

**The Regular Meeting of the Chagford Parish Council
will be held on Monday, February 8th 2010 commencing at 7.30pm.**

Present: Cllrs Bleakman (Chairman); Coombe; Davies; Geering; Mrs Haxton; Mrs Hill; Jeffreys; Mrs Milton; Parrott; Perryman; Sampson and Ms Thorn.

Apologies for absence were received from Mrs P. Stone (Clerk)

In the absence of Mrs Stone, the Minutes were recorded by Cllr Mrs Hill.

337 DECLARATION OF INTERESTS

Cllr Coombe declared an interest in Min 346b.

Cllr Geering declared an interest in Mins 345; 373

Cllr Parrott declared an interest in Min 373

Cllr Perryman declared an interest in Min 375

Cllr Sampson declared an interest in Mins 345; 346c 373

338 CONFIRMATION OF THE MINUTES

The Minutes of the Regular Meeting held on 11th January 2010 were confirmed as a true record and signed.

MATTERS ARISING FROM THE MINUTES

339 Appointment of School Governor (Min 315 refers)

The Chairman reported that he had been in touch with the Chairman of the Chagford Primary School Governing Body who had stated that they wished to appoint a Governor who was an expert in HR.

Resolved: That the Parish Council wished to appoint a Governor in order to contribute to the local knowledge on the governing body and maintain a contact with the school. As it was apparent that there was a need at the present time for HR knowledge, the Parish Council was prepared to concede the appointment provided that at the next opportunity, a Council Representative could be appointed.

340 Street Lighting (Min 317 refers)

a) The possibility of reduced overnight street lighting was discussed.

Resolved: i) To pass the item to the Environment Committee for a report to be presented at the next meeting; ii) To write a question to the Eastern Links Committee to establish how other Councils are dealing with the matter.

b) **Western Power Installation – High Street**

The street lights at the Acre have been reconnected. May & Gurney are to complete the trench work and remove the cones and barriers and relocate the Waiting Limit sign. The saw off electricity pole protruding 2ft from the ground needs to be lifted and cut off tight to the ground. The Chairman reported that this was to take place on 15th February. The repairs to the stonework on the wall, following the installation of the new lamps is awaiting the Contractor. It was also noted that the dog bin has been damaged whilst the work was taking place.

Resolved: To report this matter to Western Power.

341 Waye Hill Road Closure (Mins 298;328 refer)

The meeting held on January 15th between Cllrs Mrs Hill; Perryman; Highways and the Fernworthy Forester was successful in that the road closure has now been agreed to take place at the beginning of May. **Noted:**

342 Eastern Parishes Link Committee Meeting – 4th March 2010. – Noted:

343 Car Park Ticket Machine (Min 311 refers)

A letter received from Mr Incoll informed of arrangements made for Ms Cathy Auberton (WDBC) and Cllr Sampson to meet Health Centre Staff 12th February to resolve this matter. **Noted:**

344 WDBC Maintenance of Car Parks and Council Land in Bad Weather

Mr Incoll reports action being taken re maintenance of WDBC land during bad weather conditions. Chagford car park was the only car park in WDBC to be gritted during the recent spell of bad weather. **Noted:**

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

Cllrs Geering and Sampson declared an interest in the following item.

345 Damage to Jubilee Hall Step.

A letter from the Chairman of the Jubilee Hall Trustees requested that the damaged step be repaired before the Pantomime takes place.

Resolved: The Chairman to ask Mr Tim Smith to look at the damage and affect a repair, acknowledging that the weather is not appropriate for outside repairs.

GROUP/REPRESENTATIVES REPORTS

DEVELOPMENT CONTROL AND PLANNING MATTERS

346 Development Control Planning Applications

Cllr Bleakman reported the recommendations of the planning group inspection meeting held on 5th February 2010 and attended by Cllrs Bleakman (Chairman); Davies; Mrs Haxton and Jeffreys,

a) 0016/10 1 Mill Street, Chagford

Proposed change of use from offices to holistic centre incorporating complimentary therapy rooms, shop and gallery.

