

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 8th January 2018 commencing at 7.30 p.m.

Prior to the meeting Wez Cutler, the Chagford Youth Worker had been invited to the Parish Council to talk about his role as a youth worker. The Councillors are mindful that with the light evenings and on celebration days the Jubilee Field and Skate Park attracts a lot of rubbish, indicating that it is well used by all ages. Concern has been expressed about the amount of alcohol bottles and cans that are found along with other indications of smoking and possibly substance abuse.

Wez works with the young people from the age of eleven years and upwards and provides appropriate education. Following many questions and discussions it was thought that it would be an idea that Wez had regular communication with the Council and everyone worked together.

Present: Cllrs: Coombe, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Mrs. Stanbury, Miss Stead, Mrs. Thorn and Williams.

136. APOLOGIES FOR ABSENCE

No apologies were received.

137. DECLARATIONS OF INTEREST

Cllr: Mrs. Hill declared an interest in Minute 141(b)

Cllrs: Parrott and Mrs. Stanbury declared an interest in Minute 146(f)

138. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 11th December 2017 were confirmed and signed as a true record.

139. MATTERS ARISING

a) Vacancy on Chagford Parish Council

A notice has been prepared to advertise the Vacancy for a Parish Councillor which will be displayed on the Parish Council notice board and on the Market House notice board.

Any elector who would like to be co-opted to the Parish Council must apply in writing to the Parish Clerk by 26th January 2018.

If ten or more Parish Electors wish to call an election for the vacancy they should notify the Returning Officer at West Devon Borough Council.

Noted.

b) The Emergency Plan (Min: 110(d) refers)

The Emergency Plan has now been printed and is ready for distribution.

Resolved: to ask the Parish Office if the Emergency Plan can be included in the Parish Magazine for the residents of Chagford Parish. There will be a charge of £75.00 which members approved.

c) The Diamond Jubilee Clock (Min: 122 refers)

The Diamond Jubilee Clock is in the process of being made. Cllr: d'Arch Smith was going to carry out the work needed on the Market House ready for installation. **Resolved:** an alternative builder needs to be found or ask Dave Endecott if he is able to carry out the work as well as the electricians.

d) Refurbishment of the Seats (Min: 114(e) refers)

Cllr: Mrs. Hill has the OSMO UV Protection Oil and volunteers are needed to oil the seats. **Resolved:** Cllrs: Hamer and Williams will oil the seats in situ but await the better weather.

e) Crosstree Path (Min: 116(d) refers)

Cllr: Williams is waiting to meet with the Contractors to obtain a quote to prepare the path ready for spreading appropriate hard core. It is hoped that this will happen within the next week. **Noted.**

f) Devon Air Ambulance Night Landing Site (Min: 120(a) refers)

The decision on the application for planning permission for the landing site should be decided on 11th January 2018. Chagford have raised sufficient funds to cover the cost due to the generosity of fund raising events and donations. **Resolved:** to await the outcome of the planning application and move forward with the next step.

140. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

There was not urgent business.

141. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters

a) Ref: 0599/17 Meldon Garth, Garden Close, Chagford

Re-modelling of existing detached garage and extension to provide garden room ancillary to main dwelling. **Resolved:** to support the application.

b) Ref: 0607/17 Dapwell Hey, 10 Southcombe Street, Chagford

Replacement garden room extension and alterations. **Resolved:** to support the application.

142. FINANCIAL MATTERS

a) Approval to reimburse the Clerk for the printing of the Emergency Plan.

Resolved: to approve payment.

b) A request has been received from the Secretary of the Trustees of Chagford Jubilee Hall for a grant for repairs to the Cupola which requires treating the rot and specifically weatherproofing. The Cupola is an original feature on the roof of the Jubilee Hall. **Resolved: to pass to the Finance Group for consideration.**

143. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Coombe

The play equipment on the Jubilee Field was in good order. The seesaw is making strange noises; it should be monitored along with the wear on the steering wheel on the infant multi play. There is a cap missing on the multi play and some rot in the structure but no movement.

The hedge has been cut; the pathways could do with a tidy up of leaves etc. The fence by the tennis courts is looking tired and grass is growing through the chain link. There was very little litter, but there are more mole hills. **Resolved:** Cllr: Williams will fit a cap to the Multi Play.

b) Public Convenience Inspection Report – Cllr: Coombe

In the Gents Toilets the grab rails in the right cubical are loose. The outside door is not closing properly.

The Ladies Toilets are clean and in good order. **Resolved:** to inform WDBC about the grab rails.]

c) Wall/Hedge of Jubilee Field (Min: 89(a) refers)

The wall of the Jubilee Field has of yet not been repaired. Shrubs are needed to be planted to stop a path being made along the edge of the wall/hedge. Cllr: Lloyd Hill is waiting for Ben Pell to get back to him concerning this work. **Resolved:** Cllr: Lloyd Hill will deal with the repairs.

144. CLERK/CHAIRMAN'S REPORT

a) Annual Parish Assembly

The Parish Assembly will be held on 19th April 2018 and the Council will shortly need to invite guest speakers. It was suggested that the Business Association should give a presentation on how they envisage parking can be managed in Chagford; Devon Home Choice should speak on the procedure to apply for the social housing on the new development. It was also suggested that the Police, Devon Air Ambulance and BT Broadband could be added to the list of possible speakers. **Noted.**

b) New Burial Ground

The representatives from the Council were reminded that they are meeting the owners of the suggested site for a new burial ground on 18th January 2018. **Noted.**

145. CORRESPONDENCE AND EMAIL

a) The next DNPA Development Management Committee will be on 2nd February 2018 at Parke, Bovey Tracey. **Noted.**

b) One of the two Executive Directors at South Hams District and West Devon Borough Council is moving on. Steve Jorden, Executive Director for Strategy and Commissioning, has recently accepted a senior role with Swindon Borough Council. **Noted.**

146. ACCOUNTS FOR PAYMENT

a) Direct debit- BT Telephone and Broadband Services (Dec)	50.36
b) 4244 Mrs. S. Curtis – Salary	524.67
c) 4245 HM Revenue and Customs – PAYE	126.80
d) 4246 Mrs. S. Curtis – Expenses	20.00
e) 4247 Mrs. S. Curtis – Reimburse for Emergency Plan printing	205.00
f) 4248 Business Association – Grant for Xmas Trees & Lights	150.00
g) 4249 C.A.B. – grant	100.00
h) 4250 Chagford PCC – Churchyard Maintenance	700.00
i) 4251 Mrs. J. Anderson – Honorarium for upkeep of Southcombe Gardens	100.00
j) 4252 Parish Office – Distribution of Emergency Plan	75.00

The Meeting Closed at 9.15 p.m.