

**Minutes of the Regular Meeting of the Chagford Parish Council held at  
Endecott House on Monday 9<sup>th</sup> January 2017**

Prior to the Parish Council Meeting Mr. Martin Hann and Mr. Chris Earp gave Councillors a brief explanation of their proposed planning application at Woodcote.

**Present:** Cllr: Coombe, d'Arch Smith, Lloyd Hill, Mrs. Hill (Chairman), Parrott Sampson, Miss Stead, Ms Thorn and Williams.

**Apologies:** Cllrs: Hamer, Mrs. Haxton and Mrs. Stanbury

**In attendance** 2 members of the public.

**379. DECLARATIONS OF INTEREST**

Cllr: Coombe declared an interest in Minute 386.

**380. CONFIRMATION OF MINUTES**

The Minutes of the Regular Meeting held on Monday 12<sup>th</sup> December 2016 were confirmed and signed as a true record.

**MATTERS ARISING (not on the Agenda)**

**381. Blue Cedar (Min: 365 refers)**

Cllr: Sampson expressed his concerns regarding the lights of the burglar alarms and the low level lighting at the new development which seems excessive. **Resolved:** to inform DNPA of the Councils concerns.

**382. Chagford Car Park (Min: 368 refers)**

Further to a letter regarding the size of the car parking bays in Chagford Car Park. Cllr: Sampson has discussed the situation with WDBC and Cllr: Sampson informed Members that it is difficult to strike a balance between increasing bay sizes whilst also trying to maintain an acceptable number of available parking bays, particularly in Chagford, where parking is in short supply. The standard size of a parking bay is 4.8m x 2.4m and if Chagford were to remark the bays it would reduce the bays from 73 to 68. **Resolved:** this would be reviewed when Chagford has its new Car Park.

**URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

**383. Community Landing Sites (Min: 363 refers)**

The Clerk has heard from Toby Russell from Devon Air Ambulance who wishes to look at potential community night landing sites, which is funded and managed by the local community, the site could be located on a green, field, sports pitch or playing field. **Resolved:** Cllrs: Coombe and d'Arch Smith will arrange to meet with Mr. Russell.

**384. Public Access Defibrillator (Min: 362 refers)**

The Clerk has tried to contact Jeffrey and Pengelly without success regarding the installation of the Cabinet. **Resolved:** to continue to try and contact Jeffrey and Pengelly. To contact the Jubilee Hall to inform them that the defibrillator case will have to be linked to the electricity. To try other electricians.

## **GROUP/REPRESENTATIVES REPORTS**

### **Planning Control Matters – Cllr: Parrott**

**385. Ref: 0635/16 Mill End Hotel, Chagford**

Alterations to detached building in association with provision of additional letting bedrooms. **Resolved:** no objection.

**386. Ref: 0627/16 Chagford C of E Primary School**

Amended Plans relating to the car park junction. **Resolved:** to object

- a) the entrance is too far down the road at the narrowest point and there will be a granite wall frontage where the current garage is situated which means there will be no pull in places for vehicles to pass.
- b) the visibility is less than adequate in both directions.

The Parish Council objected to the position of the entrance pre-application, subsequently the architects agreed that the entrance would be moved nearer the town and would be in the vicinity of the current bollard and electricity pole as the road then narrows considerably and there is a dropped pavement enabling two vehicles to pass.

The proposed entrance will necessitate the removal of the granite boundary wall in order to have sufficient visibility of traffic coming into the town.

The visibility towards the town is compromised by vehicles parking in the parking bay. The Parish Council is not aware that permission has been given to remove these bays which is part of the Department of Transport Parking Scheme for Chagford and alternative public parking would need to be supplied.

**387. Ref: 0662/16 Woodcote, Woodcote Lane, Chagford**

Demolition of dwelling, erection of five dwellings with improved access. **Resolved:** no objection.

**388. Ref: 0632/16 1 The Old School, New Street, Chagford (Amended Plans)**

Erection of pitched roof dormer window to rear of dwelling. **Resolved:** no objection - Council would like to see obscured glass in the window for privacy reasons.

### **Listed Building Consent**

**389. Ref: 0675/16 Whiddon Park House, Easton Cross, Chagford**

Internal alterations to North wing to provide means of escape, removal of partitions and floor hatch, reopening of external door to North East elevation and removal of central partition on level 3 to form office. **Resolved:** the Council supports this application however recognize that it does not have the necessary skills to comment on the specific details of a Listed Building.

