

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 8th April 2019 commencing at 7.30 p.m.**

Present: Cllrs: Coombe, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Lloyd, Parrott, Sampson, Miss Stead, Mrs. Thorn and Williams.

188. APOLOGIES FOR ABSENCE

Apologies were received from Cllr: Mrs. Stanbury.

189. DECLARATIONS OF INTEREST

Cllr: Mrs. Hill declared an interest in Minute 173 (a)

Cllr: Coombe declared an interest in Minute 173 (c)

170. CONFIRMATION OF MINUTES

a) The Minutes of the Regular Meeting held on Monday 11th March 2019 were confirmed and signed as a true record.

b) The Minutes of the Extraordinary Meeting held on Monday 25th March 2019 were confirmed and signed as a true record.

171. MATTERS ARISING

a) Chagford Fire Station

Cllr: Coombe reported that the Chagford Fire Brigade had moved to their new station on 3rd April 2019 and the officially opening ceremony will be on 30th April 2019. **Noted.**

b) Election of Parish Councillors

The Chairman reported that it was with regret that eleven nominations had been received for the Chagford Parish Council for twelve seats, therefore, there would be an uncontested election. A new Council will be formed after 2nd May 2019.

The Chairman thanked the present Council for their services given to the Parish Council and the Town. **Noted.**

c) Chagford Public toilets and Market House (Min: 182(a) refers)

The Chairman and Vice-Chairman confirmed that they had signed and returned the Agreement for the sale of the Market House and a further document had been received for signature. The Insurance Company had been instructed to add the Market House to the Property - Buildings section of the Hiscox policy effective from 4th April 2019. An invoice had been received in the sum of £297.98 which is the pro rata additional premium. **Resolved:** to approve payment.

172. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

a) Skate Park

Chagford Parish Council has received a grant of £2,000.00 from CELT to support the ongoing maintenance and improvement of the skate park and its associated facilities. **Noted.**

b) 2019/2020 Precept

Chagford Parish Council has received the first instalment of the 2019/2020 Precept. **Noted.**

c) Membership of the Devon Association of Local Councils

The 2019/2020 renewal for the Membership of the Devon Association of Local Councils had been received. **Resolved:** to approve payment.

d) Providence School Charity and Friends of St. Michael's

It was agreed that Cllr: Mrs. Hill would continue as the Trustee of the Providence School Charity. **Resolved:** to approve the nomination of Cllr: Mrs. Hill.

It was agreed to nominate Mr. Terry Bleakman to take over as a Trustee of the Friends of St. Michael's from Mr. Jamieson. **Resolved:** to approve the nomination of Mr. Bleakman.

173. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

Cllr: Coombe left the meeting.

a) Ref: 0119/19 22 The Square, Chagford

Proposed: Re-instatement of one cottage to two cottages. **Resolved:** to support the application.

Cllr: Coombe returned to the meeting

b) Ref: 0137/19 48 New Street, Chagford

Proposed: Loft conversion with roof dormer; new porch and conservatory to rear together with replacement bridge connecting house with garden.

Resolved: to support the application.

Cllr: Mrs. Hill left the meeting

c) Ref: 0129/19 Farleigh Cottage, 11 Lower Street, Chagford

Extension of single storey structure including roof with removal of part gable wall at ground floor. **Resolved:** to support application.

Cllr: Mrs. Hill returned to the meeting

Grant of Conditional Planning Permission

d) Ref: 0071/19 Rack Park, Mill Street, Chagford

Proposed: Removal of slate canopy roof and replacement with first floor balcony. Subject to conditions. **Noted.**

Tree Works

e) Hedgerow Removal Notification – Lower Withecombe, Chagford

The Dartmoor National Park Authority has not issued a Hedgerow Retention Notice. **Noted.**

174. FINANCIAL MATTERS

a) Approval to pay Hi-Line for works to the Jubilee Field. **Resolved:** to approve payment.

b) Chagford Parish Council acknowledge responsibility for ensuring that there is a reliable system of internal control, including the preparation of the Accounting Statement. **Resolved:** The Annual Governance Statement 2017/18 is approved and will now be presented to the internal auditor.

175. ENVIRONMENT

a) Jubilee Field Inspection – Cllr: Lloyd Hill

Cllr: Lloyd Hill reported that the Jubilee Field was in good order. However unfortunately there was some unsightly and offensive graffiti in the field which needs removing as soon as possible. The play equipment was in good order. The spring on the entrance gate is faulty. No problems with litter. The top corner which had been opened up needs a tidy. The grass will need cutting and the grass cuttings will need to be picked up.

Resolved: Cllr: Williams will speak to Rob Austin regarding the grass cutting and other jobs associated with the Grass Cutting and Grounds Maintenance Contract.

b) Public Convenience Inspection Report – Cllr: Lloyd Hill

Cllr: Lloyd Hill reported that the Gents Public Convenience was wet on the floor otherwise they were in good order. **Resolved:** to contact WDBC and ask if the leak had been dealt with and if so if the Parish Council could have a report for future reference.

175. CLERK/CHAIRMAN'S REPORT

The Clerk sought approval to pay DALC for the membership to DALC and NALC 2019/2020. **Resolved:** to approve payment.

176. CORRESPONDENCE AND EMAIL

a) The next DNPA Development Management Committee will be Friday 10th May 2019 at Parke, Bovey Tracey. **Noted.**

177. ACCOUNTS FOR PAYMENT

a) 4401 Mrs. S. Curtis – Salary	547.21
b) 4402 HM Revenue and Customs – PAYE	136.80
c) 4403 Mrs. S. Curtis – Expenses	20.00
d) 4404 Hi-Line – work on Jubilee Field	2,016.00
e) 4405 Came and Company – Market House Insurance	297.98
f) 4406 DALC – Renewal of Membership	338.59

The meeting closed at 8.35 p.m.