommunications and ancillary equipment involving the erection of 8m high telegraph pole with four consumer antennae and two backhaul radio antennae and association radio housing and trenching. **Noted.**

**Certificate of Lawful Use of Development**

**e) Ref: 0076/18 Glendarah House, Chagford**

Use of the building and curtilage as a single dwelling. **Noted.**

**Group Report – Written Report by Cllr: Parrott**

**f)** Cllr: Parrott attended the "Making Planning Work for You" a workshop provided by Devon Communities Together working in partnership with DNPA.

This was well attended by representatives from Parish Councils in Dartmoor National Park, South Hams and Teignbridge.

Dan Janota gave a talk on the Local Planning Role and the Local Plan, why it was important for Parish Councils to get involved in the Local Plan Review.

Martin Parkes of Devon Communities Together talked about Neighbourhood Plans and why it was important to have a Neighbourhood Plan adopted. The next round of funding for creating Neighbourhood Plans has just been released.

Sue Southwell from Devon Rural Housing Partnership gave a talk on Community Initiatives eg CLTs/Self Build. There is more funding available for Neighbourhood Planning if it involves Community Land Trusts or Community Self Build Housing.

Cllr: Parrott gave a talk on how Chagford Parish Council responds to planning application, the process we go through from receiving the notification to submitting our comments to DNPA. Mr. Hart, Head of Development and Management stressed that Parish Councils should engage more with planners.

The main theme of the evening seemed to be that Parish Councils should be more involved in the planning process and that having a Neighbourhood Plan adopted was a way of letting the community have their say. **Noted.**

#### 195. FINANCIAL MATTERS

- a) To approve the Accounts for the year 1<sup>st</sup> April 2017 until 31<sup>st</sup> March 2018. The Chairman past around a copy of the Receipts and Payments which was discussed. **Resolved:** The Annual Governance Statement 2017/18 will be approved at the next meeting ready for the Internal Auditor.
- b) Approval to pay the Clerks Annual Increment from Point 22 to 23 on the NALC recommended pay scales. **Resolved:** to approve payment.
- c) To approve payment for the attendance of the Clerk at the General Data Protection Regulations Workshop. **Resolved:** to approve payment.
- d) To approve payment of providing the 2017/18 Payroll Service for the Clerk. **Resolved:** to approve payment.

#### 196. ENVIRONMENT

##### a) Jubilee Field Inspection – Cllr: Lloyd Hill

As the weather had been so wet the Jubilee Field had not been used therefore it was in good condition. There was water lying in front of the WI Seat and Cllr: Lloyd Hill felt that some gravel was need to level this area. The general cleanliness of the field was good with not much litter. The grass had been cut however there were still a number of mole hills which could do with being raked over and grass seed laid.

Cllr: Lloyd Hill felt that the Multi Play may need power washing due to the wet weather. **Noted:**

**b) Public Convenience Inspection Report – Cllr: Lloyd Hill**

Both the public conveniences were in good order. **Noted.**

**c) Environment Group**

It was agreed that the Environment Group will meet on Thursday 3<sup>rd</sup> May 2018 at 7.00 p.m. in the Square. **Noted.**

**197. CLERK/CHAIRMAN'S REPORT**

**a)** A reminder that the Annual Parish Assembly will take place on Thursday 19<sup>th</sup> April 2018 in Endecott House at 7.30 p.m. The guest speakers will be Mrs. Liz Wiseman, Headteacher of Chagford Church of England Primary School; Ms Alex Rehaag, Devon Home Choice and Mrs. Marion Stanbury, Chagford Business Association. **Noted.**

**198. CORRESPONDENCE AND EMAILS**

**a)** The next DNPA Development Management Committee will be on 4<sup>th</sup> May 2018 at Parke, Bovey Tracey.

**b)** There will be a Temporary Prohibition of Through Traffic on Sunday 17<sup>th</sup> June 2018. Roads affected:- The Square, Chagford. The restriction is considered necessary to enable New Water Service. **Noted.**

**c)** DNPA have a new Ranger Team Leader – Simon Lee. Mr. Lee was a sector ranger in the Teign Valley which has meant some slight changes to sector ranger areas. Pete Rich will continue to be the sector ranger for Chagford. **Noted.**

**d)** Thank you from the Trustees of the Jubilee Hall for the grant given by the Parish Council.

**199. ACCOUNTS FOR PAYMENT**

<b>a)</b> 4281 Mrs. S. Curtis – Salary	524.67
<b>b)</b> 4282 HM Revenue and Customs – PAYE	126.80
<b>c)</b> 4283 Mrs. S. Curtis – Expenses	20.00
<b>d)</b> 4284 DALC – GDPR Workshop	48.00
<b>e)</b> 4285 SHDC – Payroll Services	120.00

**The Meeting Closed at 8.35 p.m.**