Resolved: The Council is supportive of the application

Cllr Coombe declared an interest in the following item

b) Fire Station, Lower Street, Chagford

Proposed internal refurbishment to existing building and build single storey extension with pitched roof.

Resolved: i) The Council is very supportive of the proposed changes defined within the Application and the amended drawing (P)003 Revision B required to satisfy the legal and moral obligations of the Fire and Rescue Service.

The Council is very concerned about the proposal to extend usage of the facility to a community use facility. It is the Council's opinion that the very limited visibility available to vehicles existing the site, in both directions along the B3206 (See attached photographs), are such that increased use would create a detrimental impact on road safety and as such conflict with the requirements of Core Policy COR21

(ii); To write to the Fire Officer expressing the Council's concern that the application did not include a garage or similar building in which to keep the co-responder vehicle under cover.

Cllr Sampson declared an interest in the following item

c) 0533/09 The Bowling Green, Mill Street, Chagford – Additional Details

Proposed erection of two female and two male changing rooms.

Resolved: The additional data adds nothing to the Council's understanding of the proposed development and the Council's observations on the application are unchanged.

- 347 Grant of Listed Building Consent – Noted:**
0551/09 Yeo Farm, Chagford
Farmhouse: Proposed Re-fenestration of windows, new doors and frames. Block up south door to form window and lower west window to form door, replace porch with slate lean-to.
Farm Office: Re-fenestration and new door frame.
- 348 Grant of Conditional Planning Permission – Noted:**
0486/09 16, Nattadon Road, Chagford
 Proposed variation of condition 5 of permission ref: 0429/04 (garden studio/office) to allow ancillary domestic use.
- 349 Correspondence re 0408/09 Corndon Cottage and Great Weeke Cottage (Mins 280; 320c refer).**
 Letter of clarification received from Mr C. France, Director of Planning & Sustainable Development, explaining the considerable differences between the two properties. Corndon Cottage is a longhouse with particular features which need preserving. **Noted:**
- 350 Parish Plans (Min 330c refers) – Cllrs Bleakman & Jeffreys**
 The Chairman reported on the Parish Plan Meeting held in conjunction with the CCD; DNPA; and WDBC on 3rd February 2010. The Chairman is to meet with Martin Rich from CCD and put together a Parish Plan from much of the previous work that has taken place. Without a Parish Plan the Parish may miss out on support from outside bodies. **Noted:**
- 351 Landscape Character Assessment of DNPA.**
 Notice received of workshop to be held at Parke on 23rd February 2010 commencing at 2pm. Nomination for Representative required.
Resolved: to let it lie on the table.
- 352 Annual Parish Council Conference – 10th February 2010**
 Invitation received for the Clerk and one Representative to attend the Annual Parish Council Conference at Parke on 10th February 2010 commencing at 6.30pm.
Resolved: The Chairman and Cllr Jeffreys to attend.

GENERAL PURPOSES AND POLICY MATTERS

- 353 The Boundary Committee for England (Min 290 refers)**
 A letter of acknowledgement received from Mr Geoffrey Cox QC, MP re Council's statement to the Boundary Committee was circulated to all Members and **Noted:**

FINANCIAL MATTERS

- 354 DCC Financial Planning Workshop**
 Details received of a Planning Workshop to be held at Great Moor House, Exeter on 16th March 2010. **Noted:**
- 355 To convene a meeting of the Finance Group**
 The Finance Group will meet at 2, Lower Street on Thursday February 25th 2010.
Noted:
- 356 Okehampton & District Community Transport Group**
 Letter of thanks received for £75 Grant. – **Noted:**

ENVIRONMENT MATTERS

- 357 Jubilee Field Activities**
 a) Cllr Geering reported that there were no real problems except for a lot of twigs on the skate park.

