

**Minutes of the Regular Meeting of the Chagford Parish Council
Held at Endecott House on Monday 8th April 2013 commencing at 7.30pm.**

Present: Cllrs Bleakman; Coombe; D'Archsmith; Mrs Hill (Chairman); Lloyd Hill; Parrott; Sampson; Shears; Stead; Ms Thorn; Williams

Apologies for absence were received from Cllr Mrs Haxton

In Attendance the Clerk, Mrs Stone

350 DECLARATION OF INTEREST

No interests were declared

351 CONFIRMATION OF THE MINUTES]

- a) The Minutes of the Regular Meeting held on 11th March 2013 were confirmed as a true record and signed
- b) The Minutes of the Extraordinary Meeting held on 25th March 2013 were confirmed as a true record and signed

MATTERS ARISING FROM THE MINUTES

352 Jubilee Hall Presentation given prior to the extraordinary meeting on 25/03/2013

There was much discussion concerning the proposals put forward to the Parish Council for the enlargement of facilities at the Jubilee Hall. Whilst the Parish Council were made aware of the proposals it became apparent that the public had not been advised of the possibilities as yet.

Resolved: The Clerk to write to Mr Stokes indicating that the Council would be supportive in principle but wished to be kept informed of progress.

Arising: Parish Council Trustees of the Jubilee Hall Committee to ensure that the long standing conditions for use of the reading room were observed.

353 Community Land Trusts (Minute 343 refers)

The Chairman drew attention to the possible acquisition of land by the Community Land Trust for future uses that could benefit the local Community particularly in respect of building homes for local people. There is to be an Open Meeting on 9th May 2013 and it is hoped this will attract people wishing to obtain a home for rent.

Resolved: The Clerk to indicate to the trust that the Council wishes to support and encourage their endeavours; ii) Members were encouraged to draw attention to the open meeting to anyone currently seeking a home locally.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

354 DNPA - DMC Meeting 5th April 2013

Planning Application 0010/13 – Proper Job

Cllr Bleakman reported his attendance at the meeting to speak on the Council's behalf concerning repeated contraventions of regulations governing this site since its inception in February 2012. (original Application 0025/12)

Lengthy discussion ensued and ultimately the DNPA Solicitor advised Members that the matter before them was the approval or refusal of the "erection of a Pole

Barn” and approval of the Application would not confer any approval for unauthorised shipping containers/portacabins on the site including those shown on the drawings as being under the pole barn.

He was firm in his advice to Members that it is the element of the Application defined in the words in section 3 of the Application Form that defines the scope of the Application and other data enclosed in the data pack is only support to the application. In this case, the Description of the Proposed Development is, “Construction of a pole barn to enclose cabins used in connection with the recycling facility”, However this does not state that they are the current cabins and therefore Approval of the Application would still allow Members to ask for changes to what already exists throughout the site.

The matter was then put to the vote and a resolution to accept the Officer’s recommendation, including the presentation of an Enforcement Report in May, was carried unanimously. - **Noted:**
Cllr Bleakman was thanked for his participation

355 Annual Parish Assembly – 18th April 2013

The Chairman reminded Members of the forthcoming Parish Assembly Meeting in Endecott House and requested they be present at 6.45pm to assist in preparations.
Noted:

GROUP/REPRESENTATIVES REPORTS

356 Planning Control Matters

a) 0152/13 Little Thorn, Chagford

Proposed erection of two storey extension to existing dwelling

Resolved: The Council has no objection to this application subject to their being an agreed spoil disposal plan for the large amount of spoil that will need to be removed from the site to enable the construction of the welling and proposed landscaping. Similarly, there should be an agreed disposal plan for the large amount of waste materials created by the demolition of the extensive outbuildings in order to protect the landscape, flora and fauna and so as to not damage the existing water courses.

b) 0065/13 Stinhall Farm – Information only. – Noted:

Proposed alterations and extensions Stiniel, Chagford (Restriction in length)

357 Grants of Condition Planning Permission – Noted:

i) 0040/13 Chapel Cottage, Thorn, Chagford

Proposed erection of livestock barn (194 sq m) to replace existing barn approved under ref: 0047/12 including the installation of 10KWh solar PV panels on roof (Little Thorn, Chagford)

ii) 0041/13 19 Southcombe Street. Chagford

Proposed dormer window

iii) 0081/13 land at Yellands Cross, Chagford

Proposed relocation of field gateway

358 Chagford Conservation Area – Proposed Tree Works – Pound Meadow

To coppice willow group. The Chairman reported that she had inspected the site together with Cllr Parrott and the work had been satisfactorily completed. **Noted:**

359 DNPA 1 – Invitation to Parish Council Workshop – 15th April 2013

2 - Changes to procedures in relation to consultation times on planning and related applications.