### **Grant of Listed Building Consent**

**390. Ref: 0602/16 Whiddon Park House, Easton Cross, Chagford**

Replacement kitchen floor. **Noted.**

**391. Ref: 0608/16 Market House, The Square, Chagford**

Installation of clock on Market House front. **Noted.**

**392. Refusal of Planning Permission**

**Ref: 0564/16 Lower Drewston Barn, Moretonhampstead**

Erection of two bedroom extension. **Noted.**

**Tree Works**

**393. Chagford Conservation Area: St. Michael's Church**

The felling of the Lawson Cypress (conifer number 3) has been withdrawn from the Section 211 notice. **Noted.**

**394. Chagford Conservation Area: St. Michael's Church**

The Dartmoor National Park Authority has not protected the trees with a Tree Preservation Order. **Noted.**

**FINANCIAL MATTERS**

**395.** Approval to pay Cllr: Mrs. Stanbury travel expenses for a Planning Course attended. **Resolved:** to approve payment.

**396.** Approval to pay the Chairman, the Chairman's Allowance. **Resolved:** to approve payment.

**397.** Receipt of cheque from Chagford Commoners' HLS Association. **Noted.**

**ENVIRONMENT**

**398. Jubilee Field Inspection Report – Cllr: Coombe**

Cllr: Coombe informed the meeting that he had not, as yet, heard from South West Play regarding the repairs needed on the play equipment. Cllr: Coombe has replaced the bolts missing on the Infant Multi Play. The top bearing was worn on the Cradle Swing. The play area sign is worn and defaced. The gate post at the entrance to the park is very loose. There was very little litter and the general cleanliness of the park was good. There are a large amount of mole hills on the field. An extra tree has appeared in the row next to the Tennis Courts! **Resolved:** to try and ascertain who is planting trees on the Jubilee Field.

**399. Public Convenience Inspection Report – Cllr: Coombe**

The Public Conveniences were in good order. **Noted.**

**CLERK/CHAIRMAN'S REPORT**

**400. Removal of Telephone Call Boxes**

Dartmoor National Park have made their final response to British Telecommunication plc (BT) on its proposals to remove certain telephone call boxes from Dartmoor. The main reason for retaining the call box is due to poor mobile coverage required for emergency services. **Noted.**

**401. Temporary Suspension of Waiting Restrictions**

This temporary restriction is considered necessary to enable the return of eight bells to St. Michaels Church. All waiting and loading restriction on the affected roads will be suspended on Tuesday 17<sup>th</sup> January 2017 between the

hours of 08.00 and 18.00. Roads affected from St. Michaels Church to Higher Middlecott Farm, Chagford and 3 x limited time parking bays. **Noted.**

**402. Skate Park Installation**

Rhino Ramps will be installing the new ramps for the skate park on 23<sup>rd</sup> January 2017 and the work will be carried out over 5 days, weather permitting. There will be temporary metal fencing to be erected around the park on the tarmac to stop people getting in while construction is underway. **Noted.**

**403. Development Management Committee**

The next DNPA Development Management Committee will be on 3<sup>rd</sup> February 2017 at Parke, Bovey Tracey. **Noted.**

**404. Thank You Letters**

The following has send Thank You Letters for the grants received by Chagford Parish Council.

Citizens Advice

Chagword

Okehampton District Community Transport Group

Chagford PCC

Mrs. Janet Anderson

**Noted.**

**405. Paying your Pay As you Earn**

A letter has been received requesting the Council to pay the Clerks PAYE by online banking, Direct Debit or debit or credit card online. **Noted.**

**406. No extension of Council Tax referendum principles**

Council tax referendum principles have not been extended to parish and town councils in 2017/18. **Noted.**

**407. Highway Community Enhancement Fund**

Devon Highways has made a sum of money available in grants to Towns, Parishes and Community Groups in Devon. The fund has been created following the implementation of the Road Warden and Community Self Help schemes. The fund aims to encourage community enhancement in towns and parishes by providing financial assistance. **Resolved:** to apply for funding.

**ACCOUNTS FOR PAYMENT**

	£
a) 004081 Mrs. S. Curtis – Salary	415.95
b) 004082 HM Revenue and Customs – PAYE	104.00
c) 004083 Mrs. S. Curtis – Expenses	20.00
d) 004084 Mrs. M. Stanbury – Travel Expenses	36.00
e) 004085 Mrs. G. Hill – Chairman’s Allowance	500.00

The Meeting Closed at 9.20 p.m.