Resolved: Cllr Bleakman to investigate via the skate park management committee.

b) Playing Field Annual Inspection.

Resolved: The Clerk to ascertain if the insurance company provides a free inspection and to contact Mr. Mogford to carry out the inspection if necessary.

358 Public Convenience Inspection Report

Cllr Geering reported that conditions were satisfactory. Cllr Davies drew attention to the practice of sticking chewing gum to various services. **Noted:**

359 Chagford Leat

Cllrs Mrs Hill; Perryman and Sampson met with Ms Jane Marchant and Mr Tony Halse of DNPA on 25th January 2010 and walked the leat from Turn Lake to Quarries and along the leat in 'Oer Hill. It was suggested that the Dartmoor Trust be asked to fund repairs to the fender and improving the flow of water at the Quarries and to place a sand trap in the Jubilee Field which can be maintained by the Parish Council. The leat in 'Oer Hill also needs to be cleaned out.

Resolved: i) to await a letter from Jane Marchant who will negotiate with the Dartmoor Trust for funding; ii) to place Turn Lake leat on the Agenda for the Parish Assembly to raise the profile in order to clean the leat from Quarries to Turn Lake and uncover the leat along the wall in 'Oer Hill. iii) The Clerk to ask South West Water to clean the water course that flows along the foot of Nattadon to the reservoir to improve the wetlands on the Common caused by blocked drains.

360 War Memorial Playing Field – Dog Fouling.

WMPF Trustees request consideration of an additional dog bin at the entrance to the field or alternatively, re-siting of the existing bin in Manor Road to a position nearer to the entrance. It is understood that the bin could be emptied even if it were placed near the kissing gate.

Resolved: i) To establish the wear and tear on the bridge if a truck is travelling this road regularly; ii) The Environment and Finance Groups to provide a feasibility report.

361 Environment Group Meeting

The Environment Group are to meet in the Square on 27th February at 5pm to inspect various issues. **Noted:**

CLERK/CHAIRMAN'S REPORT

362 DAPC – Rising to the Challenge Conference (Min 300 refers)

Cllr Bleakman reported on his attendance at the Rising to the Challenge Conference held at Best Western Hotel, Tiverton on 8th February 2010. It was suggested that the Power of Well Being is becoming increasingly important. The proposal that the Council set up a staffing Committee resulted in much discussion

Resolved: Further investigation to take place prior to setting up a Committee.

363 Annual Parish Assembly – 22nd April 2010

It was proposed that the Leat, play equipment and the refurbishment of the Jubilee Park be placed on the Agenda for the Parish Assembly which is to be held on 22nd April 2010.

Resolved: That the Parish Assembly should revolve around Chagford Parish and the Council and therefore all the speakers be asked to concentrate on Chagford past; present and future particularly with regard to future aims and ambitions.

364 Granite Troughs

Arrangements for planting granite troughs in 2010 was discussed and it was

Resolved: To pay £10 per trough and confirm that interested people are prepared to carry on the good work for 2010.

365 Rowan Tree, The Square, Chagford

Mr B. Beasley, Trees & Landscape Officer, DNPA confirms he has sourced a suitable rowan tree for the Square which will be planted within the next 2/3 weeks. The surrounding area of the existing tree will also be improved.

Resolved: To thank Mr. Beasley for his help and also consider a new site for the dog bin.

CORRESPONDENCE & e-mails RECEIVED

366 The West Devon Mayoral Awards.

Nominations invited for the 2010 Mayoral Awards. **Noted:**

367 DAPC – Buckingham Palace Garden Parties 2010

Nominations invited.

Resolved: To nominate the Chairman.

368 Wren Music – The Dartmoor Folk Map Project

Support requested for the Dartmoor Folk Map Project.

Resolved: Cllrs Bleakman and Sampson to pursue this matter.

369 Devon & Cornwall Constabulary

- a) Invitation received from Superintendent Sarah Sharpe (LPA Commander) for Chairman; Vice-Chairman and Clerk to meet her with her team at Okehampton Police Station on 12th March 2010 from 4 – 7pm.