From 1st May 2013 the DNPA intend to reduce the consultation timescale on planning and related applications to 21 days to bring the matter in line with District and Borough Councils within the National Park Area. Invitation received to send two members to represent the Council

Resolved: Cllrs D'Archsmith and Williams to attend.`

360 GENERAL PURPOSES AND POLICY MATTERS

TAP FUND TENDER

The Chairman reported her meeting at the North Tawton Parish Council when two sets of tenders were opened, both relating to carrying out the duties in all three Parishes.

Mr Ben Pell's tender for all three Parishes was accepted subject to his presentation of the necessary Insurance certificate and completion of DCC Chapter 8 training. It is anticipated that his duties will commence from the 1st May 2013. Members were advised that they must inform the local Clerk of areas needing attention so that she can forward them to Mr Pell.

Resolved: The Clerk to arrange a transfer of £4,600 (funding received from the TAP Fund) to the Clerk North Tawton Parish Council who will deal with future payments on behalf of all three Parishes.

361 FINANCE

a) Annual Accounts

Cllr Parrott reported on the Finance working party held on Thursday, 21/03/2-13 And presented the receipts and payment accounts for approval

Resolved: that the accounts be unanimously agreed and presented at the Annual Parish Assembly on 18/04/2013.

b) Annual Audit Return 2013 – Noted:

Notice of Audit called for 10th June 2013

Arising: The Clerk confirmed that Mrs Hicks was willing to carry out the internal audit when asked to do so. **Noted:**

c) Dartmoor Commons HLS – Noted:

Payment received for period 01/05/12 to 31/10/12 - £33.61

d) DALC – Invitation to renew annual subscription - £304.61

Resolved: To approve payment of the subscription

ENVIRONMENT

362 Jubilee Field Inspection Report

Cllr Lloyd Hill reported the following observations with regard to conditions at the playing field:- a) sand trap full; top of small swing rotted; bins were full; litter and

graffiti on skate park; picnic bench damaged; self-closer on skate park gate not working; gate into play park broken.

Resolved: Cllr Bleakman will speak to youth worker with regard to graffiti removal and Cllr D'Archsmith will deal with repair to skate park gate etc.

363 Public Convenience Inspection Report

Cllr Lloyd Hill stated the ladies' conveniences were in good order. The gents' loos drain needed attention and a deep clean is required behind the stainless steel shelf.

Resolved: The Clerk to e-mail the WDBC with request that these items be attended to and a copy of the e-mail to be forwarded to Cllr Sampson.

364 South West Play

Diagrams of play equipment were forwarded by South West Play for consideration for the playing field. On examination, Members chose a Spica 3 unit costing £1,642.80, inclusive of supply and installation.

Resolved: The Clerk to place the order.

365 Update on picnic tables. No further communication has been received from Mr Welsman with regard to his intentions in respect of a memorial to the late Mr Parker. The Clerk has received a proforma invoice for two tables and we await an indication from the Manufacturer as to when they will arrive. **Noted:**

366 Street Lighting –

The Clerk reported action taken with regard to DCC failure to reinstate street lights and stated that after several telephone calls she was informed that all reports of failures were being “rolled over” to reduce the number of visits but all will be dealt with in due course. **Noted:**

367 Kerbstones

Attention was drawn to a number of kerbstones that were loosened in the Lower Street to the Nat West Bank area and also the fountain.

Resolved: The Clerk to refer the matter to the Highways Department.

368 Grass Verge – Catholic Church

An e-mail was received from a local resident complaining that it had been necessary for him and his neighbours to trim the verge below the Catholic Church because it was in a poor state. The Clerk forwarded this e-mail to the Highways Department and received a reply stating that it was not the responsibility of the Highways department but they wished to ascertain whether the verge was Catholic Church land.

Resolved: The Clerk to ascertain ownership of the verge.

CORRESPONDENCE/e-mails RECEIVED

369 S Devon & Dartmoor Community Safety Partnership

Invitation received for Community Safety Forum Event on Thursday 25th April 2013 at Rattery Village Hall commencing with buffet lunch at 12.30pm and ending at 4pm. Speaker Tony Hogg Police Crime Commissioner. **Noted:**

370 Okehampton Golf Club Centenary

Request for funding

Resolved: To lie on the table

371 WDBC Dog Warden Scheme 2013/14

Invitation received for further participation in the Dog Warden Partnership Scheme for 2013/14 at a cost of £436.74.

Resolved: The Clerk to indicate that the Council is willing to participate.

372 ACCOUNTS FOR PAYMENT	£
The following accounts were approved for payment	
a) Direct Debit – BT – Broadband services	34.14
b) 3741 – Mrs P Stone – March salary	719.55
c) 3742 – Mrs P Stone – March electric; computer	20.00
d) 3743 – DALC – Annual Subscription 2013/14	304.61
e) 3744 – Mr Ben Pell – grass cutting 19/03/13	140.00
f) 3755 – Local Council Review – Annual Subscription	16.00

The Meeting Closed at 8.55pm

Confirmation of the Minutes

Dated.....

Signed.....