Resolved: The invitation be accepted for the Chairman; Vice-Chairman and Cllr Mrs Haxton.

b) **Update on Police Activity**

Inspector David Hammond sends a further up-date on Police matters in which is stated the PC Julian Fry has been appointed Youth Intervention Officer.

Resolved: To make Wez from On the Edge aware of his presence.

c) **South Devon & Dartmoor CDRP**

Representatives sought to attend the meeting to be held on 25th February 2010 at The Watermark Centre, Ivybridge.

Resolved: Cllr Mrs Haxton to attend.

370 Duchy of Cornwall – Uplands Entry Level Scheme

Information received concerning Owners Payments. **Noted:**

371 DCC

a) **Devon Mobile Library Service Survey.**

Local views sought re provision of mobile library services.

Resolved: Councillors to establish the current use of the Mobile Library, seek alternatives to the present situation and report to the next meeting.

b) **Standing Orders for Local Councils**

Attention drawn to new Model Standing Orders for Local Councils at a cost of £25 per copy.

Resolved: The Clerk to obtain a copy.

372 Cllr J. McInnes – Winter Maintenance of Devon Roads.

Cllr McInnes requests information concerning the winter maintenance of Parish roads particularly with regard to remaining potholes and the possible need for more grit bins. It was noted that the grit bins were well used but were considered to be sufficient as long as they were refilled. The grit lorries did a very good job. It was reported that there is often water across the A382 which, when frozen, could be lethal.

Resolved: To approach the Highways Department to clean the drains and possibly realign them to be more effective.

Cllrs Geering; Parrott and Sampson declared an interest in the following item.

373 Chagford Jubilee Hall

Enquiry received for Grant Aid for installation of fire doors etc.

Resolved: A letter to be sent to the Jubilee Hall Trustees explaining that the Council has spent its allocation of funds for this year and to explain the process to be adopted for the next years grants.

374 Mr N. Seccombe (aged 15)

Mr N. Seccombe seeks financial assistance for kayaking expedition to Spitsbergen to measure climate change

Resolved: Mr Secombe to be advised that unfortunately the Council is unable to help. Cllr Perryman declared an interest in the following item.

375 Chagford Commons ESA – Transition to UELS and HLS,

Details received of Stewardship Agreement to replace ESA agreement on expiry on 31st August 2010. **Noted:**

376 ACCOUNTS FOR PAYMENT

£

The following accounts were approved for payment

| | | |
|----|---|--------|
| a) | Direct Debit– Talk Talk – Broadband Services | 31.34 |
| b) | 3353 Mrs P. Stone – January salary | 704.60 |
| c) | 3354 Mrs P. Stone – January post; electric; computer. | 27.56 |
| d) | 3355 DAPC – Conference Fee – Rising to the Challenge (Min 300 refers) | 47.00 |

377 PUBLICATIONS/INFORMATION RECEIVED.

The following publications were made available to Members.

- a) Clerks & Councils direct – January 2010
- b) Senior Council for Devon – Everyone’s Tomorrow
- c) Community Enterprise Unit – Coping with Recession.
- d) West Devon Community Services – Newsletter – Winter 2009/10
- e) Junk Mail – Issue 3
- f) The Playing Field – Winter 2010.
- g) DPNA – Agendas 5th February 2010.
- h) NSPCC – Campaign to protect children from abuse.
- i) WDBC – West Devon CAB’s Home Visiting Service.
- j) Kitchen Table Wisdom – Feb/March
- k) DCC – Investing in our Devon.

**378 Part II items which may be taken in the absence of the public and press on the grounds that exempt information is likely to be disclosed.
Local Government Act 1972 Section 100(A)(4)**

Affordable Housing (Min 336 refers)

To receive a report of the meeting held on 28th January 2010.

The meeting closed at 10pm

Confirmation of the Minutes

Dated.....

Signed.....